

March 9, 2006

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
710 ENCINITAS BLVD., ENCINITAS, CA 92024
BOARD OF TRUSTEES MEETING
BOARD AGENDA COVER SHEET

Welcome to the Board of Trustees Meeting . . .

COMMENTS ON AGENDA ITEMS

If you wish to speak regarding an item on the agenda, please complete a blue speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, state your name, address, and organization before making your presentation.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

PUBLIC COMMENTS

Persons wishing to address the Board on any school related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. In the interest of time and order, presentations from the public are limited to three (3) minutes per person and the total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, complete a blue speaker's slip and follow the directions for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, including auxiliary aids or services, in order to participate in the public meetings of the district's governing board, please contact the office of the district superintendent by sending a written request to the district office at 710 Encinitas Boulevard, Encinitas, California, 92024, or by faxing the request to (760) 943-3501. Notification by letter or fax 72 hours prior to the meeting will enable the district to make reasonable arrangement to ensure accommodation and accessibility to this meeting. Upon request, the district shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

**AGENDA FOR
REGULAR MEETING
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES**

March 9, 2006

District Office/Board Conference Room 101

6:30 p.m. - Regular Meeting

710 Encinitas Blvd., Encinitas, CA

1. Call to Order – 6:00 p.m.
2. Public Comments Regarding Closed Session Items
3. **Closed Session – 6:05 p.m.**
 - a. Public Employee Discipline/Dismissal/Release
 - b. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").
 - c. Conference with legal counsel – Anticipated Litigation, pursuant to subdivision (b), Section 54956.9 (one case).

6:30 p.m. - REGULAR MEETING

4. Pledge of Allegiance
5. Report Out of Action Taken in Closed Session
6. Approval of Minutes
 - 6a. Moved by _____, second by _____, that the minutes of the Regular Meeting of February 23, 2006, be approved as written.

NON-ACTION ITEMS

- 7A. Correspondence - Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board member and the superintendent along with the agenda.
- 7B. Report/Student Board Members
- 7C. Trustee Reports
- 7D. Superintendent's Report and Legislative Update
- 7E. School Update – Terry Calen/Oak Crest Middle School
- 7F. Library Update

ACTION AGENDA - CONSENT ITEMS (See supplements)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, address and the Consent Item number.

HUMAN RESOURCES

8. PERSONNEL
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services as listed in the attached supplement.

SUPERINTENDENT

9. ACCEPTANCE OF GIFTS
Accept gifts, as shown in the attached supplement.
10. APPROVAL OF FIELD TRIPS
Approve field trips, as shown in the attached supplement.

BUSINESS

11. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreements and authorize Simonetta March or Eric Hall to execute the agreements:
 - a) Fieldman, Rolapp & Associates to provide assistance for the Carmel Valley Maintenance Assessment District, during the period March 10, 2006 through March 9, 2008, time and materials contract not to exceed \$10,000.00, to be expended from the General Fund 03-00.
 - b) City of Carlsbad Recreation Department for swimming pool use for the La Costa Canyon High School Swim Team, during the period February 15, 2006 through April 25, 2006, for an amount not to exceed \$2,500.00, to be expended from the General Fund 03-00 and to be reimbursed by the La Costa Canyon High School Foundation.
 - c) Field Turf West, Inc. to provide specialized synthetic turf maintenance services for the Torrey Pines High School Football Stadium Field, during the period February 24, 2006 through August 30, 2006, for an amount not to exceed \$6,000.00, to be expended from the General Fund 03-00.
 - d) Off Duty Officers, Inc. to provide security services at the Torrey Pines High School Graduation Ceremony, on June 16, 2006, for an amount not to exceed \$2,080.00, to be expended from the General Fund 03-00.
 - e) Mark D. Baldwin, Ed.D. to facilitate workshops for the District's CTE Task Force, during the period February 1, 2006 through May 31, 2006, for an amount not to exceed \$5,000.00, to be expended from the General Fund 03-00.
 - f) Frances R. Fenical and Jennifer Jeffries to provide Earl Warren Middle School Task Force workshop facilitation and middle school research services, during the period March 8, 2006 through June 30, 2006, for an amount not to exceed \$10,000.00, to be expended from the General Fund 03-00.
12. APPROVAL OF AMENDMENT TO AGREEMENTS
Approve amending the following agreements and authorize Simonetta March to execute the agreements:
 - a) State of California's 22nd District Agricultural Association for additional use for lease of facilities for the Torrey Pines High School AP testing, increasing the contract amount \$2,500.00, to be expended from the General Fund 03-00.
13. APPROVAL OF AGREEMENT
Approve entering into agreement with Sowards & Brown Engineering to prepare the map for annexation number 12 to Community Facilities District No. 95-2, for an amount not to exceed \$7,500.00, to be expended from Mello Roos Funds subject to reimbursement from the developer, and authorize Simonetta March to execute the agreement.

- 14. ACCEPT THE 2004-05 ANNUAL AUDIT REPORT
Accept the 2004-05 annual audit of the San Dieguito Union High School District, as prepared by Wilkinson & Hadley, LLP.
- 15. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:
 - a) Purchase Orders
 - b) Instant Money
 - c) 2004 Bond Release

Moved by _____, second by _____, that the above Consent Agenda items be approved.

A roll call vote is necessary.

-----END OF CONSENT AGENDA ITEMS-----

DISCUSSION AGENDA/ACTION ITEMS

APPROVAL OF SDUHSD
LIBRARY PLAN FOR
2005-2006
16.

Motion by _____, second by _____, to approve the San Dieguito Union High School District Library Plan for 2005-2006

APPROVE AND CERTIFY THE
2005-06 SECOND INTERIM
GENERAL FUND BUDGET
REPORT
17.

Motion by _____, second by _____, to approve and certify the 2005-06 Second Interim General Fund Budget Report and approve the district's ability to meet its financial obligations for the remainder of the fiscal year and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986.

ADOPTION OF RESOLUTION /
DEVELOPER FEE INCREASE
(WITH URGENCY)
18.

18a) PUBLIC HEARING

18b) ADOPTION OF
RESOLUTION (WITH
URGENCY)

Motion by _____, second by _____, to adopt the enclosed resolution (with urgency).

APPROVAL OF 2005-06
SINGLE PLANS FOR
STUDENT ACHIEVEMENT
19.

Motion by _____, second by _____, to approve the 2005-2006 Single Plans for Student Achievement.

NOMINATIONS/
2006 CSBA DELEGATE
ASSEMBLY
20.

Motion by _____, second by _____, to vote for the following candidates for the 2006 CSBA Delegate Assembly:

_____	_____
_____	_____
_____	_____
_____	_____

21. CLOSED SESSION

- a. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").
- b. Conference with Labor Negotiators, pursuant to Government Code Sections 3549.1 and 54957.6.
Agency negotiators: Superintendent
Assistant Superintendent/Human Resources
Assistant Superintendent/Business Services
Employee organizations: San Dieguito Faculty Association/
Classified School Employees Association
- c. To discuss potential litigation, pursuant to Government Code Sections 3549.1 and 54957.6.

INFORMATION ITEMS (see supplements)

- 22. Business Services Update
- 23. Human Resources Update
- 24. CFD 2005/06 Annual Tax Levy Overview
- 25. **PUBLIC COMMENTS**
(See Board Agenda Cover Sheet)
- 26. Future Agenda Items
- 26. Adjournment

Administrators Present

Peggy Lynch, Ed.D. Superintendent
Terry King, Associate Superintendent/Human Resources
Eric Dill, Director of Risk Management
Sue Koehnen, Director of Human Resources
Steve Ma, Executive Director of Business Services
Albert Martin, Director of Instructional Support
Susan D. Gleiforst, Recording Secretary

Student Board Members Present

Maggie Roberts, San Dieguito High School Academy
Melissa Sweet, Torrey Pines High School
Heather Alcorn, La Costa Canyon High School
(Substitute for Katie Bendix)

Student Board Members Absent

Kelly Kean, Canyon Crest Academy
David or Adelle Uhlmeier, Sunset High School

Guests

Phyllis Rosenbaum	Randa Fast-Medley
Debbie Windle	Sandra Woodruff
Ellen Trestler	Cathy Clay
Laura Smith	Roman Koenig
Ashley Carrick	Jen Bannin
Martha Palmer	David Warren
Michael Warren	Danie Warren-Angelucci
Ron Tackett	Scott Hendries
Kim Crisp	Debbie D. Bergman
Rebecca Waddell	Jessica Schroeder

REPORT OF ACTION TAKEN
IN CLOSED SESSION
5.

There was no action taken in closed session.

APPROVAL OF MINUTES
6A.

Moved by Mrs. Dalessandro, seconded by Mrs. Groth, that the minutes of the Regular Meeting of February 2, 2006, be approved as amended.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Roberts, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

NON-ACTION ITEMS

REPORT/STUDENT
BOARD MEMBER
7B.

Heather Alcorn, sitting in for Katie Bendix, La Costa Canyon High School, reported on:

- Winter Formal was held, had limo checks to assure a safe and alcohol-free dance
- Cultural Awareness Week is starting on Monday and will help promote different cultures through a series of competitions
- Blood Drive will be held on March 7
- The prom planning has been finalized and they hope to have a large turnout

Melissa Sweet, Torrey Pines High School, reported on:

- On February 4, Torrey Pines placed first overall in the Science Olympiad
- February 7 and 8, the sophomores came to school to take the CAHSEE while the freshman, juniors and seniors got to sleep in
- February 9th was Choices Night
- February 15 was the textbook evaluation
- March 13-17 is the Mr. TPHS competition
- March 17 is the Air Bands competition

Maggie Roberts, San Dieguito High School Academy, reported on:

- They had 875 turn out for their Winter Formal, held on the Midway
- CIF has started and the boys' and girls' soccer teams won first place, the boy's varsity team got 4th, they will play Coronado on Saturday, the girls' team will play Coronado tomorrow night
- Track, Lacrosse, Boys' Volleyball tryouts have started
- Spring musical starts this weekend
- March 7 is Air Bands
- Battle of the Bands is March 23

TRUSTEE REPORTS
7C.

Mrs. Dalessandro reported:

- Several Trustees attended a report from School Services of California on the evaluation of Special Ed. program
- Attended retirement parties for Ms. Cooper-Francisco who is already missed

- Attended the first LAN Committee meeting of the year on February 21
- The LAN Committee is planning a breakfast meeting for Legislators in the spring

Mrs. Hergesheimer reported:

- Saw the play, "The Bourgeois Gentlemen" at San Dieguito Academy
- Went to La Costa Canyon on February 9 to see "Our Town"
- Attended the retirement parties for Ms. Cooper-Francisco
- Attended Paul Goldfinger's presentation on Special Education
- February 13 went to Oak Crest for the "Browse-In" for the social science textbook
- Visited Torrey Pines High School and a walk-through at La Costa Canyon

Mrs. Groth reported:

- Today she went to Diegueno and visited classrooms and the Aeries training was going on

Mrs. Rich reported :

- Attending the retirement parties and the Paul Goldfinger Special Ed. presentation

Mrs. Friedman reported on:

- In addition to the previously mentioned items, she went to La Costa Canyon High School during the Special Ed. Parent Symposium
- Went to the Oak Crest social science textbook adoption "Browse-in"
- Spent a good part of the day at Sunset High School last week and had the opportunity to sit with Mr. Rizzi during the intake of a new student and visit the classrooms with the student
- Toured Adult Education school, stopped in some classrooms, particularly the English Language Acquisition Program

STRATEGIC PLAN REPORT
7D.

President Friedman stated that before Mrs. Rich's report on the Strategic Plan, she wanted to say that one of the Board appointed representatives spoke with her yesterday about how grateful she was to have been asked to do that. She found the experience to be incredibly inspiring and exciting.

Mrs. Rich thanked the Trustees for letting her be the Strategic Plan representative the last two years. She thanked Ms. Cooper-Francisco and Lyn Perino for bringing the group together and for the activities.

Mrs. Rich reported how exciting and rewarding the event was and that everyone seemed to be very impressed with being able to see that the goals are being met.

Mrs. Rich reported on the following five activities that were done:

1. What are the three most powerful actions taken in the various areas?
2. Review the following titles:
 - a) Curriculum to Academic Excellence
 - b) Citizenship to Ethical Responsibility
 - c) Technology to Integrated Technology
3. Establish priorities for second semester
4. 2006-07 Move-ahead priorities
5. Develop the June 1, 2006 agenda

Mrs. Rich reviewed the responses from the various groups for Activity 1 regarding the most powerful actions.

The second activity provided conversations on changing some of the titles such as: a) curriculum to academic excellence, b) technology to integrated technology. The title of citizenship is being tabled until the 6/1/06 meeting. Mrs. Rich shared the notes from the discussion on the activity regarding recommendation for revised titles.

The third activity, to establish priorities for second semester included the development of a progress report on academic consistency in the major core areas including homework, grading, projects, and rigor. They discussed the two top priorities for semester two regarding student

connectedness which included: a) continuing emphasis on expansion of celebration of diversity; and b) sharing Healthy Kids' Survey (HKS) data with students (include student input).

The top two priorities for semester two in citizenship were a) appoint a district-wide task force to draft a code of ethics, and b) evaluate and share data on the READI program.

The move-ahead priorities for the 2006-2007 school year in the area of academic excellence included expanding the definition of "Achievement Gap" to include all students by offering Counseling, Career information, ROP expansion, tutoring, support programs and new programs.

They also developed the move-ahead priorities for 2006-2007 for the areas of Citizenship and Student Connection, along with developing the June 1, 2006 proposed agenda.

SUPERINTENDENT'S REPORT
AND LEGISLATIVE UPDATE
7E.

Dr. Lynch reported that the Legislative Action Network has had their first meeting and are working on revising the LAN Platform. The tentative date for the LAN Legislative Breakfast meeting is Friday, May 5, 2006 at 7:30 a.m.

She also wanted to bring to the Board's attention a proposal from the Torrey Pines Foundation about the "Pathway of Pride" Tribute Wall. Information was provided including a drawing, cost, information, etc.

Dr. Lynch received the "Honoring Our Own" awards dinner invitation which will be held on May 3. We will need confirmations on who is coming. She reported that Ms. Debbie Rowe was selected as the ACSA Region 18 "Confidential Employee of the Year."

The Strategic Plan meeting was a good experience and Dr. Lynch will be working with Ms. Perino to fill the gap for the June meeting and she thanked Ms. Randa Fast-Medley for the organization/detail work she did which brought it all together for the February meeting.

Dr. Lynch reported on the following upcoming activities:

- ° Parent Rep/Site Council Meeting is on Monday. Mrs. Rich and Mrs. Dalessandro will attend.

- Mrs. Rich, Mrs. Groth, and Dr. Lynch meeting on Monday with the County Librarian and Solana Beach Librarian about the floating collection.
- Encinitas City/School Liaison meeting will also be held on Monday at 4:00 p.m.
- The Budget Review Committee will be held next Thursday, March 2.
- Friday, March 3, there will be a PTA Forum for Superintendents at Ocean Knoll.
- The Career Tech Workshop will also be on March 3.
- Sunday, March 5, will be the WASC Visit at SDA, the reception is from 2:00 to 3:00 p.m.
- On March 7 the Mira Costa College and Oceanside breakfast will be held.
- On March 7 there will also be another articulation meeting
- The WASC exit interview will be March 8 at 3:30 p.m.

REPORT/
SINGLE SCHOOL SITE PLANS
7F.

Mr. Albert Martin, Director of Instructional Support and Ms. Randa Fast-Medley reported on the Single Plan for Student Achievement.

Mr. Martin reviewed the history stating that SB374, effective January 1, 2002, amended Ed. Code 64000 and 64001 to require each school to consolidate all school plans required by programs funded through the Consolidated Application into a single plan, known as the "Single Plan for Student Achievement." School Boards review and approve all site plans.

The Basic Requirement of the Plan was reviewed for the Trustees. The Plan content includes the following

1. School vision and mission
2. School profile
3. Student performance data and summary
4. Summary of progress made on 2004-05 Planned Improvement goals
5. 2005-06 Planned Improvement Goals includes SMART objectives, strategic and specific, measurable, attainable, results-based, time bound
6. Categorical funding/budget estimate
7. Signature and assurances page

Ms. Fast-Medley and Mr. Martin reviewed the reasons for the new process as well as the steps that were taken to develop the new process. They attended training at SDCOE, reviewed current site plans and developed action plans. Along with hosting a district-wide School Site Council Training and Site Plan development, they provided on-going training and support as the site councils developed plans, visited each site council at least twice, and worked one on one with SSC members and school administrators.

They shared examples of the goals and objectives included in the Plan, including time frames, responsible parties, and budget information. The Single Plan for Student Achievement is connected to the Strategic Plan by including goals that directly support the district's Strategic Plan in the following areas: (a) academic excellence, (b) student connection, and (c) staff development.

The next steps are to be reviewed by the board, clarification of any questions or concerns, and approval by the Board of Trustees. They want to initiate an October approval cycle so that it will be from fall to fall.

In closing, Mr. Martin reported that the Single School Site Plans do the following:

- 1) Place programs and activities in action to support all schools
- 2) Support the District Strategic Plan
- 3) Focus resources on meaningful activities that yield verifiable results

The Trustees thanked them for their dedication and hard work on this project and for the information presented.

**ACTION AGENDA/
CONSENT ITEMS**

Moved by Mrs. Hergesheimer, seconded by Mrs. Dalessandro, that items #8-19 be approved as written.

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Roberts, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

PERSONNEL

CERTIFICATED PERSONNEL 8A.

Employment

Pin Chen, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Sharon Dasho, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Christopher Davis, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Vanessa Duffy, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Nicole Haller, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Cami Hayes, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Sandra Hayes, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Tina Hernandez, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Scott Huntley, 20% Temporary Teacher for the remainder of the 2005-06 school year, effective 1/30/06 through 6/16/06; Kerri Leonard, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Brooke Martin, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Michael Marvil, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Gina Marzo, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Lindsey Olson, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; John "Oly" Norris, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Elise Ochendusko, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Shannon O'Loughlin, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Julie Rais, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Heather Spross, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07; Megan Whittemore, 20% Temporary Teacher for the remainder of the 2005-06 school year, effective 2/06/06 through 6/16/06; Amy Willcox, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.

Change in Assignment

Wendy Ohrn, Temporary Teacher, change in assignment from 60% to 100% for Semester II/2005-06 school year, effective 1/26/06 through 6/16/06.

Change in Status

Enrique "Jesse" Gonzalez, Counselor, Change in Status from Temporary Employee to Probationary Employee, effective 2/1/06.

Leave of Absence

Marie Black, Teacher, 100% Unpaid Leave of Absence for the remainder of the 2005-06 school year, effective 1/17/06 through 6/16/06.

Resignation

Kjristi Burningham, Teacher currently on Leave of Absence, resignation from employment, effective 2/14/06; Nikki DiBartelo, Teacher, resignation from employment, effective 6/16/06; Debra Gregory, Teacher currently on Leave of Absence, resignation effective 2/02/06; George Hegarty, Teacher, resignation from employment, effective 6/16/06; Florence Heinze, Teacher, resignation for retirement purposes, effective 6/16/06; Lawrie Johnson-Kueneman, Teacher currently on Leave of Absence, resignation from employment, effective 1/30/06; Naima Leal, Teacher, resignation from employment, effective 6/16/06; Paul Martin, Teacher currently on Leave of Absence, resignation from employment, effective 6/16/06; Erin Moriarty, Teacher, resignation from employment, effective 6/16/06; Shelby Policastri, Teacher, resignation from employment, effective 6/16/06.

CLASSIFIED PERSONNEL
8B.

Employment

Bottomley, Susan, Instructional Assistant SpEd, effective 2/6/06; Schoonard, Jeffrey, Custodian-Floater, effective 2/1/06.

Change in Assignment

DelVal, Rick, from Warehouse Stores Worker to Warehouse Supervisor, effective 1/25/06 through 2/16/06; Gutierrez, Hector, from 100% Campus Supervisor-Middle School to 48.75% Campus Supervisor-High School and 48.75% Multi-Media Technician, effective 2/7/06;

Olszewski, Carolyn, from 11-month School Data Processing Technician to 12-month Registrar, effective 2/13/06; Mitroff, Jim, from Maintenance Supervisor to Executive Director Operations, effective 2/15/06 through 2/24/06; Ramirez, Monica, from Health Technician to Secretary, effective 1/3/06 through approximately 2/10/06; Webb, Robert, from Warehouse Delivery/Driver to Warehouse Stores Worker, effective 1/25/06 through approximately 2/16/06.

Resignation

Higuera, William, Skilled Maintenance Worker, resigning for the purpose of retirement effective December 31, 2005.

SUPERINTENDENT

ACCEPTANCE OF GIFTS
9.

The Board accepted the following gifts:

<u>Gift/Donation</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$100.00	Drama Department	Drama Department	EWMS
\$1,540.00	To cover duplicating costs for teachers	Admin.	EWMS
One printer, monitor and fax machine		Admin.	DNO

APPROVAL OF FIELD TRIPS
10.

The Board approved the following field trips:

<u>Date of Field Trip</u>	<u>School</u>	<u>Name of Sponsor and Team/Club, etc.</u>	<u>Name and Purpose of Conference/ Competition</u>	<u>Location</u>
5/19 – 5/20/06	TPHS	Amy Wilcox Music Dept.	To participate in an educational music festival/ competition/ clinic.	San Francisco
4/28 – 4/29/06	LCC	Mark Brubaker Volleyball coach	Varsity Volleyball Tournament	Redondo Beach

9/29 – 9/30-06	LCC	Ed Machado Volleyball Team	Girls Volleyball Team is attending the Nike Challenge Volleyball Tournament, # 1 volleyball tour in the country.	Chicago, Ill
4/11 – 4/16/06	LCC	Dallas Hartley Mens' Lacrosse	LCC's nationally ranked team will play 3 east coast nationally ranked teams. Trip will include visits to historical sites.	Baltimore, MD
4/21 – 4/22/06	LCC	Amy Wasserman	Taking AP calculus students to a Calculus camp to study for their AP exam.	Julian, CA
4/9 – 4/10/06	TPHS	Bryan Brockett Golf Coach	Golf Tournament at La Purisima Golf Course	Lompoc, CA

PUPIL SERVICES

APPROVAL/RATIFICATION OF AGREEMENTS

11.

The Board approved/ratified entering into the following agreements and authorized Simonetta March to execute the agreements:

- a) Interpreters Unlimited to provide language interpreting services for students' parents/guardians when required under special circumstances, during the period December 9, 2005 through June 30, 2006, for an amount not to exceed \$3,000.00, to be expended from the General Fund/Restricted 06-00.
- b) West Shield Adolescent Services to provide escort and transportation services for at risk special education students, during the period July 11, 2005 through June 30, 2006, for an amount not to exceed \$15,000.00, to be expended from the General Fund/Restricted 06-00.

BUSINESS

APPROVAL/RATIFICATION OF AGREEMENTS

12.

The Board approved/ratified entering into the following agreements and authorized Simonetta March or Eric Hall to execute the agreements:

- a) Cathedral Catholic High School for swimming pool use for the Torrey Pines High School off campus water polo P.E. program, during the period January 1, 2006

through June 30, 2006, for an amount not to exceed \$5,218.00, to be expended from the General Fund 03-00.

- b) State of California's 22nd District Agricultural Association for lease of facilities for the Torrey Pines High School AP testing, during the period May 1, 2006 through May 11, 2006, for an amount not to exceed \$2,500.00, to be expended from the General Fund 03-00.
- c) Coastal Christian Center for lease of facilities for the San Dieguito High School Academy AP testing, during the period May 1, 2006 through May 11, 2006, for an amount not to exceed \$1,500.00, to be expended from the General Fund 03-00.
- d) Petroleum P.E.T.S. to provide services and equipment to upgrade the Transportation Department Gasboy System, during the period February 24, 2006 through June 30, 2006, for an amount not to exceed \$2,085.00, to be expended from the General Fund/Restricted 06-00.
- e) University of California, San Diego for swimming pool use for the Torrey Pines High School Girls Water Polo program, during the period November 21, 2005 through February 17, 2006, for an amount not to exceed \$3,602.00, to be expended from the General Fund 03-00 and to be reimbursed by the Torrey Pines High School Foundation.
- f) Cathedral Catholic High School for swimming pool use for the Torrey Pines High School Swim Team, during the period February 20, 2006 through May 26, 2006, for an amount not to exceed \$4,340.00, to be expended from the General Fund 03-00 and to be reimbursed by the Torrey Pines High School Foundation.
- g) Villanitas Homeowners Association for swimming pool use for the La Costa Canyon High School Swim Team, during the period February 20, 2006 through May 31, 2006, for an amount not to exceed \$6,000.00, to be expended from the General Fund 03-00 and to be reimbursed by the La Costa Canyon High School Foundation.

- h) Environmental Vehicle Services to provide preventative maintenance to the CNG station at the Transportation Department, during the period December 1, 2005 through November 30, 2006, for an amount not to exceed \$2,950.00, to be expended from the General Fund/Restricted 06-00.

APPROVAL OF AGREEMENTS/
ASSET MANAGEMENT
13.

The Board approved entering into the following agreements and authorized Simonetta March to execute the agreement:

- a) Schoolhouse Services to provide the District with enrollment forecasts, to be completed within 90 days from the date of notice to proceed, for an amount not to exceed \$25,000.00, to be expended from the Capital Facilities Fund 25-18 and Capital Facilities Fund 25-19.
- b) James W. Waldorf, Inc. to provide appraisal services for asset evaluation of three property sites, for an amount not to exceed \$14,000.00, to be expended from the Capital Facilities Fund 25-18.

APPROVAL OF AGREEMENT/
PRE-CONSTRUCTION SERVICES
14.

The Board approved entering into an agreement with Douglas E. Barnhart, Inc. to provide pre-construction services for the San Dieguito High School Academy Performing Arts Center project, for an amount of \$47,073.00 plus allowable expenses, to be expended from Mello Roos funds.

RATIFICATION OF AGREEMENT
15.

The Board ratified the agreement entered into by the administration with AT&T Global Services on behalf of Pacific Bell Telephone Company dba SBC California to provide increased and scalable bandwidth between the district office and nine district sites utilizing the OPT-E-MAN (Optical Ethernet Metropolitan Area Network), at a cost of \$18,550.00 per month, to be expended from the General Fund 03-00.

APPROVAL TO AMEND
AGREEMENT
16.

The Board approved amending the agreement entered into with Douglas E. Barnhart, Inc. for construction management services of the Canyon Crest Academy building project by adding construction management services for the Sports Field Modifications project at Canyon Crest Academy at a fee of 3.7% multiplied by the amount of the contract entered into with Western Rim

Constructors, to be expended from Mello Roos funds, and authorized Simonetta March to execute the amendment.

APPROVAL OF
CHANGE ORDERS
17.

The Board approved change orders to the following projects and authorized Simonetta March to execute the change orders:

- c) Fordyce Construction for the Transportation Facility Improvements project B2005-32, change order 2, increasing the contract time by 195 days and increasing the contract amount by \$45,811.00, to be expended from the Special Reserve/Capital Project Fund 40-00 and Capital Facilities Fund 25-19.
- d) Modtech Holdings, Inc. for installation of three new modified relocatable classrooms to house the Transportation Department project, change order 1, increasing the contract time by 191 calendar days and increasing the contract amount by \$2,100.00, to be expended from the HUD Grant.

ACCEPTANCE OF
CONSTRUCTION PROJECTS
18.

The Board accepted the following projects as complete, pending the completion of a punch list, and authorized the administration to file a Notice of Completion with the County Recorders Office:

- e) Transportation Facility Improvements project B2005-32, contract entered into with Fordyce Construction.
- f) Three new modified relocatable classrooms to house the Transportation Department project, contract entered into with Modtech Holdings, Inc.

APPROVAL OF
BUSINESS REPORTS
19.

The Board approved the following business reports:

- g) Purchase Orders – 262913-760144
- h) Instant Money – 10115-10118
- i) 2004 Bond Release – 2/14/06

DISCUSSION AGENDA/ACTION ITEMS

POLICIES 4351.1, 4451.1 and
4551.1, "PERSONAL ILLNESS
OR INJURY LEAVE"
20.

Moved by Mrs. Dalessandro, second by Mrs. Groth, that the Board adopt Policies 4351.1, 4451.1, AND 4551.1, "Personal Illness or Injury Leave."

AYES: Dalessandro, Groth, Hergesheimer,
Rich, Friedman

ADVISORY VOTE: Roberts, Sweet

NOES: None

ABSENT: None

Motion unanimously carried.

PUBLIC EMPLOYEE
DISCIPLINE/DISMISSAL/
RELEASE
21.

The suspension of a classified employee was presented in open session at the employee's request. Four people made public comments.

CLOSED SESSION
22.

The Board adjourned to closed session at 7:45 p.m. to discuss:
a) Public Employee Discipline/Dismissal Release

RETURN TO OPEN SESSION
23.

The Board returned to open session at 8:06 p.m.

REPORT OF ACTION
TAKEN IN CLOSED SESSION
24.

President Friedman reported that the Board has just returned from executive session.

It was moved to approve the charges for the five (5) day suspension for Kimberly J. Crisp. The motion carried unanimously.

INFORMATION ITEMS

2006 CSBA DELEGATE
ASSEMBLY ELECTION
25.

Dr. Lynch reported that this is an information item this time. This will return at the March 9 meeting to vote; however, there was a clarification that Mrs. Friedman and Dr. Lynch received today regarding the fact that the bylaws of Article 5, section 2 state, "No more than one member of the Delegate Assembly shall be from any one school district except those which are entitled to district representation according to CSBA's Apportionment Policy."

PUBLIC COMMENTS
26.

There were no public comments.

FUTURE AGENDA ITEMS
27.

There were no future agenda items.

CLOSED SESSION
22.

The Board went into closed session at 8:08 p.m. to discuss:
a. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957 (limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session").

- b. Conference with Labor Negotiators, pursuant to Government Code Sections 3549.1 and 54957.6.
 - Agency negotiators: Superintendent
 - Associate Superintendent/Human Resources
 - Associate Superintendent/Business Services
 - Employee organizations:
 - San Dieguito Faculty Association/
 - Classified School Employees Association
- c. To discuss potential litigation, pursuant to Government Code Sections 3549.1 and 54957.6.

OPEN SESSION

The Board returned to open session at 8:36 p.m.

ADJOURNMENT
28.

There being no further business to come before the Board, the meeting was adjourned at 8:37 p.m.

Beth Hergesheimer, Clerk

Peggy Lynch, Ed.D., Superintendent


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 1, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: Terry King 
Associate Superintendent/Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Non-Reelections
Change in Assignment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Certificated Personnel Actions.

FUNDING SOURCE:

General Fund

AGENDA ITEM: 8

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **May Allen**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
2. **Jason Dickinson**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
3. **Vanessa Duffy**, 66.67% Temporary Teacher (*revision*), for the 2006-07 school year, effective 8/21/06 through 6/15/07.
4. **Christopher Greenslate**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
5. **C. Linda Grensted**, 20% Temporary Retired Counselor for the 2006-07 school year, effective 8/21/06 through 6/15/07.
6. **Scott Jay**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
7. **Tita Martin**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
8. **Joel McCuistion**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
9. **Joseph Olesky**, 100% Temporary School Psychologist for the 2006-07 school year, effective 8/21/06 through 6/15/07.
10. **Sean Salehi**, 80% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
11. **Gennaro "Gino" Scalo**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
12. **Roger Taylor**, 33.33% Temporary Retired Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
13. **Shauna Walton**, 100% Temporary Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.
14. **Beverly Victor**, 100% Temporary Library-Media Services Teacher for the 2006-07 school year, 8/21/06 through 6/15/07.
15. **Robert Zakoski**, 20% Temporary Retired Teacher for the 2006-07 school year, effective 8/21/06 through 6/15/07.

Request Approval of Resolutions Regarding Release/Non-Reelection of Temporary and Probationary Certificated Employees for the 2006-07 school year, per attached supplements.

Change in Assignment

1. **Allyson Dexter**, Probationary Counselor, Change in Assignment from 80% to 100% beginning in the 2006-07 school year, effective 8/07/06.
2. **Beverly Fruto**, Teacher, Change in Assignment from 80% to 100% beginning in the 2006-07 school year, effective 8/21/06.

Leave of Absence

1. **Amy Kestler**, Teacher, Revise Unpaid Leave of Absence for Semester II of the 2005-06 school year from 50% Unpaid Leave to 40% Unpaid Leave (60% Assignment), effective 1/26/06 to 6/16/06.

Resignation

1. **Carlos Baladez**, Teacher, resignation from employment, effective 6/16/06.
2. **Kelly Borders**, Teacher currently on Unpaid Leave of Absence, resignation from employment, effective 2/24/06.
3. **Penny Cooper-Francisco**, Associate Superintendent of Instruction, resignation for retirement purposes, effective 3/17/06.
4. **Shannon Hobbs**, Teacher, resignation from employment, effective 6/16/06.

Exhibit B

BOARD OF TRUSTEES

OF THE

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

In the Matter of)
Release/Non-reelection of)
Temporary Certificated Employees)

WHEREAS, Education Code Section 44954(b) requires that the governing board shall notify temporary employees, in a position requiring certification qualifications, of the decision to release/not reelect the employees from such a position for the next succeeding school year; and,

WHEREAS, Employees #T1 through #T45 are temporary employees in positions requiring certification qualifications; and,

WHEREAS, the Governing Board of the San Dieguito Union High School District has decided to release/not reelect Employees #T1 through #45 for the 2006-2007 school year;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the San Dieguito Union High School District hereby directs that a notice of release be sent by the District to Employees #T1 through #T45 with an effective date of June 16, 2006.

The foregoing resolution was adopted by the Board of Trustees of the San Dieguito Union High School District of San Diego County at a regular meeting held on the 9th day of March, 2006, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Exhibit B

BOARD OF TRUSTEES

OF THE

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

In the Matter of)
Release/Non-reelection of)
Probationary Certificated Employee)

WHEREAS, Education Code Section 44929.21 requires that the governing board shall notify a probationary employee, in a position requiring certification qualifications, on or before March 15 of the employee's second complete consecutive school year of employment of the decision to release/non-reelect the employee for the next succeeding school year; and,

WHEREAS, Employee # P1 is a second-year probationary employee in a position requiring certification qualifications; and,

WHEREAS, the Board of Trustees of the San Dieguito Union High School District has determined that probationary employee # P1 shall not be reemployed in the 2006-07 school year; NOW THEREFORE,

IT IS RESOLVED, ORDERED AND DETERMINED, that the Board of Trustees of the San Dieguito Union High School District hereby directs that a notice of release be sent by the District to Employee # P1 with an effective date of June 16, 2006.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District of San Diego County, California on the 9th day of March, 2006 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

CLASSIFIED PERSONNEL

Employment

1. **Balderas, Marlene**, Student Worker, Nutrition Services, effective 1/3/06 through 6/06
2. **Brand, Pamela**, Secretary, effective 1/12/06
3. **Englander, Chester**, At-Will Employee, effective 2/15/06 through 6/16/06
4. **Eslamian, Iden**, Student Worker, Nutrition Services, effective 2/1/06 through 6/06

Change in Assignment

1. **Eddings, Deborah**, from 43.75% Nutrition Services Assistant I to 31.25%, effective 2/23/06
2. **Geiszler, Rosemary**, from Accounting Technician to Accounting Specialist, effective 2/22/06

Resignation

1. **De la Torre, Rudy**, Custodian, resigning for the purpose of retirement effective 4/4/06


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 1, 2006

BOARD MEETING DATE: March 9, 2006

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.,
Superintendent 

SUBJECT: ACCEPTANCE OF GIFTS/DONATIONS

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts/donations to the district, as shown on the attached report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts/donations to the district, as shown on the attached list.

FUNDING SOURCE:

Not applicable

PL/sg
Attachment

AGENDA ITEM: 9

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

GIFTS/DONATIONS REPORT

Date: **March 9, 2006**

<u>Gift/ Donation</u>	<u>Name of Donor</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$2,400.00	FAME	To purchase music scores to expand the music libraries at: LCCHS, SDA, OCMS, DNO, TPHS, CCA. EWMS and CVMS	Fine Arts	Various
\$477.55	United Way	TPHS - \$112.73; CCA - \$6.74; SDA - \$72.89; Sunset - \$251.75; DNO - \$33.44		Various
\$338.20	United Way			SDA
\$447.76	United Way	TPHS - \$106.99; CCA - \$7.57; SDA \$62.73; Sunset - \$203.57; DNO - \$66.90		Various
\$100.00	Peter & Josephine Von Hippel	For science projects in memory of Dr. John Newport	Science Dept.	EWMS
\$1,000.00	CVMS PTSA	For the purchase of computers (\$500) and assisting the Cultural Exchange Program (\$500).	Admin./Cultural Exchange Program	CVMS
\$3,000.00	CVMS Music Boosters, Inc.	For the school band to assist with the purchase of band instruments and curriculum.	Fine Arts	CVMS
\$153.46	TPHS Foundation	To be used for mini-grant – SoftChoice Adobe Acrobat Profession Q	Admin.	TPHS
\$1,148.00	TPHS Foundation	Computer for Foundation Exec. Director	Admin.	TPHS
\$624.70	TPHS Foundation	Mini-grants for teachers		TPHS

<u>Gift/ Donation</u>	<u>Name of Donor</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$4,340.00	TPHS Foundation	Pool rental at Cathedral High School for the Swim Team	P.E.	TPHS
\$8,594.00	TPHS Foundation	Tent and table rental for Choices Night	Admin.	TPHS
\$7,000.00	TPHS Foundation	1) To pay for extended library hours for staff, and 2) To purchase new books and other instructional materials (\$5,000) for the library	Library	TPHS
\$5,218.00	TPHS Foundation	Pool rental at Cathedral High School for off-campus P.E. class	P.E.	TPHS
\$3,601.32	TPHS Foundation	Pool rental at UCSE for Girls' Water Polo 2006 season	P.E.	TPHS
\$100.00	SDA Foundation	For the purchase of a camera lens for the library	Library Dept.	SDA
\$1,565.00	SDA Foundation	For the purchase of PE locks	P.E.	SDA
\$3,000.00	SDA Foundation	For the intended work toward maintenance of weight room equipment	P.E.	SDA
\$195.00	SDA Foundation	To pay for custodian for Mustang basketball tournament	Admin.	SDA
\$110.00	United Way		Admin.	SDA

<u>Gift/ Donation</u>	<u>Name of Donor</u>	<u>Donor's Intent for Gift</u>	<u>Department/ Staff Member</u>	<u>Site</u>
\$3,200.00	OC Boosters	For the band to purchase a timpani	Fine Arts	OCMS
\$30.00	Edison/United Way			SDA
\$884.32	SDA Foundation	For the Library donation account	Library	SDA
\$1,050.00	SDA Foundation	For the Science Department for purchases of equipment	Science Dept.	SDA
\$2,590.11	CVMS PTSA	\$25 designated to the Apple Tree Project to assist with supplies; \$2,565.11 designated to assist with the purchase of computers for the Library/Media Center computer lab.	Admin.	CVMS
\$3,228.00	TPHS Foundation	For printing of Science Dept. workbooks	Science Dept.	TPHS
Scientific glassware	Garth Ware	For use in the Science Dept.	Science Dept.	SDA


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 1, 2006

BOARD MEETING DATE: March 9, 2006

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.,
Superintendent 

SUBJECT: APPROVAL/RATIFICATION OF FIELD TRIPS

EXECUTIVE SUMMARY

The district administration is requesting approval/ratification of the out-of-state or overnight field trips, as shown on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve/ratify the out-of-state and overnight field trips, as shown on the attached report.

FUNDING SOURCE:

See attached report.

PL/sg
Attachment

AGENDA ITEM: 10

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

FIELD TRIP REPORT

Date: **March 9, 2006**

<u>Date of Field Trip</u>	<u>School</u>	<u>Name of Sponsor and Team/Club, etc.</u>	<u>Number of Students/Chaperones</u>	<u>Name and Purpose of Conference/Competition</u>	<u>Location</u>	<u>Loss of Class Time</u>	<u>Cost *</u>
8/28-9/2/06	TPHS	Ed Burke Football Coach	66/12	Football game vs. Harry S. Truman High School on 9/1/06, and visits to historical sites in Washington, D.C., Philadelphia, etc.	Washington, D.C. Philadelphia	No loss of ADA	N/A
3/24 – 3/26/06	TPHS	Sato Umabe Japanese Teacher	3/1	To participate in the 2006 National Japan Bowl	Bethesda, MD	No loss of ADA	N/A
4/13 - 4/15/-06	LCC	Katie Dolan Girls Lacrosse	25/6	Girls Lacrosse team experiencing top level Lacrosse against the top two teams in California.	San Francisco, CA	1 day	N/A
3/24 – 3/26/06	TPHS	Anne Meigs Tennis Coach	12/3 or 4	National High School Tennis Tournament	Corona Del Mar	1 day	N/A
3/22-3/26/06	SDA	Angela Vazquez AVID	40/4	Expose AVID students to the Northern California Universities.	Bakersfield, Fresno, Sacramento, Sonoma, Santa Cruz	No loss of ADA	N/A

* Dollar amounts are listed only with district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 28, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: Simonetta March, Director of Purchasing/W^hs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes six contracts totaling \$35,580.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM: 11 A-F

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 03-09-06

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
03/10/06 – 03/08/08	Fieldman, Rolapp & Associates	Provide assistance for the Carmel Valley Maintenance Assessment District	General Fund 03-00	\$10,000.00
02/15/06 – 04/25/06	City of Carlsbad Recreation Department	Swimming pool use for the La Costa Canyon High School Swim Team	General Fund 03-00 to be reimbursed by the LCCHS Foundation	\$2,500.00
02/24/06 – 08/30/06	Field Turf West, Inc.	Provide specialized synthetic turf maintenance services for the Torrey Pines High School Football Stadium Field	General Fund 03-00	\$6,000.00
06/16/06	Off Duty Officers, Inc.	Provide security services at the Torrey Pines High School Graduation Ceremony	General Fund 03-00	\$2,080.00
02/01/06 – 05/31/06	Mark D. Baldwin, Ed.D.	Facilitate workshops for the District's CTE Task Force	General Fund 03-00	\$5,000.00
03/08/06 – 06/30/06	Frances R. Fenical & Jennifer Jeffries	Provide Earl Warren Middle School Task Force workshop facilitation and middle school research services	General Fund 03-00	\$10,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 28, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: Simonetta March, Director of Purchasing/Whs.
Steve Ma, Executive Director of Business Services
Eric Hall, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements totaling \$2,500.00, or as listed on the attached reports.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM: 12

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 03-09-06

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
N/A	State of California's 22 nd District Agricultural Association	Additional use for lease of facilities for the Torrey Pines High School AP testing	General Fund 03-00	\$2,500.00

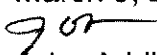
San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 28, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: 
John Addleman, Facilities Planning Analyst
Steve Ma, Exec. Director of Business Services
Eric J. Hall, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF ENGINEERING SERVICES

EXECUTIVE SUMMARY

Barratt American, Inc. has requested to have their 16-unit project, Nantucket I & II, located at Sheridan and Andrews in Leucadia, into Community Facilities District 95-2. Pacific Coast Communities has requested to have their 35-unit project, Quail Meadows, located at Quail Gardens Dr. and Mays Hollow Lane in Encinitas, annexed as well. Sowards and Brown is being retained to develop the annexation map to amend the Community Facilities District's boundary for both developers. Barratt American, Inc. and Pacific Coast Communities have agreed to reimburse the District for the services of the engineer.

At the March 23, 2006 board meeting, staff will initiate the first step of the annexation process by bringing the Resolution of Intention to the Board for adoption.

RECOMMENDATION:

It is recommended that the Board approve entering into an agreement with Sowards and Brown Engineering, Inc. to prepare the map for annexation number 12 to Community Facilities District No. 95-2, for an amount not to exceed \$7,500.00, and authorize Simonetta March to execute the agreement.

FUNDING SOURCE:

Mello Roos funds subject to reimbursement from the developers.

AGENDA ITEM: 13

SOWARDS AND BROWN ENGINEERING

February 24, 2006

John Addleman
San Dieguito Union High School District
710 Encinitas Boulevard
Encinitas, California 92024

**Re: Engineering Services Proposal for San Dieguito Union High School District
 Community Facilities District No. 95-2 Annexation No. 12
 (Nantucket Project and Quail Meadows Project)**

Dear John:

We are pleased to provide this proposal for engineering services to assist you annex the above referenced project into Community Facilities District 95-2 for the San Dieguito Union High School District. This proposal is based on preparing the CFD Map based on the twenty-four existing assessor's parcels.


We propose to provide the following services:

1. Research at the County of San Diego Map Records Department and San Diego County Assessor's Office to obtain record ownership information and identify the parcels and affected landowners to be included within the Community Facilities District boundaries.
2. Prepare Community Facilities District Map No. 95-2 Annexation No. 12 to reflect assessor's information and prepare the Community Facilities District Map and owners list in accordance with the guidelines stipulated in the Mello Roos Act of 1982.

Fixed Fee of \$ 7500.00

Feel free to call if you have any questions after reviewing this proposal. We will proceed with this work based on your verbal authorization. However, we appreciate your cooperation to sign the attached agreement and return the white copy to this office at your earliest convenience. As we discussed, we can complete our work to meet your deadline for the March 23, 2006 Board meeting.

Sincerely,



Randy R. Brown
Vice President

enclosure

SDUHD.pro

SOWARDS AND BROWN ENGINEERING, INC.

2187 NEWCASTLE AVENUE SUITE 103 CARDIFF BY THE SEA, CA 92007
(760) 436-8500
(FAX) 436-8603

STANDARD FORM OF AGREEMENT BETWEEN CLIENT AND CONSULTANT

THIS AGREEMENT, entered into at CARDIFF BY THE SEA CALIFORNIA
on the 24th day of FEBRUARY, 2006, by and between
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
710 ENCINITAS BLVD
ENCINITAS CA 92024

hereinafter called "client," and **SOWARDS AND BROWN ENGINEERING, INC.**

hereinafter called "consultant," is as follows:

The client intends to Record Communities Facilities District Map 95-2
Annexation No. 12 (Nantucket Project and Quail Meadows Project)
APN: 216-410-15 thru 21, 23, 25-27, 29-33
257-020-21, 25 and 258-130-08, 10, 52, 73, 74, 80

hereinafter called the "project." The present record owner is:

Name: _____

Business Address: _____

Residence: _____

The client and consultant for mutual consideration hereinafter set forth, agree as follows:

A. Consultant agrees to perform the following services:

see attached letter dated February 24, 2006

B. Client agrees to compensate consultant for such services as follows:

Fixed Fee of \$ 7500.00

[Note] — Under provisions of this agreement, a late payment FINANCE CHARGE will be computed at the periodic rate of 0.833% per month, which is an ANNUAL PERCENTAGE RATE OF 10%, and will be applied to any unpaid balance commencing 30 days after the date of the original invoice.

[Note] — Under provisions of this agreement, client agrees to limit the liability of consultant in accordance with §28 of the Standard Provisions set forth upon the reverse side.

C. The standard provisions set forth upon the reverse side are incorporated hereinto and made a part of this agreement.

IN WITNESS WHEREOF, the parties hereto have accepted, made and executed this agreement upon the terms, conditions, and provisions above stated and on the reverse side hereof, the day and year first above written.

CONSULTANT:

By Randy R. Brown 2/24/06
(Signature) (Date)

Name RANDY R. BROWN
(Print)

Title VICE PRESIDENT

CLIENT:

By _____
(Signature) (Date)

Name _____
(Print)

Title _____

STANDARD PROVISIONS OF AGREEMENT

The client and consultant agree that the following provisions shall be a part of their agreement:

1. The client binds himself, his partners, successors, executors, administrators, and assigns to the consultant to this agreement in respect to all of the terms and conditions of this agreement.
2. Neither the client nor consultant shall assign his interest in this agreement without the written consent of the other.
3. No conditions or representations, altering, detracting from, nor adding to the terms hereof shall be valid unless printed or written hereon or evidenced in writing by either party to this agreement and accepted in writing by the other.
4. One or more waivers of any term, condition or covenant by the consultant shall not be construed by the client as a waiver of a subsequent breach of the same or any other term, condition or covenant.
5. In the event any provision of this agreement shall be held to be invalid and unenforceable, the other provisions of this agreement shall be valid and binding on the parties hereto.
6. The consultant is not responsible for delay, nor shall consultant be responsible for damages or be in default or deemed to be in default by reason of strikes, lockouts, accidents, or acts of God; or the failure of client to furnish timely information or to approve or disapprove consultant's work promptly; or delay or faulty performance by client, other contractors, or governmental agencies; or any other delays beyond consultant's reasonable control.
7. Consultant shall not be liable for damages resulting from the actions or inactions of governmental agencies including, but not limited to permit processing, environmental impact reports, dedications, general plans and amendments thereto, zoning matters, annexations or consolidations, use or conditional use permits, and building permits; and consultant shall only act as an adviser in all governmental relations.
8. In the event of litigation on this agreement, the interpretation thereof, and all disputes or controversies arising hereunder shall be governed by the laws of the state of California.
9. In the event that client institutes a suit against consultant because of any failure or alleged failure to perform, error, omission, or negligence, and if such suit is not successfully prosecuted, or if it is dismissed, or if verdict is rendered for consultant, client agrees to pay consultant any and all costs of defense, including attorney's fees, expert witnesses' fees, and court costs and any and all other expenses of defense which may be needful, immediately following dismissal of the case or immediately upon judgment being rendered in behalf of consultant.
10. In the event that litigation be instituted under the terms of this agreement, the same is to be brought and tried in judicial jurisdiction of the court of the county in which the consultant's principal place of business is located and client waives the right to have the suit brought, or tried in, or removed to any other county or judicial jurisdiction.
11. Should litigation be necessary to enforce any term or provision of this agreement, or to collect any portion of the amount payable under this agreement, then all litigation and collection expenses, witness fees and court costs, and attorney's fees shall be paid to the prevailing party.
12. There are no understandings or agreements except as herein expressly stated.
13. All original papers and documents, and copies thereof, produced as a result of this contract, except documents which are required to be filed with public agencies, shall remain the property of the consultant and may be used by consultant without the consent of the client.
14. Services provided within this agreement are for the exclusive use of the client for the project only.
15. Client and consultant agree to cooperate with each other in any and every way or manner on the project.
16. Upon written request, each of the parties hereto shall execute and deliver, or cause to be executed and delivered, such additional instruments and documents which may be necessary and proper to carry out the terms of this agreement.
17. The terms and provisions of this agreement shall not be construed to alter, waive, or affect any lien or stop notice rights, which the consultant may have for the performance of services under this agreement.
18. The consultant makes no representation concerning the estimated quantities and cost figures made in connection with maps, plans, specifications, or drawings other than that all such figures are estimates only and the consultant shall not be responsible for fluctuations in costs factors.
19. Consultant does not guarantee the completion or quality of performance of contract or the completion or quality of performance of contracts by the construction contractor or contractors, or other third parties, nor is he responsible for their acts or omissions.
20. Consultant makes no warranty, either express or implied, as to his findings, recommendations, specifications, or professional advice except that the work was performed pursuant to generally accepted standards of practice in effect at the time of performance.
21. Consultant makes no representations concerning soil conditions unless specifically included in writing in this agreement, and he is not responsible for any liability that may arise out of the making or failure to make soil surveys, or sub-surface soil tests, or general soil testing.
22. Estimate of areas provided under this agreement are not to be considered precise unless consultant specifically agrees to provide the precise determination of such areas.
23. In the event that any changes are made in the plans and specifications by the client or persons other than the consultant, which affects the consultant's work, any and all liability arising out of such changes is waived as against the consultant and the client assumes full responsibility for such changes unless client has given consultant prior notice and has received from consultant written consent for such changes.
24. The consultant is not responsible, and liability is waived by client as against consultant, for use by client or any other person of any plans or drawings not signed by consultant.
25. Consultant has a right to complete all services agreed to be rendered pursuant to this contract. In the event this agreement is terminated before the completion of all services, unless consultant is responsible for such early termination, client agrees to release consultant from all liability for work performed.
26. Client agrees that consultant will not perform on-site construction review for this project unless specifically provided for in this agreement, that such services will be performed by others, and that the client will defend, indemnify, and hold consultant harmless from any and all liability arising from or resulting from the performance of construction review by other persons.
27. The client agrees that in accordance with generally accepted construction practices, the construction contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the project, including safety of all persons and property; and that this requirement shall be made to apply continuously and not be limited to normal working hours; and the client further agrees to defend, indemnify and hold the consultant harmless from any and all liability, real or alleged, in connection with the performance of work on this project, excepting liability arising from the sole negligence of the consultant.
28. The client agrees to limit the consultant's liability to the client and to all contractors and subcontractors on the project, due to professional negligent acts, errors or omissions of the consultant to the sum of \$50,000 or the consultant's fee, whichever is greater.
29. All fees and other charges will be billed monthly and shall be due at the time of billing unless otherwise specified in this agreement.
30. Client hereby agrees that the balance as stated on the billing from the consultant to client is correct, conclusive and binding on the client unless client within ten (10) days from the date of the making of the billing notifies consultant in writing of the particular item that is alleged to be incorrect.
31. A late payment FINANCE CHARGE will be computed at the periodic rate of 0.833% per month, which is an ANNUAL PERCENTAGE RATE of 10%, and will be applied to any unpaid balance commencing 30 days after the date of the original invoice.
32. In the event that the plans, specifications, and/or field work covered by this contract are those required by various governmental agencies and in the event that due to change of policy of said agencies after the date of this agreement, additional office or field work is required, the said additional work shall be paid for by client as extra work.
33. In the event of any increase of costs due to the granting of wage increases and/or other employee benefits to field or office employees due to the terms of any labor agreement, or rise in the cost of living, during the lifetime of this agreement, such percentage increase shall be applied to all remaining compensation.
34. In the event that any staking is destroyed by an act of God or parties other than consultant, the cost of restaking shall be paid for by client as extra work.
35. The client shall pay the costs of checking and inspection fees, zoning and annexation application fees, assessment fees, soils engineering fees, soils testing fees, aerial topography fees, and all other fees, permits, bond premiums, title company charges, blueprints and reproductions, and all other charges not specifically covered by the terms of this agreement.
36. In the event all or any portion of the work prepared or partially prepared by the consultant be suspended, abandoned, or terminated, the client shall pay the consultant for all fees, charges, and services provided for the project, not to exceed any contract limit specified herein.
37. In the event of any litigation, client agrees to pay to consultant interest on all past due balances at the rate of ten per cent per annum.
38. In the event client fails to pay consultant within thirty (30) days after invoices are rendered, client agrees that consultant shall have the right to consider said default a total breach of this agreement and, upon written notice, the duties, obligations and responsibilities of the consultant under this agreement are terminated. In such event, client shall then promptly pay the consultant for all of the fees, charges, and services provided by consultant.
39. All reimbursable expenses to be billed at a multiple of 1.25 times the expense incurred and are not included in consultants services.


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 31, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: Eric J. Hall, Assoc. Superintendent/Business Services & David R. Bevilaqua, Exec. Dir. of Finance 

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPT THE 2004-05 ANNUAL AUDIT REPORT

EXECUTIVE SUMMARY

The District entered into an agreement for the annual audit of all funds with Wilkinson & Hadley, LLP – Certified Public Accountants. The audit has been completed in accordance with state law. Wilkinson & Hadley present the audit report for your review and acceptance. Copies have been forwarded to the County Superintendent and the State within the mandatory time schedule.

Findings and recommendations are noted on pages 56 through 61 of the audit report. Each exception requires a response from the district (LEA's response) and is included in the audit report as the last paragraph of each exception.

The following exceptions were noted:

Page 57, Item B, Finding 2005-1 (30000)

The auditors note the District is spending down reserves and recommends close monitoring of the General Fund to ensure adequate reserves are maintained.

Page 58, Finding 2005-2 (30000)

It is noted that several invoices were not accrued as expenditures in 2004-05. These expenses were booked in 2005-06 and noted as Prior Year. These errors are considered not material, meaning the impact of the errors would not significantly change the financial statements of the District.

Cont'd.

Page 58, Finding 2005-3 (30000)

The report indicates internal control weakness in ASB at Diegueno Middle School and La Costa Canyon High School. Diegueno was unable to provide the auditors with adequate supporting documents for two of ten bank deposits tested, the lack of use of a transmittal form for cash transactions, and paid invoices were not marked as "paid".

La Costa Canyon was also found to not mark invoices as paid. Both schools have been counseled on these findings and proper controls have been reviewed.

Page 59, Finding 2005-04 (30000)

Auditors noted that the contract between La Costa Canyon and Herff Jones included a provision requiring Herff Jones make a \$10,000 payment to La Costa Canyon High School Foundation. The auditors believe this payment is not an appropriate expense from ASB funds, nor was approval of the contract included in meeting minutes of the ASB.

District Administration believes this to be a very common practice in high schools throughout the state. Principals will be requested to review all contracts with appropriate district level administrators before signing any contracts.

Page 60, Item C, Finding 2005-5 (50000)

Any employee who is funded in part or wholly by Federal programs, documentation must be maintained to reflect those employees provide service consistent with the goals and objectives of that Federal program. During the auditor's visit, such documentation was not produced, however, this information has since been provided to the auditors.

Page 60, Item D, Finding 2005-6 (40000)

Some exceptions were noted in the calculations of ADA. Amended attendance reports have subsequently been filed with the San Diego County Office of Education.

RECOMMENDATION:

It is recommended that the Board accept the 2004-05 annual audit of the San Dieguito Union High School District, as prepared by Wilkinson & Hadley, LLP.

FUNDING SOURCE:

General Fund (03-00) and Cafeteria Fund (13-00)

DRB/mk

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
COUNTY OF SAN DIEGO
ENCINITAS, CALIFORNIA**

AUDIT REPORT

JUNE 30, 2005

**WILKINSON HADLEY & CO. LLP
250 E. Douglas Ave., Suite 200
El Cajon, CA 92020
Tel (619) 447-6700 Fax (619) 447-6707**

Introductory Section

San Dieguito Union High School District
 Audit Report
 For The Year Ended June 30, 2005

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San Dieguito Union High School District
 Audit Report
 For The Year Ended June 30, 2005

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Financial Section

WILKINSON HADLEY & CO. LLP
CPAs and Advisors
250 E. Douglas Ave., Suite 200
El Cajon, CA 92020
Tel (619) 447-6700 Fax (619) 447-6707

Independent Auditor's Report on Financial Statements

Board of Trustees
San Dieguito Union High School District
Encinitas, California 92024

Members of the Board of Trustees:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of San Dieguito Union High School District as of and for the year ended June 30, 2005, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of San Dieguito Union High School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of San Dieguito Union High School District as of June 30, 2005, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2005, on our consideration of San Dieguito Union High School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis and the budgetary information identified as Required Supplementary Information in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming opinions on the financial statements which collectively comprise the San Dieguito Union High School District's basic financial statements. The accompanying schedule of expenditures of federal awards required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations* and the supporting schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Wilkinson Hadley & Co., LLP

Wilkinson Hadley & Co., LLP
October 28, 2005

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Fiscal Year Ended June 30, 2005
(Unaudited)**

This section of San Dieguito Union High School District's (District) annual financial report presents management's discussion and analysis of the District's financial performance during the year ending June 30, 2005. The intent of this discussion and analysis is to look at the district's financial performance as a whole. Readers should also review the financial statements and notes to the basic financial statements included in the audit report to enhance their understanding of the district's financial performance.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. The statements are organized so the reader can understand the District as a complex financial entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole district, presenting both an aggregate view of the district's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail.

FINANCIAL HIGHLIGHTS

Key financial highlights for 2005 are as follows:

- Total governmental fund net assets are \$143,432,580.
- A 2002-03 audit adjustment decreased the general fund beginning balance for 2003-04 by a combined \$107,060.
- San Dieguito Transportation Cooperative membership was reduced to the District and Carlsbad Unified School District. A surplus sale of transportation equipment raised approximately \$500,000 in revenue.
- The district is still experiencing some enrollment growth, but the rate of increase is on the decline.

Government-wide financial statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the assets and liabilities of the District, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *statement of activities* presents information showing how the net assets of the District changed during the most recent fiscal year.

All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Fund financial statements

A *fund* is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into two categories: governmental funds and proprietary funds.

- **Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the government's near-term financing requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains twelve individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, the building fund, the county school facilities fund, and the capital projects fund for blended component units, each of which are considered to be major funds. Data from the other seven governmental funds are combined into a single, aggregated presentation. Individual data for each of these non-major funds is provided in the form of combining statements elsewhere in this report.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

- **Proprietary funds.** The District maintains one proprietary fund type, an internal service fund.

Internal service funds are an accounting device used to accumulate and allocate costs internally among the District's various functions. The District uses two internal service funds to account for services provided to all the other funds of the District: Insurance premium reduction fund and deductible insurance loss fund. The internal service funds have been included within *governmental activities* in the government-wide financial statements. The two internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$143.4 million at the close of the most recent fiscal year.

	Governmental Activities		2004-05 % of Total	Total % Change over 03-04
	2003-04	2004-05		
Current and Other Assets	\$ 121.8	71.8	30%	-20.0%
Capital Assets	128.2	169.9	70%	16.7%
Total Assets	\$ 250.0	\$ 241.7		-3.3%
Long Term Debt Outstanding	\$ 93.1	92.2	94%	-0.9%
Other Liabilities	10.3	6.1	6%	-4.1%
Total Liabilities	\$ 103.4	\$ 98.3		-4.9%
Net Assets				
Invested in Capital Assets, Net of Related Debt	\$ 36.6	77.4	54%	27.8%
Restricted	97.8	53.2	37%	-30.4%
Unrestricted	12.3	12.8	9%	0.3%
Total Net Assets	\$ 146.7	\$ 143.4		-2.2%

- The largest portion of the District's net assets (37%) represents resources that are reserved for capital projects, debt service, and educational programs. The majority of this restricted balance is bond proceeds through the Community Facilities District (CFD) or Mello-Roos program.
- Resources invested in capital assets, less related debt, is 54% of total net assets. Capital assets include land, site improvements, buildings, and equipment.
- The remaining balance of unrestricted net assets (9%) may be used to meet the District's obligations to students, employees, and creditors and to honor next year's budget.

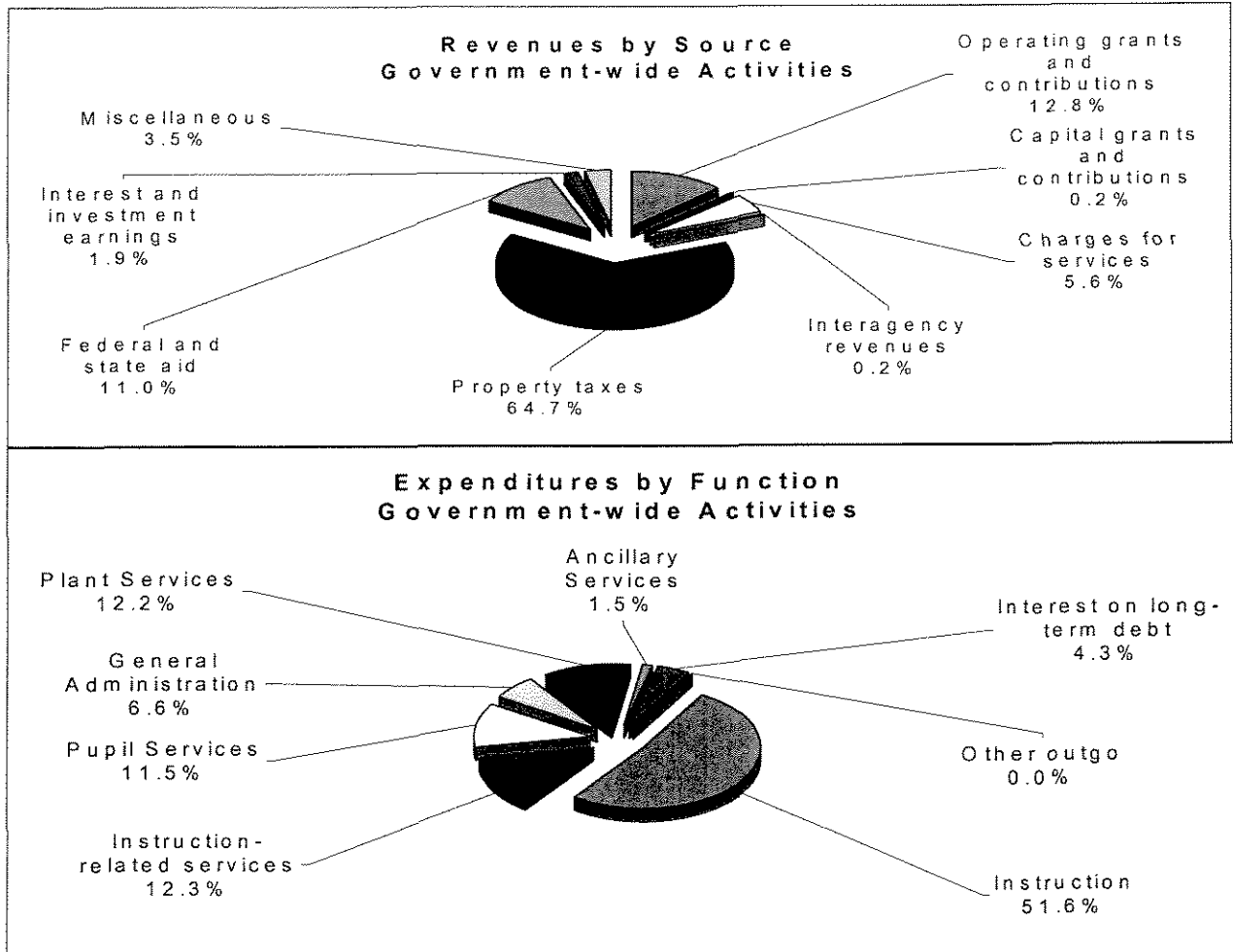
Governmental activities. The key elements of the District's net assets for the year ended June 30, 2005 are as follows:

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES**

<u>Revenues</u>	<u>Governmental Activities</u>		<u>% of Total</u> <u>2004-05</u>	<u>% change</u> <u>over 03-04</u>
	<u>2003-04</u>	<u>2004-05</u>		
Program revenues				
Charges for services	\$ 5,512,998	5,418,191	5.54%	-1.7%
Operating grants and contributions	11,293,088	12,508,406	12.79%	10.8%
Capital grants and contributions	45,381,712	235,665	0.24%	-99.5%
General revenues				
Property taxes	60,828,099	63,070,585	64.51%	3.7%
Federal and state aid not restricted to specific purposes	7,843,593	10,721,295	10.97%	36.7%
Interest and investment earnings	1,287,062	1,861,221	1.90%	44.6%
Interagency revenues	490,815	234,997	0.24%	-52.1%
Miscellaneous	2,271,611	3,426,882	3.51%	50.9%
Special and extraordinary	536,537	287,899	0.29%	-46.3%
Total revenues	<u>\$ 135,445,515</u>	<u>\$ 97,765,141</u>	<u>100.00%</u>	<u>-27.8%</u>
<u>Expenditures by Function</u>				
Governmental activities				
Instruction	\$ 47,438,280	52,219,930	51.64%	10.1%
Instruction-related services	\$ 11,609,699	12,443,629	12.31%	7.2%
Pupil services	11,297,336	11,610,759	11.48%	2.8%
General administration	5,852,607	6,642,562	6.57%	13.5%
Plant services	12,728,585	12,287,447	12.15%	-3.5%
Ancillary services	1,237,274	1,503,363	1.49%	21.5%
Community services	-	-	-	-
Interest on long-term debt	2,658,539	4,387,587	4.34%	65.0%
Other outgo	\$584,744	28,174	0.03%	-95.2%
Depreciation (unallocated)	-	-	-	-
	<u>\$ 93,407,064</u>	<u>\$ 101,123,451</u>	<u>100.00%</u>	<u>8.3%</u>
Increase (decrease) in net assets	<u>\$ 42,038,451</u>	<u>\$ (3,358,310)</u>		
Net Assets - beginning	<u>\$ 104,732,439</u>	<u>\$ 146,770,890</u>		
Net assets - ending	<u>\$ 146,770,890</u>	<u>\$ 143,412,580</u>		

- The largest dollar increase in revenues is from Federal and State Aid. From 2003-04 to 2004-05, Federal and State aid revenues increased by \$2.9 Million or 37%, mainly from unspent grants and entitlements. Large carryover balances were due to grant awards coming late in the fiscal year and conservative spending caused by fiscal uncertainty at the state level.
- The 2004-05 Interest and Investment Earnings increased by \$574,159 or 45% because of the interest earned on the 2004 bonds issued.
- The 2004-05 decrease in Capital Grants and Contributions of \$45 Million or 100% was primarily due to a decrease in the apportionment in Fund 35 from the State School Facilities Fund. During 2003-04 the District received one-time funding for construction of a new high school.
- The 2004-05 increase in Miscellaneous General Revenue by \$1.2 Million or 52% was due to an increase in donations.
- The Special and Extraordinary General Revenue decrease was from the retirement of capital leases on various equipment
- The decrease in Other Outgo was primarily due to a \$500,000 decrease in transfers out of the General Fund.
- The 2003-2004 increase in Ancillary Services expenditures by \$266,089 or 21.5% was primarily due to an increase in salaries and benefits. There was also an increase in materials and supplies.

- Interest and Long Term Debt increased by \$1.7 Million or 65% because of the issuance bonds in 2003-04.



- State aid is based primarily on average daily attendance (ADA) and other appropriations. If a student is in attendance a full 180 days, the state awards the District one ADA. The state guarantees that if local taxes do not provide money equal to the base revenue limit guarantee it will make up the difference with state funding. The value of the base revenue limit increased by 3.08% during the year ended June 30, 2005.

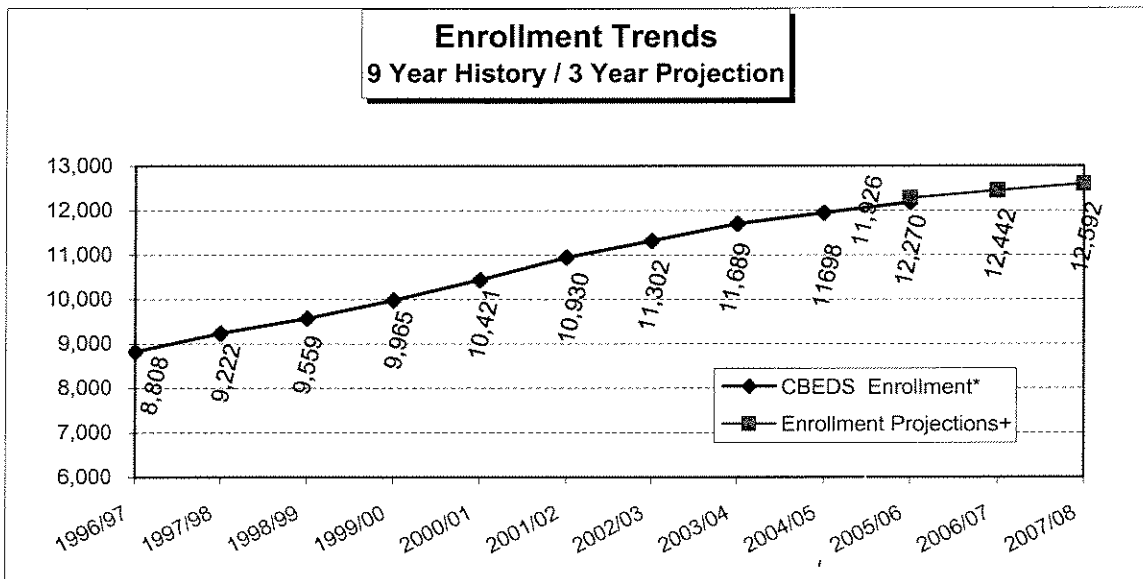
	<u>SDUHSD</u>	<u>% Increase</u>	<u>State Average</u>	<u>Difference</u>
1999-00	4,916	1.44%	5,013	(97)
2000-01	5,075	3.23%	5,016	59
2001-02	5,275	3.94%	5,168	107
2002-03	5,383	2.05%	5,400	(17)
2003-04	5,485	1.89%	5,587	(102)
2004-05	5,654	3.08%	5,742	(88)

Enrollment, Enrollment Projections, and ADA

School Year	CBEDS Enrollment	Enrollment Projections	P2 ADA
1996/97	8,808		8,693+
1997/98	9,222		9,117+
1998/99	9,559		9,190
1999/00	9,965		9,584
2000/03	10,421		9,977
2001/02	10,930		10,356
2002/03	11,302		10,806
2003/04	11,689		11,269
2004/05	11,926		
2005/06*		12,162	
2006/07*		12,442	
2007/08*		12,592	

*estimated

+includes excused absences



Financial Analysis of the District's Funds

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the District's *governmental funds* is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. As the District completed the year, its governmental funds reported a combined fund balance of \$67.3 million, \$45.5 million lower than the previous year. It should be noted that \$45.5 million of the decrease was from the issuance of additional debt through the CFD/Mello-Roos program in previous year. The general fund had a fund balance decrease of approximately \$2.0 million. The primary reasons for the decreases in these governmental funds include decreasing state assistance for restricted programs, increasing special education requirements, and expending prior year carryovers.

In addition, the following expenditures should be noted:

- General fund salaries totaled \$58.6 million while the associated employee benefits of retirement, social security, medicare, insurance (medical, dental, vision, life, and accident), workers' compensation, and unemployment added \$16.5 million to arrive at 87% of total general fund expenditures.

Governmental funds report the differences between their assets and liabilities as fund balance, which is divided into reserved and unreserved portions. Reservations indicate the portion of the District's fund balances that are not available for appropriation. The unreserved fund balance is, in turn, subdivided between designated and undesignated portions. Designations reflect limitations on the use of otherwise available expendable financial resources in governmental funds. The limitations include federal, state, donor-authorized and District self-imposed. Fund balances of debt service, capital projects, and other governmental funds are restricted by state law to be spent for the purpose of the fund and are not available for spending at the District's discretion. The \$12.3 million fund balance of the general fund is primarily designated for the following purposes:

Designation for economic uncertainty reserve. As required by state law, the District has established an undistributed reserve within the general fund. This reserve is required to be at least 3% of general fund expenditures set aside for contingencies or possible reductions in state funding and is not to be used in the negotiation or settlement of contract salaries. In addition, the District's Board of Trustees requires an additional 1.5% be held in reserve. As of June 2005, the \$12.3 million held in reserve meets the combined 4.5% requirement. The maintenance of a sufficient reserve is a key credit consideration in garnering excellent short-term and long-term bond ratings.

Restricted reserve for revolving fund. The District maintains a \$30,000 revolving cash fund for expediting emergency and small purchase reimbursement to employees.

Restricted reserve for stores inventories. Two departments, purchasing and nutrition services maintain perpetual inventories to expedite and reduce cost through volume purchasing. The total valuation as of June 30, 2005 was \$68,921.

General Fund Budgetary Highlights

During the year, the Board revised the District's budget. Budget amendments were to reflect changes in programs and related funding. The difference between the original budget and the final amended budget was an increase of \$7.6 million or 9.1% in total general fund expenditures. The most significant differences may be summarized as follows:

- \$4 million increase to revenue limit sources reflecting more accurate ADA numbers.
- \$912,426 increase to federal program revenues to reflect 02-03 deferred revenue and changes to 03-04 awards.
- \$2.4 million increase to state program revenues to reflect 02-03 deferred revenue and changes to 03-04 awards.
- \$5.7 million increase for instructional purposes including instructional salaries, benefits, books and supplies, and services.

- During the year, final budgeted revenues exceeded original budgetary estimates by \$8.2 million, or 11%, to account for increases in revenue limit, federal and state aid, and local donations.
- After adjustments, actual revenues were \$2.2 million below final budgeted amounts and expenditures were \$5.7 million below final budgeted amounts. The most significant variance in revenues was a negative \$1.4 million from Revenue Limit Resources. The significant variance in expenditures was a positive \$4.6 million in the instructional function. Positive variances indicate the actuals were better than expected. Resources available for appropriation were \$3.6 million above the final budgeted amount.
- Variances primarily result from expenditure-driven federal and state grants that are included in the budgets at their full amounts. Such grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met; unspent grant amounts are carried forward and included in the succeeding year's budget. Therefore, actual grant revenues and expenditures are normally less than the amounts budgeted.

Capital Asset and Debt Administration

Capital Assets: The State School Building Lease Purchase Fund (Fund 30-00) and State School Facilities Fund (Fund 35-00) are used to account for the costs incurred in acquiring and improving sites, constructing and remodeling facilities, and procuring equipment necessary for providing educational programs for all students within the District. In regards to Fund 30-00, the closeout of the Oak Crest Middle School modernization project was finalized in August 2004. The closeout resulted in no funds being returned to the State as well as no additional funds received since the State funded the project at its maximum allowable amount. Consequently, Fund 30-00 has been zeroed out by a nominal amount of residual interest earning being transferred to the General Fund in March 2005. In Fund 35-00, \$31,047 was received from the State for anticipated Labor Compliance Program costs associated with the San Dieguito High School Academy modernization and infrastructure improvement.

The Capital Facilities Fund 25-18 consists of school facilities impact fees to assure that school facilities and services will be available to meet the needs of residents of new development. Capital Facilities Fund 25-19 contains fees imposed and collected on new residential and commercial/industrial development within the District to fund additional school facilities required to serve additional grade 7-12 students generated by the new development. The fees are used for construction and/or acquisition of additional school facilities, remodeling existing school facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms to accommodate an increase in student population. Projects include parking lot gates at the La Costa Canyon High School, new fencing at San Dieguito Academy, replacing the flooring and the computer lab at Sunset Continuation High School, and the demolition of old relocatable classrooms at Torrey Pines High School.

Capital assets at June 30, 2004 and 2005 are outlined below:

	June 30, 2004	June 30, 2005	Total Change
Land	\$ 47,998,062	\$ 54,522,725	\$ 6,524,663
Improvement of Sites	11,712,979	11,760,049	\$ 47,070
Buildings	65,133,301	65,166,969	\$ 33,668
Equipment	7,431,917	6,937,616	\$ (494,301)
Work in Progress	22,601,820	59,990,893	\$ 37,389,073
Accumulated depreciation	(26,637,399)	(\$28,440,025)	\$ (1,802,626)
Total Capital Assets	<u>\$ 128,240,680</u>	<u>\$ 169,938,227</u>	<u>\$ 41,697,547</u>

Debt Administration: The District has no general obligation bonds outstanding; however, there are two land secured revenue bond issues. In November of 1998, CFDs 94-1, 94-2, 94-3, 95-1, and 95-2 issued \$44,660,000 of debt through the San Dieguito Public Facilities Authority. This debt received an Aaa rating from Moody's Investors Services and consists of \$40,655,000 in Series A (Tax Exempt) Revenue Bonds, maturing on August 1, 2030, and \$4,005,000 in Series B (Taxable) Revenue Bonds, maturing August 1, 2019. The rates payable on the Series A Bonds range from 3.8% to 5.0% and 6.25% to 7.0% for the Series B Bonds. In April 2004, CFDs 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1 issued debt in the amount of \$48,440,000 through the San Dieguito Public Facilities Authority. This debt received a dual rating of AAA by Standard & Poor's and Aaa by Moody's and consists of tax exempt revenue bonds maturing on August 1, 2035. The rates payable range from 2.5% to 5.0%. There are a number of limitations and restrictions contained in both revenue bond indentures. The San Dieguito Public Facilities Authority assumes all debt service responsibility for the revenue bonds consistent with California law. The District is not obligated for any debt repayment in lieu of default.

Requests for Information

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the San Dieguito Union High School District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Associate Superintendent of Business Services, San Dieguito Union High School District, 710 Encinitas Blvd., Encinitas, CA 92024.

Basic Financial Statements

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

STATEMENT OF NET ASSETS

JUNE 30, 2005

	Governmental Activities
ASSETS:	
Cash in County Treasury	\$ 26,396,538
Cash on Hand and in Banks	5,000
Cash in Revolving Fund	30,000
Cash with a Fiscal Agent/Trustee	41,446,928
Accounts Receivable	3,828,290
Stores Inventories	68,921
Capital Assets:	
Land	54,522,725
Land Improvements	11,760,049
Buildings	65,166,969
Equipment	6,937,616
Work in Progress	59,990,893
Less Accumulated Depreciation	<u>(28,440,025)</u>
Total Assets	<u>241,713,904</u>
LIABILITIES:	
Accounts Payable	4,915,601
Deferred Revenues	1,143,284
Long-Term Liabilities:	
Due within One Year	2,159,726
Due in More Than One Year	<u>90,082,713</u>
Total Liabilities	<u>98,301,324</u>
NET ASSETS:	
Invested in Capital Assets, net of Related Debt	77,400,680
Restricted For:	
Capital Projects	47,307,497
Debt Service	4,482,320
Educational Programs	1,434,024
Unrestricted	<u>12,788,059</u>
Total Net Assets	<u>\$ 143,412,580</u>

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2005

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
PRIMARY GOVERNMENT:					
Government Activities:					
<i>Instruction</i>	\$ 52,219,930	\$ 1,158,806	\$ 8,412,644	\$ 235,665	\$ (42,412,815)
<i>Instruction-Related Services</i>	12,443,629	196,341	1,458,774	-	(10,788,514)
<i>Pupil Services</i>	11,610,759	3,978,764	1,654,681	-	(5,977,314)
<i>General Administration</i>	6,642,562	72,195	534,948	-	(6,035,419)
<i>Plant Services</i>	12,287,447	-	438,680	-	(11,848,767)
<i>Ancillary Services</i>	1,503,363	-	-	-	(1,503,363)
<i>Interest on Long-Term Debt</i>	4,387,587	-	-	-	(4,387,587)
<i>Other Outgo</i>	28,174	12,085	8,679	-	(7,410)
Total Governmental Activities	101,123,451	5,418,191	12,508,406	235,665	(82,961,189)
Total Primary Government	\$ 101,123,451	\$ 5,418,191	\$ 12,508,406	\$ 235,665	(82,961,189)
General Revenues:					
<i>Taxes and Subventions</i>					63,070,585
<i>Federal and State Revenues, not restricted</i>					10,721,295
<i>Interest and Investment Earnings</i>					1,861,221
<i>Interagency Revenues</i>					234,997
<i>Miscellaneous</i>					3,426,882
<i>Special and Extraordinary Items</i>					287,899
Total General Revenues					79,602,879
Change in Net Assets					(3,358,310)
Net Assets - Beginning					146,770,890
Net Assets - Ending					\$ 143,412,580

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BALANCE SHEET - GOVERNMENTAL FUNDS

JUNE 30, 2005

	General Fund	Building Fund
ASSETS:		
<i>Cash in County Treasury</i>	\$ 12,654,882	\$ 2,924,225
<i>Cash on Hand and in Banks</i>	-	-
<i>Cash in Revolving Fund</i>	30,000	-
<i>Cash with a Fiscal Agent/Trustee</i>	-	-
<i>Accounts Receivable</i>	3,042,751	20,752
<i>Due from Other Funds</i>	108,514	-
<i>Stores Inventories</i>	48,424	-
Total Assets	<u>\$ 15,884,571</u>	<u>\$ 2,944,977</u>
LIABILITIES AND FUND BALANCE:		
Liabilities:		
<i>Accounts Payable</i>	\$ 2,469,780	\$ 219,901
<i>Due to Other Funds</i>	-	2,176
<i>Deferred Revenue</i>	1,143,283	-
Total Liabilities	<u>3,613,063</u>	<u>222,077</u>
Fund Balance:		
Reserved Fund Balances:		
<i>Reserve for Revolving Cash</i>	30,000	-
<i>Reserve for Stores Inventories</i>	48,424	-
<i>Reserve for Legally Restricted Balance</i>	3,095,307	-
Unreserved	9,097,777	2,722,900
Unreserved, reported in nonmajor:		
<i>Special Revenue Funds</i>	-	-
<i>Capital Projects Funds</i>	-	-
Total Fund Balance	<u>12,271,508</u>	<u>2,722,900</u>
Total Liabilities and Fund Balances	<u>\$ 15,884,571</u>	<u>\$ 2,944,977</u>

The accompanying notes are an integral part of this statement.

County School Facilities Fund	Capital Projects Fund For Blended Component Units	Other Governmental Funds	Total Governmental Funds
\$ 3,329,385	\$ -	\$ 7,330,486	\$ 26,238,978
-	-	5,000	5,000
-	-	-	30,000
-	41,446,928	-	41,446,928
26,779	318,746	418,184	3,827,212
-	-	-	108,514
-	-	20,497	68,921
<u>\$ 3,356,164</u>	<u>\$ 41,765,674</u>	<u>\$ 7,774,167</u>	<u>\$ 71,725,553</u>
\$ 27,468	\$ 151,740	\$ 247,841	\$ 3,116,730
-	-	106,338	108,514
-	-	-	1,143,283
<u>27,468</u>	<u>151,740</u>	<u>354,179</u>	<u>4,368,527</u>
-	-	-	30,000
-	-	20,497	68,921
-	-	-	3,095,307
3,328,696	41,613,934	-	56,763,307
-	-	2,427,595	2,427,595
-	-	4,971,896	4,971,896
<u>3,328,696</u>	<u>41,613,934</u>	<u>7,419,988</u>	<u>67,357,026</u>
<u>\$ 3,356,164</u>	<u>\$ 41,765,674</u>	<u>\$ 7,774,167</u>	<u>\$ 71,725,553</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2005

Total fund balances - governmental funds balance sheet	\$ 67,357,026
Amounts reported for governmental activities in the statement of net assets ("SNA") are different because:	
Capital assets used in governmental activities are not reported in the funds, net of accumulated depreciation.	169,938,227
Unmatured interest on long-term debt: In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmatu- red interest owing at the end of the period was:	(1,790,416)
Long-term liabilities: In governmental funds, only current liabilities are reported. In the statement of net assets, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consisted of:	(92,242,439)
Internal service funds: Internal service funds are used to conduct certain activities for which costs are charged to other funds on a full cost-recovery basis. Because internal service funds are presumed to operate for the benefit of governmental activities, assets and liabilities of internal service funds are reported with governmental activities in the statement of net assets. Net assets for internal service funds are:	<u>150,182</u>
Net assets of governmental activities - statement of net assets	\$ <u>143,412,580</u>

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2005

	<u>General Fund</u>	<u>Building Fund</u>
Revenues:		
Revenue Limit Sources:		
<i>State Apportionments</i>	\$ 7,386,370	\$ -
<i>Local Sources</i>	58,086,114	-
<i>Federal Revenue</i>	2,877,826	-
<i>Other State Revenue</i>	7,871,652	-
<i>Other Local Revenue</i>	<u>7,819,295</u>	<u>206,923</u>
Total Revenues	<u>84,041,257</u>	<u>206,923</u>
Expenditures:		
<i>Instruction</i>	49,284,859	-
<i>Instruction - Related Services</i>	11,868,855	-
<i>Pupil Services</i>	8,237,979	-
<i>Ancillary Services</i>	1,503,363	-
<i>General Administration</i>	6,369,364	-
<i>Plant Services</i>	8,768,747	15,156,581
<i>Other Outgo</i>	28,174	-
Debt Service:		
<i>Principal</i>	-	-
<i>Interest</i>	-	-
Total Expenditures	<u>86,061,341</u>	<u>15,156,581</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(2,020,084)</u>	<u>(14,949,658)</u>
Other Financing Sources (Uses):		
<i>Operating Transfers In</i>	34,375	-
<i>Operating Transfers Out</i>	-	-
<i>Other Sources</i>	-	-
Total Other Financing Sources (Uses)	<u>34,375</u>	<u>-</u>
Net Change in Fund Balance	(1,985,709)	(14,949,658)
Fund Balance, July 1	<u>14,257,217</u>	<u>17,672,558</u>
Fund Balance, June 30	<u>\$ 12,271,508</u>	<u>\$ 2,722,900</u>

The accompanying notes are an integral part of this statement.

County School Facilities Fund	Capital Projects Fund For Blended Component Units	Other Governmental Funds	Total Governmental Funds
\$ -	\$ -	\$ 631,270	\$ 8,017,640
-	-	-	58,086,114
-	-	398,389	3,276,215
31,047	-	437,317	8,340,016
<u>205,554</u>	<u>6,468,400</u>	<u>5,079,701</u>	<u>19,779,873</u>
<u>236,601</u>	<u>6,468,400</u>	<u>6,546,677</u>	<u>97,499,858</u>
-	-	830,226	50,115,085
-	-	579,595	12,448,450
-	-	2,809,468	11,047,447
-	-	-	1,503,363
-	-	67,417	6,436,781
18,697,745	9,318,265	4,705,867	56,647,205
-	-	-	28,174
-	805,000	-	805,000
-	3,947,128	-	3,947,128
<u>18,697,745</u>	<u>14,070,393</u>	<u>8,992,573</u>	<u>142,978,633</u>
<u>(18,461,144)</u>	<u>(7,601,993)</u>	<u>(2,445,896)</u>	<u>(45,478,775)</u>
-	-	21,494	55,869
-	-	(55,869)	(55,869)
-	10,212	-	10,212
<u>-</u>	<u>10,212</u>	<u>(34,375)</u>	<u>10,212</u>
(18,461,144)	(7,591,781)	(2,480,271)	(45,468,563)
21,789,840	49,205,715	9,900,259	112,825,589
<u>\$ 3,328,696</u>	<u>\$ 41,613,934</u>	<u>\$ 7,419,988</u>	<u>\$ 67,357,026</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
*RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
 TO THE STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2005*

Net change in fund balances - total governmental funds		\$ (45,468,563)
<p>Amounts reported for governmental activities in the statement of activities are different because:</p>		
<p>Capital Outlay: In governmental funds, the cost of capital assets are reported as expenditures in the period when the assets are acquired. In the statement of activities, costs of capital assets are allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:</p>		
Expenditures for capital outlay	44,652,910	
Depreciation expense	<u>(2,955,363)</u>	
Net		41,697,547
<p>Debt service: In governmental funds, repayment of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as reductions of liabilities. Expenditures for repayment of the principal portion of long-term debt were:</p>		
		1,092,889
<p>Unmatured interest on long-term debt: In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the governmental-wide statement of activities, it is recognized in the period that it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period was:</p>		
		(440,459)
<p>Compensated absences: In governmental funds, compensated absences are measured by the amounts paid during the period. In the statement of activities, compensated absences are measured by the amounts earned. The difference between compensated absences paid and compensated absences earned was:</p>		
		(206,904)
<p>Internal Service Funds: Internal service funds are used to conduct certain activities for which costs are charged to other funds on a full cost-recovery basis. Because internal service funds are presumed to benefit governmental activities, internal service activities are reported as governmental in the statement of activities. The net increase or decrease in internal service funds was:</p>		
		<u>(32,820)</u>
Change in net assets of governmental activities - statement of activities		\$ <u><u>(3,358,310)</u></u>

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT*STATEMENT OF NET ASSETS**INTERNAL SERVICE FUND**JUNE 30, 2005*

	Nonmajor Internal Service Fund	Self-Insurance Fund
ASSETS:		
Current Assets:		
<i>Cash in County Treasury</i>	\$ 157,561	
<i>Accounts Receivable</i>	<u>1,076</u>	
Total Assets	<u>\$ 158,637</u>	
LIABILITIES:		
Current Liabilities:		
<i>Accounts Payable</i>	\$ <u>8,455</u>	
Total Liabilities	<u>8,455</u>	
NET ASSETS:		
<i>Unrestricted Net Assets</i>		<u>150,182</u>
Total Net Assets		<u>\$ 150,182</u>

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

STATEMENT OF REVENUES, EXPENSES, AND CHANGES
 IN FUND NET ASSETS - INTERNAL SERVICE FUND
 FOR THE YEAR ENDED JUNE 30, 2005

	Nonmajor Internal Service Fund
	Self-Insurance Fund
Operating Revenues:	
<i>Local Revenue</i>	\$ 3,709
Total Revenues	<u>3,709</u>
Operating Expenses:	
<i>Services and Other Operating Expenses</i>	36,528
Total Expenses	<u>36,528</u>
Income (Loss) before Contributions and Transfers	(32,819)
Change in Net Assets	<u>(32,819)</u>
Total Net Assets - Beginning	183,001
Total Net Assets - Ending	<u>\$ 150,182</u>

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

STATEMENT OF CASH FLOWS

PROPRIETARY FUNDS

FOR THE YEAR ENDED JUNE 30, 2005

	Nonmajor Internal Service Fund
	Sel-Insurance Fund
Cash Flows from Operating Activities:	
<i>Cash Payments to Other Suppliers for Goods and Services</i>	(28,073)
Net Cash Provided (Used) by Operating Activities	<u>(28,073)</u>
Cash Flows from Non-capital Financing Activities:	
<i>Operating Transfers From (To) Primary Government</i>	20,000
Net Cash Provided (Used) by Non-capital Financing Activities	<u>20,000</u>
Cash Flows from Investing Activities:	
<i>Interest and Dividends on Investments</i>	3,250
Net Cash Provided (Used) for Investing Activities	<u>3,250</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(4,823)
Cash and Cash Equivalents at Beginning of Year	162,384
Cash and Cash Equivalents at End of Year	<u>\$ 157,561</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities:	
Operating Income (Loss)	\$ (32,819)
Change in Assets and Liabilities:	
<i>Decrease (Increase) in Receivables</i>	(459)
<i>Decrease (Increase) in Due From</i>	20,000
<i>Increase (Decrease) in Accounts Payable</i>	8,455
Total Adjustments	<u>27,996</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ (4,823)</u>

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

STATEMENT OF FIDUCIARY NET ASSETS

FIDUCIARY FUNDS

JUNE 30, 2005

	Agency Fund
	Student Body Fund
ASSETS:	
<i>Cash on Hand and in Banks</i>	\$ 889,670
Total Assets	<u>\$ 889,670</u>
LIABILITIES:	
<i>Due to Student Groups</i>	\$ 889,670
Total Liabilities	<u>889,670</u>
NET ASSETS:	
Total Net Assets	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

A. Summary of Significant Accounting Policies

San Dieguito Union High School District (District) accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's "California School Accounting Manual". The accounting policies of the District conform to accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

1. Reporting Entity

The District's combined financial statements include the accounts of all its operations. The District evaluated whether any other entity should be included in these financial statements. The criteria for including organizations as component units within the District's reporting entity, as set forth in GASB Statement No. 14, "The Financial Reporting Entity," include whether:

- the organization is legally separate (can sue and be sued in its name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is fiscal dependency by the organization on the District

The District also evaluated each legally separate, tax-exempt organization whose resources are used principally to provide support to the District to determine if its omission from the reporting entity would result in financial statements which are misleading or incomplete. GASB Statement No. 14 requires inclusion of such an organization as a component unit when: 1) The economic resources received or held by the organization are entirely or almost entirely for the direct benefit of the District, its component units or its constituents; and 2) The District or its component units is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the organization; and 3) Such economic resources are significant to the District.

Based on these criteria, the District has one component unit, the San Dieguito Public Facilities Financing Authority. Additionally, the District is not a component unit of any other reporting entity as defined by the GASB Statement.

2. Basis of Presentation, Basis of Accounting

a. Basis of Presentation

Government-wide Statements: The statement of net assets and the statement of activities include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The District does not allocate indirect expenses in the statement of activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the District's funds, with separate statements presented for each fund category. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

The District reports the following major governmental funds:

General Fund. This is the District's primary operating fund. It accounts for all financial resources of the District except those required to be accounted for in another fund.

Building Fund. This fund is used to account for the acquisition of major governmental capital facilities and buildings from the sale of bonds.

County School Facilities Fund. This fund is used to account for apportionments received from the State School Facilities Fund authorized by the State Allocation Board for new school facility construction, modernization projects, and facility hardship grants.

Blended Component Unit. This fund accounts for the activities of the District's Public Facilities Financing Authority and is used to provide resources for capital outlay projects.

In addition, the District reports the following fund types:

Special Revenue Funds: These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Capital Projects Funds: These funds account for the acquisition and/or construction of all major governmental general fixed assets.

Debt Service Funds. These funds account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs.

Internal Service Funds: These funds are used to account for revenues and expenses related to services provided to parties inside the District. These funds facilitate distribution of support costs to the users of support services on a cost-reimbursement basis. Because the principal users of the internal services are the District's governmental activities, this fund type is included in the "Governmental Activities" column of the government-wide financial statements.

Agency Funds: These funds are used to report student activity funds and other resources held in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

Fiduciary funds are reported in the fiduciary fund financial statements. However, because their assets are held in a trustee or agent capacity and are therefore not available to support District programs, these funds are not included in the government-wide statements.

b. Measurement Focus, Basis of Accounting

Government-wide, Proprietary, and Fiduciary Fund Financial Statements: These financial statements are reported using the economic resources measurement focus. The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

Governmental Fund Financial Statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District does not consider revenues collected after its year-end to be available in the current period. Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State are recognized under the susceptible-to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

When the District incurs an expenditure or expense for which both restricted and unrestricted resources may be used, it is the District's policy to use restricted resources first, then unrestricted resources.

Under GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting," all proprietary funds will continue to follow Financial Accounting Standards Board ("FASB") standards issued on or before November 30, 1989. However, from that date forward, proprietary funds will have the option of either 1) choosing not to apply future FASB standards (including amendments of earlier pronouncements), or 2) continuing to follow new FASB pronouncements unless they conflict with GASB guidance. The District has chosen to apply future FASB standards.

3. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

4. Assets, Liabilities, and Equity

a. Deposits and Investments

Cash balances held in banks and in revolving funds are insured to \$100,000 by the Federal Depository Insurance Corporation. All cash held by the financial institutions is fully insured or collateralized. For purposes of the statement of cash flows, highly liquid investments are considered to be cash equivalents if they have a maturity of three months or less when purchased.

In accordance with Education Code Section 41001, the District maintains substantially all its cash in the San Diego County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds, except for the Tax Override Funds, in which interest earned is credited to the general fund. Any investment losses are proportionately shared by all funds in the pool.

The county is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et seq. The funds maintained by the county are either secured by federal depository insurance or are collateralized.

Information regarding the amount of dollars invested in derivatives with San Diego County Treasury was not available.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2005

b. Stores Inventories and Prepaid Expenditures

Inventories are recorded using the purchases method in that the cost is recorded as an expenditure at the time individual inventory items are purchased. Inventories are valued at average cost and consist of expendable supplies held for consumption. Reported inventories are equally offset by a fund balance reserve, which indicates that these amounts are not "available for appropriation and expenditure" even though they are a component of net current assets.

The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditure when incurred.

c. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated fair value at the date of the donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. A capitalization threshold of \$5,000 is used.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Infrastructure	30
Buildings	50
Building Improvements	20
Vehicles	2-15
Office Equipment	3-15
Computer Equipment	3-15

d. Receivable and Payable Balances

The District believes that sufficient detail of receivable and payable balances is provided in the financial statements to avoid the obscuring of significant components by aggregation. Therefore, no disclosure is provided which disaggregates those balances.

There are no significant receivables which are not scheduled for collection within one year of year end.

e. Compensated Absences

Accumulated unpaid employee vacation benefits are recognized as liabilities of the District. The current portion of the liabilities is recognized in the general fund at year end.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

f. Deferred Revenue

Cash received for federal and state special projects and programs is recognized as revenue to the extent that qualified expenditures have been incurred. Deferred revenue is recorded to the extent cash received on specific projects and programs exceeds qualified expenditures.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

g. Interfund Activity

Interfund activity results from loans, services provided, reimbursements or transfers between funds. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures or expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers In and Transfers Out are netted and presented as a single "Transfers" line on the government-wide statement of activities. Similarly, interfund receivables and payables are netted and presented as a single "Internal Balances" line of the government-wide statement of net assets.

h. Property Taxes

Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on November 15 and March 15. Unsecured property taxes are payable in one installment on or before August 31. The County of San Diego bills and collects the taxes for the District.

i. Fund Balance Reserves and Designations

Reservations of the ending fund balance indicate the portions of fund balance not appropriable for expenditure or amounts legally segregated for a specific future use. The reserve for revolving fund and reserve for stores inventory reflect the portions of fund balance represented by revolving fund cash and stores inventory, respectively. These amounts are not available for appropriation and expenditure at the balance sheet date.

Designations of the ending fund balance indicate tentative plans for financial resource utilization in a future period.

j. Use of Estimates

The preparation of financial statements in conformity with GAAP requires the use of management's estimates. Actual results could differ from those estimates.

B. Compliance and Accountability

1. Finance-Related Legal and Contractual Provisions

In accordance with GASB Statement No. 38, "Certain Financial Statement Note Disclosures," violations of finance-related legal and contractual provisions, if any, are reported below, along with actions taken to address such violations:

<u>Violation</u>	<u>Action Taken</u>
None reported	Not applicable

2. Deficit Fund Balance or Fund Net Assets of Individual Funds

Following are funds having deficit fund balances or fund net assets at year end, if any, along with remarks which address such deficits:

<u>Fund Name</u>	<u>Deficit Amount</u>	<u>Remarks</u>
None reported	Not applicable	Not applicable

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2005

C. Excess of Expenditures Over Appropriations

As of June 30, 2005, expenditures exceeded appropriations in individual funds as follows:

<u>Appropriations Category</u>	<u>Excess Expenditures</u>
General Fund:	
Ancillary services	\$ 548,726

D. Cash and Investments

1. Cash in County Treasury:

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the San Diego County Treasury as part of the common investment pool (\$26,554,099 as of June 30, 2005). The fair value of the District's portion of this pool as of that date, as provided by the pool sponsor, was \$26,554,099. Assumptions made in determining the fair value of the pooled investment portfolios are available from the County Treasurer.

2. Cash on Hand, in Banks, and in Revolving Fund

Cash balances on hand and in banks (\$894,670 as of June 30, 2005) and in the revolving fund (\$30,000) are insured up to \$100,000 by the Federal Depository Insurance Corporation. All cash held by the financial institution is fully insured or collateralized.

3. Investments:

The District's investments at June 30, 2005 are shown below.

<u>Investment or Investment Type</u>	<u>Fair Value</u>
Guaranteed Investment Contracts	\$ 31,354,675
Money Market Funds	10,053,943
U.S. Treasury Funds	38,310
Total Investments	<u>\$ 41,446,928</u>

4. Analysis of Specific Deposit and Investment Risks

GASB Statement No. 40 requires a determination as to whether the District was exposed to the following specific investment risks at year end and if so, the reporting of certain related disclosures:

a. Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The county is restricted by Government Code Section 53635 pursuant to Section 53601 to invest only in time deposits, U.S. government securities, state registered warrants, notes or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. At year end, the District was not exposed to credit risk.

b. Custodial Credit Risk

Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the District's name.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the government, and are held by either the counterparty or the counterparty's trust department or agent but not in the District's name.

At year end, the District was not exposed to custodial credit risk.

c. Concentration of Credit Risk

This risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. At year end, the District was not exposed to concentration of credit risk.

d. Interest Rate Risk

This is the risk that changes in interest rates will adversely affect the fair value of an investment. At year end, the District was not exposed to interest rate risk.

e. Foreign Currency Risk

This is the risk that exchange rates will adversely affect the fair value of an investment. At year end, the District was not exposed to foreign currency risk.

Investment Accounting Policy

The District is required by GASB Statement No. 31 to disclose its policy for determining which investments, if any, are reported at amortized cost. The District's general policy is to report money market investments and short-term participating interest-earning investment contracts at amortized cost and to report nonparticipating interest-earning investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value. All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments which have a remaining term of one year or less at time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest-earning investment contracts.

The District's investments in external investment pools are reported at an amount determined by the fair value per share of the pool's underlying portfolio, unless the pool is 2a7-like, in which case they are reported at share value. A 2a7-like pool is one which is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

E. Capital Assets

Capital asset activity for the period ended June 30, 2005, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
<i>Governmental activities:</i>				
<i>Capital assets not being depreciated:</i>				
Land	\$ 47,998,062	\$ 6,524,663	\$ -	\$ 54,522,725
Work in progress	22,601,820	37,389,073	-	59,990,893
Total capital assets not being depreciated	<u>70,599,882</u>	<u>43,913,736</u>	<u>-</u>	<u>114,513,618</u>
<i>Capital assets being depreciated:</i>				
Buildings	65,133,301	33,668	-	65,166,969
Land improvements	11,712,979	47,070	-	11,760,049
Equipment	7,431,917	658,436	1,152,737	6,937,616
Total capital assets being depreciated	<u>84,278,197</u>	<u>739,174</u>	<u>1,152,737</u>	<u>83,864,634</u>
Less accumulated depreciation for:				
Buildings	(14,746,066)	(1,771,769)	-	(16,517,835)
Land improvements	(7,946,230)	(389,812)	-	(8,336,042)
Equipment	(3,945,103)	(793,782)	(1,152,737)	(3,586,148)
Total accumulated depreciation	<u>(26,637,399)</u>	<u>(2,955,363)</u>	<u>(1,152,737)</u>	<u>(28,440,025)</u>
Total capital assets being depreciated, net	<u>57,640,798</u>	<u>(2,216,189)</u>	<u>-</u>	<u>55,424,609</u>
Governmental activities capital assets, net	<u>\$ 128,240,680</u>	<u>\$ 41,697,547</u>	<u>\$ -</u>	<u>\$ 169,938,227</u>

Depreciation was charged to functions as follows:

Instruction	\$ 2,207,110
Pupil Services	632,575
General Administration	105,529
Plant Services	10,149
	<u>\$ 2,955,363</u>

F. Interfund Balances and Activities

1. Due To and From Other Funds

Balances due to and due from other funds at June 30, 2005, consisted of the following:

Due To Fund	Due From Fund	Amount
General Fund	Adult Education Fund	\$ 77,318
General Fund	Cafeteria Fund	19,371
General Fund	Building Fund	2,176
General Fund	Capital Facilities Fund	9,649
	Total	<u>\$ 108,514</u>

All amounts due are scheduled to be repaid within one year.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2005

2. Transfers To and From Other Funds

Transfers to and from other funds at June 30, 2005, consisted of the following:

Transfers From	Transfers To	Amount
Special Reserve Fund	Capital Facilities Fund	\$ 9,236
Capital Facilities Fund	General Fund	34,375
Capital Facilities Fund	Deferred Maintenance Fund	12,258
	Total	<u>\$ 55,869</u>

G. Short-Term Debt Activity

The District accounts for short-term debts for maintenance purposes through the General Fund. The proceeds from loans are shown in the financial statements as Other Resources.

H. Long-Term Obligations

1. Long-Term Obligation Activity

Long-term obligations include debt and other long-term liabilities. Changes in long-term obligations for the period ended June 30, 2005, are as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
<u>Governmental activities:</u>					
General obligation bonds	\$ 91,650,000	\$ -	\$ 805,000	\$ 90,845,000	840,000
Capital leases	630,403	-	287,899	342,504	264,791
Compensated absences *	848,031	206,904	-	1,054,935	1,054,935
Total governmental activities	<u>\$ 93,128,434</u>	<u>\$ 206,904</u>	<u>\$ 1,092,899</u>	<u>\$ 92,242,439</u>	<u>\$ 2,159,726</u>

* Other long-term liabilities

The funds typically used to liquidate other long-term liabilities in the past are as follows:

Liability	Activity Type	Fund
Compensated absences	Governmental	General

2. Debt Service Requirements

Debt service requirements on long-term debt at June 30, 2005, are as follows:

Year Ending June 30,	Governmental Activities		
	Principal	Interest	Total
2006	\$ 2,159,726	\$ 4,378,995	\$ 6,538,721
2007	952,713	4,327,195	5,279,908
2008	915,000	4,283,241	5,198,241
2009	955,000	4,240,726	5,195,726
2010	1,735,000	4,185,744	5,920,744
2011-2015	9,780,000	19,768,657	29,548,657
2016-2020	11,205,000	17,239,796	28,444,796
2021-2025	16,650,000	14,082,125	30,732,125
2026-2030	12,210,000	10,271,375	22,481,375
2031-2035	12,195,000	6,152,688	18,347,688
2031-2035	23,485,000	587,125	24,072,125
Totals	<u>\$ 92,242,439</u>	<u>\$ 89,517,667</u>	<u>\$ 181,760,106</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

3. Capital Leases

Commitments under capitalized lease agreements for facilities and equipment provide for minimum future lease payments as of June 30, 2005, as follows:

<u>Year Ending June 30:</u>	
2006	\$ 282,543
2007	81,453
Total Minimum Lease Payments	363,996
Less Amount Representing Interest	(21,492)
Net Present Value of Minimum Lease Payments	<u>\$ 342,504</u>

I. Joint Ventures (Joint Powers Agreements)

The District participates in one joint powers agreement (JPA) entity, the San Diego County Schools Risk Management (SDCSR). The relationship between the District and the JPA is such that the JPA is not a component unit of the District.

The JPA arranges for and provides for various types of insurances for its member districts as requested. The JPA is governed by a board consisting of a representative from each member district. The board controls the operations of the JPA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in the JPA.

Combined condensed unaudited financial information of the District's share of the JPA for the year ended June 30, 2005 is as follows:

Total Assets	\$ 2,728,762
Total Liabilities	1,328,472
Total Fund Balance	1,400,290
Total Cash Receipts	2,469,119
Total Cash Disbursements	1,721,912
Net Change in Fund Balance	747,207

J. Employee Retirement Systems

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System (STRS), and classified employees are members of the Public Employees' Retirement System (PERS).

PERS:

Plan Description

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95814.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2005

Funding Policy

Active plan members are required to contribute 7% of their salary (7% of monthly salary over \$133.33 if the member participates in Social Security), and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2004-05 was 9.952% of annual payroll. The contribution requirements of the plan members are established by state statute. The District's contributions to CalPERS for the fiscal year ending June 30, 2005, 2004 and 2003 were \$1,549,463, \$1,540,266 and \$440,459, respectively, and equal 100% of the required contributions for each year. The amount contributed by the State on behalf of the District was \$14,323.

STRS:

Plan Description

The District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the STRS annual financial report may be obtained from the STRS, 7667 Folsom Boulevard, Sacramento, California 95826.

Funding Policy

Active plan members are required to contribute 8% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2004-05 was 8.25% of annual payroll. The contribution requirements of the plan members are established by state statute. The District's contributions to STRS for the fiscal year ending June 30, 2005, 2004 and 2003 were \$3,807,887, \$3,503,239 and \$3,506,266, respectively, and equal 100% of the required contributions for each year. The amount contributed by the State on behalf of the District was \$2,323,937.

K. Postemployment Benefits Other Than Pension Benefits

The District provides postretirement health care benefits, as established by board policy, to all employees who retire from the District on or after attaining age 55 with at least 10 years of service.

The District pays health insurance premiums on behalf of qualified pre-Medicare retirees at a rate ranging from 50% to 100% of the cost, depending on length of service and other factors. During the year ended June 30 2005, expenditures of \$154,333 were recognized for postretirement health care. These costs were funded on a pay-as-you-go basis. The District does not recognize a liability for future postemployment health care benefits because the amount cannot be reasonably determined.

L. Commitments and Contingencies

Litigation

The District is involved in various litigation. In the opinion of management and legal counsel, the disposition of all litigation pending will not have a material effect on the financial statements.

State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to view and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

Required Supplementary Information

Required supplementary information includes financial information and disclosures required by the Governmental Accounting Standards Board but not considered a part of the basic financial statements.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EXHIBIT B-1

GENERAL FUND
 BUDGETARY COMPARISON SCHEDULE
 FOR THE YEAR ENDED JUNE 30, 2005

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Revenue Limit Sources:				
State Apportionments	\$ 7,525,830	\$ 8,564,351	\$ 7,386,370	\$ (1,177,981)
Local Sources	55,417,975	58,384,441	58,086,114	(298,327)
Federal Revenue	2,612,515	3,524,941	2,877,826	(647,115)
Other State Revenue	5,424,693	7,853,516	7,871,652	18,136
Other Local Revenue	6,976,500	7,828,351	7,819,295	(9,056)
Total Revenues	<u>77,957,513</u>	<u>86,155,600</u>	<u>84,041,257</u>	<u>(2,114,343)</u>
Expenditures:				
Instruction	48,189,269	53,865,681	49,284,859	4,580,822
Instruction - Related Services	11,606,866	12,430,116	11,868,855	561,261
Pupil Services	7,589,378	8,366,138	8,237,979	128,159
Ancillary Services	637,683	954,637	1,503,363	(548,726)
General Administration	6,639,925	6,834,416	6,369,364	465,052
Plant Services	9,446,115	9,302,401	8,768,747	533,654
Other Outgo	36,000	38,769	28,174	10,595
Total Expenditures	<u>84,145,236</u>	<u>91,792,158</u>	<u>86,061,341</u>	<u>5,730,817</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(6,187,723)</u>	<u>(5,636,558)</u>	<u>(2,020,084)</u>	<u>3,616,474</u>
Other Financing Sources (Uses):				
Operating Transfers In	25,500	25,500	34,375	8,875
Operating Transfers Out	(290,000)	(290,000)	-	290,000
Total Other Financing Sources (Uses)	<u>(264,500)</u>	<u>(264,500)</u>	<u>34,375</u>	<u>298,875</u>
Net Change in Fund Balance	(6,452,223)	(5,901,058)	(1,985,709)	3,915,349
Fund Balance, July 1	14,257,217	14,257,217	14,257,217	-
Fund Balance, June 30	<u>\$ 7,804,994</u>	<u>\$ 8,356,159</u>	<u>\$ 12,271,508</u>	<u>\$ 3,915,349</u>

*Combining Statements and Budget Comparisons
as Supplementary Information*

This supplementary information includes financial statements and schedules not required by the Governmental Accounting Standards Board, nor a part of the basic financial statements, but are presented for purposes of additional analysis.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

COMBINING BALANCE SHEET

NONMAJOR GOVERNMENTAL FUNDS

JUNE 30, 2005

	Special Revenue Funds	Capital Projects Funds	Total Nonmajor Governmental Funds (See Exhibit A-3)
ASSETS:			
<i>Cash in County Treasury</i>	\$ 2,480,628	\$ 4,849,858	\$ 7,330,486
<i>Cash on Hand and in Banks</i>	5,000	-	5,000
<i>Accounts Receivable</i>	228,902	189,282	418,184
<i>Stores Inventories</i>	20,497	-	20,497
Total Assets	<u>\$ 2,735,027</u>	<u>\$ 5,039,140</u>	<u>\$ 7,774,167</u>
LIABILITIES AND FUND BALANCE:			
Liabilities:			
<i>Accounts Payable</i>	\$ 190,246	\$ 57,595	\$ 247,841
<i>Due to Other Funds</i>	96,689	9,649	106,338
Total liabilities	<u>286,935</u>	<u>67,244</u>	<u>354,179</u>
Fund Balance:			
Reserved Fund Balances:			
<i>Reserve for Stores Inventories</i>	20,497	-	20,497
Unreserved, reported in nonmajor:			
<i>Special Revenue Funds</i>	2,427,595	-	2,427,595
<i>Capital Projects Funds</i>	-	4,971,896	4,971,896
Total Fund Balance	<u>2,448,092</u>	<u>4,971,896</u>	<u>7,419,988</u>
Total Liabilities and Fund Balances	<u>\$ 2,735,027</u>	<u>\$ 5,039,140</u>	<u>\$ 7,774,167</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2005

	Special Revenue Funds	Capital Projects Funds	Total Nonmajor Governmental Funds (See Exhibit A-5)
Revenues:			
Revenue Limit Sources:			
<i>State Apportionments</i>	\$ 631,270	\$ -	\$ 631,270
<i>Federal Revenue</i>	369,068	29,321	398,389
<i>Other State Revenue</i>	437,317	-	437,317
<i>Other Local Revenue</i>	3,193,043	1,886,658	5,079,701
Total Revenues	<u>4,630,698</u>	<u>1,915,979</u>	<u>6,546,677</u>
Expenditures:			
<i>Instruction</i>	830,226	-	830,226
<i>Instruction - Related Services</i>	579,595	-	579,595
<i>Pupil Services</i>	2,809,468	-	2,809,468
<i>General Administration</i>	67,417	-	67,417
<i>Plant Services</i>	937,926	3,767,941	4,705,867
Total Expenditures	<u>5,224,632</u>	<u>3,767,941</u>	<u>8,992,573</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(593,934)</u>	<u>(1,851,962)</u>	<u>(2,445,896)</u>
Other Financing Sources (Uses):			
<i>Operating Transfers In</i>	12,258	9,236	21,494
<i>Operating Transfers Out</i>	-	(55,869)	(55,869)
Total Other Financing Sources (Uses)	<u>12,258</u>	<u>(46,633)</u>	<u>(34,375)</u>
Net Change in Fund Balance	(581,676)	(1,898,595)	(2,480,271)
Fund Balance, July 1	3,029,768	6,870,491	9,900,259
Fund Balance, June 30	<u>\$ 2,448,092</u>	<u>\$ 4,971,896</u>	<u>\$ 7,419,988</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

COMBINING BALANCE SHEET

NONMAJOR SPECIAL REVENUE FUNDS

JUNE 30, 2005

	Adult Education Fund	Cafeteria Fund
ASSETS:		
<i>Cash in County Treasury</i>	\$ 450,307	\$ 107,982
<i>Cash on Hand and in Banks</i>	5,000	-
<i>Accounts Receivable</i>	47,718	168,513
<i>Stores Inventories</i>	207	20,290
Total Assets	<u>\$ 503,232</u>	<u>\$ 296,785</u>
 LIABILITIES AND FUND BALANCE:		
<i>Liabilities:</i>		
<i>Accounts Payable</i>	\$ 178,404	\$ 11,842
<i>Due to Other Funds</i>	77,318	19,371
Total liabilities	<u>255,722</u>	<u>31,213</u>
 <i>Fund Balance:</i>		
Reserved Fund Balances:		
<i>Reserve for Stores Inventories</i>	207	20,290
Unreserved, reported in nonmajor:		
<i>Special Revenue Funds</i>	247,303	245,282
Total Fund Balance	<u>247,510</u>	<u>265,572</u>
 Total Liabilities and Fund Balances	<u>\$ 503,232</u>	<u>\$ 296,785</u>

Deferred Maintenance Fund	Special Reserve Fund	Total Nonmajor Special Revenue Funds (See Exhibit C-1)
\$ 684,195	\$ 1,238,144	\$ 2,480,628
-	-	5,000
4,519	8,152	228,902
-	-	20,497
<u>\$ 688,714</u>	<u>\$ 1,246,296</u>	<u>\$ 2,735,027</u>
\$ -	\$ -	\$ 190,246
-	-	96,689
-	-	286,935
-	-	20,497
688,714	1,246,296	2,427,595
<u>688,714</u>	<u>1,246,296</u>	<u>2,448,092</u>
<u>\$ 688,714</u>	<u>\$ 1,246,296</u>	<u>\$ 2,735,027</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR SPECIAL REVENUE FUNDS
FOR THE YEAR ENDED JUNE 30, 2005

	Adult Education Fund	Cafeteria Fund
Revenues:		
Revenue Limit Sources:		
<i>State Apportionments</i>	\$ 631,270	\$ -
<i>Federal Revenue</i>	156,720	212,348
<i>Other State Revenue</i>	-	11,297
<i>Other Local Revenue</i>	609,180	2,546,221
Total Revenues	<u>1,397,170</u>	<u>2,769,866</u>
Expenditures:		
<i>Instruction</i>	830,226	-
<i>Instruction - Related Services</i>	579,595	-
<i>Pupil Services</i>	-	2,809,468
<i>General Administration</i>	67,417	-
<i>Plant Services</i>	-	-
Total Expenditures	<u>1,477,238</u>	<u>2,809,468</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(80,068)</u>	<u>(39,602)</u>
Other Financing Sources (Uses):		
<i>Operating Transfers In</i>	-	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>
Net Change in Fund Balance	(80,068)	(39,602)
Fund Balance, July 1	327,578	305,174
Fund Balance, June 30	<u>\$ 247,510</u>	<u>\$ 265,572</u>

Deferred Maintenance Fund	Special Reserve Fund	Total Nonmajor Special Revenue Funds (See Exhibit C-2)
\$ -	\$ -	\$ 631,270
-	-	369,068
426,020	-	437,317
<u>12,660</u>	<u>24,982</u>	<u>3,193,043</u>
<u>438,680</u>	<u>24,982</u>	<u>4,630,698</u>
-	-	830,226
-	-	579,595
-	-	2,809,468
-	-	67,417
<u>937,926</u>	<u>-</u>	<u>937,926</u>
<u>937,926</u>	<u>-</u>	<u>5,224,632</u>
<u>(499,246)</u>	<u>24,982</u>	<u>(593,934)</u>
12,258	-	12,258
<u>12,258</u>	<u>-</u>	<u>12,258</u>
(486,988)	24,982	(581,676)
<u>1,175,702</u>	<u>1,221,314</u>	<u>3,029,768</u>
<u>\$ 688,714</u>	<u>\$ 1,246,296</u>	<u>\$ 2,448,092</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

COMBINING BALANCE SHEET

NONMAJOR CAPITAL PROJECTS FUNDS

JUNE 30, 2005

	Capital Facilities Fund	Special Reserve for Capital Outlay Fund	Total Nonmajor Capital Projects Funds (See Exhibit C-1)
ASSETS:			
<i>Cash in County Treasury</i>	\$ 4,848,829	\$ 1,029	\$ 4,849,858
<i>Accounts Receivable</i>	189,220	62	189,282
Total Assets	<u>\$ 5,038,049</u>	<u>\$ 1,091</u>	<u>\$ 5,039,140</u>
LIABILITIES AND FUND BALANCE:			
Liabilities:			
<i>Accounts Payable</i>	\$ 57,595	\$ -	\$ 57,595
<i>Due to Other Funds</i>	9,649	-	9,649
Total liabilities	<u>67,244</u>	<u>-</u>	<u>67,244</u>
Fund Balance:			
Unreserved, reported in nonmajor:			
<i>Capital Projects Funds</i>	4,970,805	1,091	4,971,896
Total Fund Balance	<u>4,970,805</u>	<u>1,091</u>	<u>4,971,896</u>
Total Liabilities and Fund Balances	<u>\$ 5,038,049</u>	<u>\$ 1,091</u>	<u>\$ 5,039,140</u>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDED JUNE 30, 2005

	Capital Facilities Fund	State School Building Fund	Special Reserve for Capital Outlay Fund	Total Nonmajor Capital Projects Funds (See Exhibit C-2)
Revenues:				
<i>Federal Revenue</i>	\$ -	\$ -	\$ 29,321	\$ 29,321
<i>Other Local Revenue</i>	1,887,389	(936)	205	1,886,658
Total Revenues	<u>1,887,389</u>	<u>(936)</u>	<u>29,526</u>	<u>1,915,979</u>
Expenditures:				
<i>Plant Services</i>	3,739,595	-	28,346	3,767,941
Total Expenditures	<u>3,739,595</u>	<u>-</u>	<u>28,346</u>	<u>3,767,941</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(1,852,206)</u>	<u>(936)</u>	<u>1,180</u>	<u>(1,851,962)</u>
Other Financing Sources (Uses):				
<i>Operating Transfers In</i>	9,236	-	-	9,236
<i>Operating Transfers Out</i>	(46,633)	-	(9,236)	(55,869)
Total Other Financing Sources (Uses)	<u>(37,397)</u>	<u>-</u>	<u>(9,236)</u>	<u>(46,633)</u>
Net Change in Fund Balance	(1,889,603)	(936)	(8,056)	(1,898,595)
Fund Balance, July 1	6,860,408	936	9,147	6,870,491
Fund Balance, June 30	<u>\$ 4,970,805</u>	<u>\$ -</u>	<u>\$ 1,091</u>	<u>\$ 4,971,896</u>

Other Supplementary Information

This section includes financial information and disclosures not required by the Governmental Accounting Standards Board and not considered a part of the basic financial statements. It may, however, include information which is required by other entities.

Supplementary Information Section

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

TABLE D-1

SCHEDULE OF AVERAGE DAILY ATTENDANCE
YEAR ENDED JUNE 30, 2005

	<u>Second Period Report</u>	<u>Annual Report</u>
Elementary:		
Grades 7 and 8	3,600.52	3,611.47
Home and Hospital	2.26	2.89
Special education	97.83	85.88
Elementary totals	<u>3,700.61</u>	<u>3,700.24</u>
High School:		
Grades 9 through 12, regular classes	7,499.41	7,413.25
Special education	183.31	217.54
Continuation education	133.33	132.14
Home and Hospital	8.13	9.22
High school totals	<u>7,824.18</u>	<u>7,772.15</u>
Classes for adults:		
Concurrently enrolled	4.23	6.15
Not concurrently enrolled	271.24	319.22
ADA totals	<u>11,800.26</u>	<u>11,797.76</u>
	<u>Summer School</u>	<u>Hours of Attendance</u>
	Elementary	44,996
	High School	137,875

Average daily attendance is a measurement of the number of pupils attending classes of the district. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

TABLE D-2

SCHEDULE OF INSTRUCTIONAL TIME
 YEAR ENDED JUNE 30, 2005

Grade Level	1982-83 Actual Minutes	1986-87 Minutes Requirement	2004-05 Actual Minutes	Number of Days Traditional Calendar	Number of Days Multitrack Calendar	Status
Grades 7 through 8	50,327	54,000	63,770	180	-	Complied
Grades 9 through 12	64,800	64,800	64,800	180	-	Complied

Districts, including basic aid districts, must maintain their instructional minutes at either the 1982-83 actual minutes or the 1986-87 requirements, whichever is greater, as required by Education Code Section 46201. This schedule is required of all districts, including basic aid districts.

The district has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instruction time offered by the district and whether the district complied with the provisions of Education Code Sections 46200 through 46206.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

TABLE D-3

SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS
YEAR ENDED JUNE 30, 2005

General Fund	(Budget) 2006	2005	2004	2003
Revenues and other financial sources	\$ 85,979,249	\$ 84,075,632	\$ 78,365,420	\$ 78,467,990
Expenditures, other uses and transfers out	93,904,571	86,061,341	80,341,851	81,779,684
Change in fund balance (deficit)	(7,925,322)	(1,985,709)	(1,976,431)	(3,311,694)
Ending fund balance	\$ 4,346,186	\$ 12,271,508	\$ 14,257,217	\$ 16,233,648
Available reserves	\$ 4,267,762	\$ 12,193,084	\$ 14,171,692	\$ 16,139,819
Available reserves as a percentage of total outgo	4.5%	14.2%	17.1%	19.8%
Total long-term debt	\$ 90,082,713	\$ 92,242,439	\$ 93,128,434	\$ 45,955,353
Average daily attendance at P-2	11,636	11,800	11,568	11,192

This schedule discloses the district's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the district's ability to continue as a going concern for a reasonable period of time.

The general fund balance has decreased by \$7,273,833 over the past three years. The fiscal year 2005-06 budget projects a decrease of \$7,925,322. For a district this size, the state recommends available reserves of at least 3% of total general fund expenditures, other uses and transfers out.

The district's long-term debt has increased by \$90,583,907 over the past three years.

Average daily attendance (ADA) has increased by 1,017 over the past three years.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

TABLE D-4

*RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET
REPORT WITH AUDITED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2005*

The fund balances for all funds as reported in the accompanying audited financial statements are in agreement with the fund balances reported by the district in their unaudited financial statements.

This schedule provides the information necessary to reconcile the fund balances of all funds and the total liabilities balance of the general long-term debt account group as reported on the SACS report to the audited financial statements. Funds that required no adjustment are not presented.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SCHEDULE OF CHARTER SCHOOLS
YEAR ENDED JUNE 30, 2005

TABLE D-5

No charter schools are chartered by San Dieguito Union High School District.

<u>Charter Schools</u>	<u>Included In Audit?</u>
None	N/A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2005

TABLE D-6

Federal Grantor/ Pass-Through Grantor/ Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U. S. DEPARTMENT OF EDUCATION			
Passed Through State Department of Education:			
Adult Education	84.002	03925	\$ 156,719
Title I	84.010	03064	450,294
Special Education *	84.027	03379	1,600,635
Vocational Education	84.048	03578	98,892
Title IV	84.186	03453	38,877
Smaller Learning Community	84.215	03066	231,456
Title II Teacher Quality	84.281	03207	282,818
Title V	84.298	03340	24,437
Title II EETT	84.318	14334	7,376
Advanced Placement Program	84.330	-	6,396
Title VI Class Size Reduction	84.340	10053	7,641
Title III LEP	84.365	03249	109,104
Title VI ELDT	84.369	04363	5,668
Total Passed Through State Department of Education			<u>3,020,313</u>
Total U. S. Department of Education			<u>3,020,313</u>
U. S. DEPARTMENT OF AGRICULTURE			
Passed Through State Department of Education:			
National School Lunch Program *	10.555	03396	212,347
Total U. S. Department of Agriculture			<u>212,347</u>
OFFICE OF EMERGENCY SERVICES			
Direct Program:			
FEMA Hazard Mitigation Grant	97.039	-	29,323
Total Office of Emergency Services			<u>29,323</u>
NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES			
Passed Through State Department of Education:			
National Endowment for Humanities	45.162	03417	14,232
Total National Foundation on the Arts and the Humanities			<u>14,232</u>
TOTAL EXPENDITURES OF FEDERAL AWARDS			<u>\$ 3,276,215</u>

* Indicates clustered program under OMB Circular A-133 Compliance Supplement

The accompanying notes are an integral part of this schedule.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2005

Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of San Dieguito Union High School District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.

Other Independent Auditor's Reports

WILKINSON HADLEY & CO. LLP
CPAs and Advisors
250 E. Douglas Ave., Suite 200
El Cajon, CA 92020
Tel (619) 447-6700 Fax (619) 447-6707

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Trustees
San Dieguito Union High School District
Encinitas, California 92024

Members of the Board of Trustees:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of San Dieguito Union High School District as of and for the year ended June 30, 2005, which collectively comprise the San Dieguito Union High School District's basic financial statements and have issued our report thereon dated October 28, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered San Dieguito Union High School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we considered to be material weaknesses. However, we noted certain other matters that we have reported on in the Schedule of Findings and Questioned Costs.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether San Dieguito Union High School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, others within the organization, the Board of Trustees, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wilkinson Hadley & Co., LLP

Wilkinson Hadley & Co., LLP
October 28, 2005

WILKINSON HADLEY & CO. LLP
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Report on Compliance with Requirements Applicable
To each Major Program and Internal Control over Compliance
In Accordance With OMB Circular A-133

Board of Trustees
San Dieguito Union High School District
Encinitas, California 92024

Members of the Board of Trustees:

Compliance

We have audited the compliance of San Dieguito Union High School District with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2005. San Dieguito Union High School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of San Dieguito Union High School District's management. Our responsibility is to express an opinion on San Dieguito Union High School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about San Dieguito Union High School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on San Dieguito Union High School District's compliance with those requirements.

In our opinion, San Dieguito Union High School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2005, except as noted in Finding 2005-5 in the Schedule of Findings and Questioned Costs.

Internal Control Over Compliance

The management of San Dieguito Union High School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered San Dieguito Union High School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we considered to be material weaknesses.

This report is intended solely for the information and use of management, others within the organization, the Board of Trustees, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wilkinson Hadley & Co., LLP

Wilkinson Hadley & Co., LLP
October 28, 2005

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Auditor's Report on State Compliance

Board of Trustees
San Dieguito Union High School District
Encinitas, California 92024

Members of the Board of Trustees:

We have audited the basic financial statements of the San Dieguito Union High School District ("District") as of and for the year ended June 30, 2005, and have issued our report thereon dated October 28, 2005. Our audit was made in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State's audit guide, *Standards and Procedures for Audits of California K-12 Local Education Agencies 2004-05*, published by the Education Audit Appeals Panel. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The District's management is responsible for the District's compliance with laws and regulations. In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with the state laws and regulations applicable to the following items:

<u>Description</u>	<u>Procedures In Audit Guide</u>	<u>Procedures Performed</u>
Attendance Accounting:		
Attendance Reporting	8	Yes
Kindergarten Continuation	3	Not Applicable
Independent Study	22	No
Continuation Education	10	Yes
Adult Education	9	Yes
Regional Occupational Centers and Programs	6	Not Applicable
Instructional Time and Staff Development Reform Program	7	Yes
Instructional Time:		
School Districts	4	Yes
County Offices of Education	3	Not Applicable
Community Day Schools	9	Not Applicable
Class Size Reduction Program:		
General Requirements	7	Not Applicable
Option One Classes	3	Not Applicable
Option Two Classes	4	Not Applicable
Only One School Serving Grades K-3	4	Not Applicable

Instructional Materials:		
General Requirements	12	Yes
Grades K-8 Only	1	Yes
Grades 9-12 Only	1	Yes
Ratios of Administrative Employees to Teachers	1	Yes
Early Retirement Incentive Program	4	Not Applicable
GANN Limit Calculation	1	Yes
School Construction Funds:		
School District Bonds	3	Yes
State School Facilities Funds	1	Yes
Alternative Pension Plans	2	Not Applicable
Proposition 20 Lottery Funds (Cardenas Textbook Act of 2000)	2	Yes
State Lottery Funds (California State Lottery Act of 1984)	2	Yes
California School Age Families Education (Cal-SAFE) Program	3	Not Applicable
School Accountability Report Card	3	Yes

We did not perform testing for independent study because the independent study ADA was under the level that requires testing.

Based on our audit, we found that, for the items tested, San Dieguito Union High School District complied with the state laws and regulations referred to above, except as described in the Findings and Recommendations section of this report. Further, based on our examination, for items not tested, nothing came to our attention to indicate that the San Dieguito Union High School District had not complied with the state laws and regulations, except as described in the Findings and Recommendations section of this report.

This report is intended solely for the information and use of the Board of Trustees, management, State Controller's Office, Department of Finance, Department of Education, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Wilkinson Hadley & Co., LLP

Wilkinson Hadley & Co., LLP
October 28, 2005

Findings and Recommendations Section

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2005

A. Summary of Auditor's Results

1. Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

Material weakness(es) identified? Yes X No

Reportable condition(s) identified that are not considered to be material weaknesses? Yes X None Reported

Noncompliance material to financial statements noted? Yes X No

2. Federal Awards

Internal control over major programs:

Material weakness(es) identified? Yes X No

Reportable condition(s) identified that are not considered to be material weaknesses? X Yes None Reported

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? X Yes No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.010	Title I
84.027	Special Education

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? X Yes No

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED JUNE 30, 2005

3. State Awards

Internal control over state programs:

Material weakness(es) identified? Yes X No

Reportable condition(s) identified that are not considered to be material weaknesses? Yes X None Reported

Type of auditor's report issued on compliance for state programs: Unqualified

B. Financial Statement Findings

Finding 2005-1 (30000)
General Fund Balance
"A Caution for the Board's Consideration"

Criteria or Specific Requirement

Determine that the district has sufficient internal controls to monitor the fund balance of the general fund to ensure the available reserves are adequate and within state recommended levels.

Condition

In our examination of the district's general fund balance as of June 30, 2005, we noted the balance has decreased by \$7,273,833 over the past three years. The available reserves have decreased from 19.8% at June 30, 2003 to 14.2% at June 30, 2005. In addition, the fiscal year 2005-06 budget projects an additional decrease of \$7,925,322 with budgeted available reserves at June 30, 2006 of 4.5%.

Questioned Costs

None

Recommendation

Although the district is well above the state recommended level of available reserves of 3% for a district of this size, we recommend the district continue to monitor their general fund budget to ensure the necessary reserves.

LEA's Response

As noted in "Condition", San Dieguito Union High School District has adequate reserves to meet and exceed state standards. San Dieguito Union High School District realizes the importance of healthy reserves and understands reserve dollars are 'one-time expense' items. Maintaining reserves well above the state standards provide a "softer landing" during economic downturns.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2005

Finding 2005-2 (30000) Year End Accruals

Criteria or Specific Requirement

Determine that internal controls are in place to ensure that all accruals at year end are properly set up.

Condition

In our examination of accounts payable, we noted several instances where invoices were not recorded as proper liabilities at year end.

Questioned Costs

None

Recommendation

We recommend procedures be implemented that will require a better review of all unpaid invoices at year end to ensure all accruals are properly recorded in the financial statements

LEA's Response

Although this finding is considered not material, the District will ensure better checks and balances during accrual process. Staff turnover during closing contributed to this issue.

Finding 2005-3 (30000) Student Body Funds

Criteria or Specific Requirement

Determine that internal controls are in place to properly account for all transactions of the student body funds.

Condition

In our examination of the student body receipts and disbursements, the following internal control areas are in need of improvement:

Diegueno Middle School

- A. Documentation for support of deposits was not available for two of the ten deposits selected for testing.
- B. A properly completed cash transmittal form was not available for three of the ten deposits selected for testing.
- C. Paid invoices are not being properly defaced with a paid stamp.

La Costa Canyon High School

- A. Paid invoices are not being properly defaced with a paid stamp.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2005

Questioned Costs

None

Recommendation

As a result of the number of instances of internal controls over the student body funds that are in need of improvement, we recommend the district take the opportunity to review the procedures at all school sites and implement the necessary changes that will improve the internal controls. In addition, we recommend the district consider standardizing their procedures and controls throughout the district as they relate to student body accounting. This will assist in ensuring all sites are accounting for the funds of the student body on a consistent basis.

LEA's Response

Both school sites, Diegueno Middle School and La Costa Canyon High School will be counseled regarding each audit finding.

Finding 2005-4 (30000)

La Costa Canyon Student Body

Criteria or Specific Requirement

Determine that internal controls are in place to ensure all expenditures are properly approved prior to payment and that all expenditures are valid student body expenditures.

Condition

In our examination of the Publication Agreement between La Costa Canyon High School and Herff Jones for the estimated amount of \$121,600, we noted as part of the agreement, Herff Jones agreed to make a contribution to the La Costa Canyon High School Foundation in the amount of \$10,000.

We believe this feature of the agreement, in effect, constitutes a payment to the Foundation of student body funds which is not a valid expenditure of student body funds and was not approved by the students. The agreement was signed by a teacher and the principal with no noted approval by students.

Questioned Costs

None

Recommendation

We recommend procedures be implemented that will require all contracts to be reviewed by the District business office to determine if they are complete and proper. We believe that principals and teachers should not be the individuals to sign contracts on behalf of the district.

LEA's Response

District administration agrees with the recommendation and will ensure school principals comply with contract review by the Business Division.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2005

C. Federal Award Findings and Questioned Costs

Finding 2005-5 (50000)
Multi-Funded Payroll

Federal Program Information
Special Education

Criteria or Specific Requirement

Determine the district has procedures and controls in place to ensure all employees who are funded by federal programs have the proper documentation on file to support the allocation of federal funding sources.

Condition

In our review of payroll for employees who are funded by federal programs, we noted the district was unable to provide sufficient documentation or the employee's PAR (Personal Activity Report) for seven employees who were funded out of special education funds.

OMB Circular A-87 requires that if an employee is funded by a sole single federal categorical program or cost objective, the minimum requirement for documenting salary or wages is a semi-annual certification by the employee that he or she worked only in that federal categorical or cost objective during the period covered by the certification. The certification must be signed by the employee or the supervisor having firsthand knowledge of the work performed. If an employee is funded by multiple programs, a PAR or its equivalent is required to be obtained by the district to support the employees salary.

Seven employees selected for testing did not have on file a PAR or its equivalent to support their funding, as required.

Questioned Costs

Salary of the seven employees, \$184,582.

Recommendation

We recommend the district implement procedures that will require all employees who are funded by federal categorical programs to have their semi-annual certifications completed timely and the documentation maintained for audit purposes.

LEA's Response

The district will establish procedures to have semi-annual time certifications completed for federally funded employees.

D. State Award Findings and Questioned Costs

Finding 2005-6 (40000)
Continuation Education

Criteria or Specific Requirement

Determine that the information from the school site reconciles to the information used by the district in preparing the attendance reports and that the average daily attendance reported to the California Department of Education is complete and accurate.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2005

Condition

In our review of attendance, we noted, due to a clerical error made on a manual spreadsheet used at the school site to record monthly attendance, that the average daily attendance reported on the original P2 was overstated by 4.49 ADA.

Questioned Costs

Reduction of 4.49 ADA for continuation education.

Recommendation

We recommend the district file an amended P2 attendance report and reduce the average daily attendance (ADA) reported for continuation education by 4.49 ADA. We also recommend procedures be implemented that will allow for review of all manual spreadsheets used in the summarization of attendance to ensure correct days of apportionment are recorded.

LEA's Response

Attendance reports have been amended and are ready to file with San Diego County Office of Education.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

*SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2005*

<u>Finding/Recommendation</u>	<u>Current Status</u>	<u>Management's Explanation If Not Implemented</u>
<p>Finding 2004-1 Student Body Funds-Carmel Valley Middle School</p> <p>Cash transmittal forms were not being used for all revenue submitted. Some deposits to the bank were not made timely. Paid invoices were not being defaced.</p> <p>Recommend internal controls procedures be reviewed and necessary changes made to ensure all revenue is supported with a cash transmittal form, all bank deposits are made timely, and all paid invoices are properly defaced.</p>	<p>Implemented</p>	
<p>Finding 2004-2 Attendance Reporting</p> <p>Average daily attendance was overstated by 8.51 ADA due to clerical errors at P2.</p> <p>Amend the P2 attendance reports and reflect the correct average daily attendance.</p>	<p>Implemented</p>	
<p>Finding 2004-3 Instructional Time and Staff Development Reform Program</p> <p>The number of training days for classroom teachers was understated by six days and the number of training days for classroom staff was understated by sixty five days.</p> <p>Recommend the Consolidated Application be amended to reflect the proper number of days claimed for funding.</p>	<p>Implemented</p>	

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 1, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: Eric J. Hall, Associate Superintendent, Business ^{EJH}

SUBMITTED BY: Peggy Lynch, Ed.D., Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) 2004 Bond Release

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) 2004 Bond Release.

FUNDING SOURCE:

Not applicable

jr
Attachments

SAN DIEGUITO UNION HIGH
FROM 02/14/06 THRU 03/01/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
263141	02/14/06	13	SECURITY2020.COM	031	MATERIALS AND SUPPLI	\$67.83
263143	02/14/06	03	TROXELL COMMUNICATIO	008	MATERIALS AND SUPPLI	\$141.46
263144	02/14/06	06	AMAZON.COM	008	MATERIALS AND SUPPLI	\$75.41
263145	02/14/06	03	RALPHS GROCERY COMPA	008	MATERIALS AND SUPPLI	\$30.00
263146	02/14/06	03	KINKO'S	005	PRINTING	\$862.00
263147	02/14/06	03	A C T	005	MATERIALS AND SUPPLI	\$843.68
263148	02/15/06	06	VERIZON CELLULAR - S	032	COMMUNICATIONS-TELEP	\$170.00
263149	02/15/06	03/06	WAXIE SANITARY SUPPL	010	MATERIALS AND SUPPLI	\$268.57
263150	02/15/06	03	WEST GROUP	005	BOOKS OTHER THAN TEX	\$135.77
263151	02/15/06	03	WAXIE SANITARY SUPPL	008	MATERIALS AND SUPPLI	\$375.99
263152	02/15/06	03	THOMSON/GALE	005	LIC/SOFTWARE	\$50.00
263153	02/15/06	03	BAKER & TAYLOR CO IN	005	BOOKS OTHER THAN TEX	\$2,250.00
263154	02/15/06	06	KEY CURRICULUM PRESS	003	MATERIALS AND SUPPLI	\$2,579.95
263155	02/15/06	03	LEARNING ZONE EXPRES	005	MATERIALS AND SUPPLI	\$94.15
263156	02/15/06	03	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$336.29
263157	02/15/06	03	BEST COMPUTER SUPPLI	003	MATERIALS AND SUPPLI	\$59.34
263158	02/15/06	03	FLINN SCIENTIFIC INC	003	MATERIALS AND SUPPLI	\$116.78
263159	02/15/06	03	FREY SCIENTIFIC CO	003	MATERIALS AND SUPPLI	\$663.96
263160	02/15/06	03	BEST COMPUTER SUPPLI	003	MATERIALS AND SUPPLI	\$223.56
263161	02/15/06	03	MICROSCOPE WORLD	003	MATERIALS AND SUPPLI	\$31.78
263162	02/15/06	03	XEROX CORPORATION	035	OFFICE SUPPLIES	\$94.82
263163	02/15/06	03	SEARCHLIGHTS OF SAN	005	RENTS & LEASES	\$350.19
263164	02/15/06	03	ROYAL BUSINESS GROUP	030	PRINTING	\$28.02
263165	02/15/06	03	ARENSON OFFICE FURNI	003	MATERIALS AND SUPPLI	\$165.83
263166	02/15/06	03	AMAZON.COM	014	MATERIALS AND SUPPLI	\$14.82
263167	02/15/06	03	CORPORATE EXPRESS	036	OFFICE SUPPLIES	\$49.26
263168	02/15/06	03	BEST COMPUTER SUPPLI	012	MATERIALS AND SUPPLI	\$143.95
263169	02/15/06	06	STANDARD DEVIANTS SC	005	MATERIALS AND SUPPLI	\$249.39
263170	02/16/06	03	COMMUNICATION FORUM	010	MATERIALS AND SUPPLI	\$1,200.00
263171	02/21/06	03	VERIZON CELLULAR - S	026	COMMUNICATIONS-TELEP	\$75.00
263172	02/21/06	03	TOMARK SPORTS	025	REPAIRS BY VENDORS	\$2,015.21
263173	02/21/06	06	CORPORATE EXPRESS	024	MATERIALS AND SUPPLI	\$223.26
263174	02/21/06	03	CORPORATE EXPRESS	008	MATERIALS AND SUPPLI	\$267.22
263176	02/21/06	03	ATLAS PEN & PENCIL C	010	MATERIALS AND SUPPLI	\$25.25
263177	02/21/06	03	SCHOOLMART.COM	010	MATERIALS AND SUPPLI	\$43.74
263178	02/21/06	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$125.92
263180	02/21/06	03	CORPORATE EXPRESS	025	OFFICE SUPPLIES	\$83.85
263181	02/21/06	03	BARNES & NOBLE BOOKS	008	MATERIALS AND SUPPLI	\$300.00
263182	02/21/06	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$52.79
263183	02/21/06	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$226.24
263184	02/21/06	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$107.73
263185	02/21/06	03	SAN DIEGUITO UHSD CA	008	MATERIALS AND SUPPLI	\$32.25
263186	02/21/06	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$113.42
263187	02/21/06	03	PROMO ONLY	010	MATERIALS AND SUPPLI	\$450.00
263188	02/21/06	03	ALVA'S DANCE & THEAT	010	MATERIALS AND SUPPLI	\$452.48
263189	02/21/06	06	CORPORATE EXPRESS	004	MATERIALS AND SUPPLI	\$115.08
263190	02/21/06	06	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$226.24
263191	02/21/06	03	FLINN SCIENTIFIC INC	013	MATERIALS AND SUPPLI	\$415.02
263192	02/21/06	06	DEL MAR OFFICE PRODU	024	MATERIALS AND SUPPLI	\$25.54
263193	02/21/06	06	P M W ENTERPRISE LLC	010	NON CAPITALIZED EQUI	\$1,063.32
263194	02/21/06	03	SEABOARD PENCIL COMP	013	MATERIALS AND SUPPLI	\$145.46
263195	02/21/06	03	RIO GRANDE	013	MATERIALS AND SUPPLI	\$810.00
263196	02/21/06	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$258.57
263197	02/21/06	03	SPORTIME INTERNATION	013	MATERIALS AND SUPPLI	\$107.17
263198	02/21/06	03	BORDERS, BOOKS AND M	004	OTHER BOOKS-LIBRARY	\$86.19

SAN DIEGUITO UNION HIGH
FROM 02/14/06 THRU 03/01/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
263199	02/21/06	03	FISHER SCIENTIFIC EM	004	MATERIALS AND SUPPLI	\$11.10
263200	02/21/06	03	CRYSTAL PRODUCTIONS	004	MATERIALS AND SUPPLI	\$79.54
263201	02/21/06	06	JUNIOR LIBRARY GUILD	004	MATERIALS AND SUPPLI	\$167.40
263202	02/21/06	03	BAILEY POTTERY EQUIP	010	MATERIALS AND SUPPLI	\$435.10
263203	02/21/06	03	SARGENT WELCH SCIENT	013	MATERIALS AND SUPPLI	\$135.40
263204	02/21/06	03	FLINN SCIENTIFIC INC	013	MATERIALS AND SUPPLI	\$125.27
263205	02/21/06	03	NASCO WEST INC	013	MATERIALS AND SUPPLI	\$140.94
263206	02/21/06	03	RHINO ART COMPANY IN	013	MATERIALS AND SUPPLI	\$100.00
263207	02/21/06	03	BARNES & NOBLE BOOKS	013	MATERIALS AND SUPPLI	\$479.12
263208	02/21/06	03	HOME DEPOT	013	MATERIALS AND SUPPLI	\$100.00
263209	02/21/06	03	RHINO ART COMPANY IN	010	MATERIALS AND SUPPLI	\$800.00
263210	02/21/06	03	CAROLINA BIOLOGICAL	010	MATERIALS AND SUPPLI	\$107.48
263211	02/21/06	03	TENCER LASER & COMPU	010	MATERIALS AND SUPPLI	\$118.53
263212	02/21/06	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$162.70
263213	02/21/06	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$237.03
263214	02/21/06	03	TROXELL COMMUNICATIO	010	MATERIALS AND SUPPLI	\$500.93
263215	02/21/06	03	BORDERS, BOOKS AND M	008	MATERIALS AND SUPPLI	\$300.00
263216	02/21/06	03	LONGS DRUG STORE	008	MATERIALS AND SUPPLI	\$150.85
263217	02/21/06	03	WAXIE SANITARY SUPPL	013	MATERIALS AND SUPPLI	\$750.00
263218	02/21/06	03	HERFF JONES	010	MATERIALS AND SUPPLI	\$2,276.34
263219	02/21/06	03	NATL FORENSIC LEAGUE	010	DUES AND MEMBERSHIPS	\$30.00
263220	02/21/06	03	NICK RAIL MUSIC	004	NON CAPITALIZED EQUI	\$3,200.00
263221	02/21/06	03	APPLE COMPUTER INC	010	NON CAPITALIZED EQUI	\$513.97
263222	02/21/06	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$78.64
263223	02/21/06	03	PIONEER MANUFACTURIN	025	GARDENING SUPPLIES	\$1,358.19
263224	02/21/06	03	G E POLYMER SHAPES	025	BLDG.-REPAIR MATERIA	\$2,097.41
263225	02/21/06	03	J R COMMERCIAL CLEAN	025	MATERIALS AND SUPPLI	\$2,439.09
263226	02/21/06	03	FORERUNNER TELECOM	025	BLDG.-REPAIR MATERIA	\$1,445.80
263227	02/21/06	06	AMAZON.COM	008	MATERIALS AND SUPPLI	\$170.48
263228	02/21/06	03	EXPRESS PRINT	030	PRINTING	\$334.03
263229	02/21/06	03	SAN DIEGO CO SUPERIN	013	CONFERENCE,WORKSHOP,	\$40.00
263230	02/21/06	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$181.17
263231	02/21/06	11	SAN DIEGO CO SUPERIN	009	OTHER SERV.& OPER.EX	\$343.00
263232	02/21/06	25-19	FREDRICKS ELECTRIC I	035	NEW CONSTRUCTION	\$525.22
263233	02/21/06	06	STUTZ, GALLAGHER, AR	030	LEGAL EXPENSE	\$20,000.00
263234	02/22/06	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$11.03
263235	02/22/06	06	WICKLANDER-ZULAWSKI	032	CONFERENCE,WORKSHOP,	\$450.00
263236	02/22/06	06	WICKLANDER-ZULAWSKI	032	CONFERENCE,WORKSHOP,	\$450.00
263237	02/22/06	06	N S T A	005	CONFERENCE,WORKSHOP,	\$200.00
263239	02/22/06	03/06	SANDCASE	030	CONFERENCE,WORKSHOP,	\$450.00
263240	02/22/06	06	SAN DIEGO CO SUPERIN	030	CONFERENCE,WORKSHOP,	\$1,125.00
263241	02/21/06	03	STATER BROS MARKETS	008	MATERIALS AND SUPPLI	\$40.00
263242	02/22/06	03	CENTER FOR EDUCATION	030	BOOKS OTHER THAN TEX	\$284.95
263243	02/22/06	03	PIONEER MANUFACTURIN	025	GARDENING SUPPLIES	\$1,519.28
263244	02/22/06	03	C D W G.COM	005	MAT/SUP/EQUIP TECHNO	\$58,733.89
263245	02/23/06	03	CALUMET PHOTOGRAPHIC	010	MATERIALS AND SUPPLI	\$366.35
263246	02/23/06	06	CA DEPT OF EDUCATION	028	CONFERENCE,WORKSHOP,	\$500.00
263247	02/23/06	25-19	INLAND INSPECTIONS &	036	IMPROVEMENT	\$390.00
263248	02/23/06	03	22ND DISTRICT AGRICU	005	RENTS & LEASES	\$5,000.00
263249	02/23/06	06	CORPORATE EXPRESS	008	MATERIALS AND SUPPLI	\$104.52
263250	02/23/06	06	SEHI-PROCOMP COMPUTE	008	MATERIALS AND SUPPLI	\$425.88
263251	02/23/06	06	FLINN SCIENTIFIC INC	013	MATERIALS AND SUPPLI	\$1,195.03
263253	02/23/06	06	P T M DOCUMENT SYSTE	035	MAT/SUP/EQUIP TECHNO	\$3,361.43
263254	02/23/06	03	SETON - DEPT BW-3	025	BLDG.-REPAIR MATERIA	\$200.16
263256	02/23/06	06	PRENTICE HALL/REGENT	024	TEXTBOOKS	\$111.83

SAN DIEGUITO UNION HIGH
FROM 02/14/06 THRU 03/01/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
263257	02/23/06	03	COMPUSOURCE/ADB ENTE	013	MATERIALS AND SUPPLI	\$69.98
263258	02/23/06	06	SCANTRON CORPORATION	035	MAT/SUP/EQUIP TECHNO	\$10,628.91
263259	02/23/06	06	ADAMS, MARGARET - CL	030	OTHER SERV. & OPER.EX	\$75,380.44
263260	02/23/06	06	TROXELL COMMUNICATIO	008	MATERIALS AND SUPPLI	\$1,664.20
263261	02/23/06	13	SAN DIEGO RESTAURANT	031	MATERIALS AND SUPPLI	\$16.16
263262	02/23/06	03	BURMINCO	013	MATERIALS AND SUPPLI	\$350.00
263264	02/23/06	03	PASCO SCIENTIFIC	013	MATERIALS AND SUPPLI	\$292.54
263265	02/23/06	06	ERIC FREEDUS CLIENT	030	OTHER SERV. & OPER.EX	\$54,619.56
263266	02/23/06	06	TIPS FOR MANUFACTURI	033	SOFTWARE/DP SUPPLIES	\$702.10
263268	02/23/06	11	NORTHWEST TEXTBOOK D	009	BOOKS OTHER THAN TEX	\$802.18
263269	02/23/06	03	IMPERIAL WELDING	010	MATERIALS AND SUPPLI	\$250.00
263271	02/23/06	03	DEMCO INC	010	MATERIALS AND SUPPLI	\$112.04
263272	02/23/06	03	SEHI-PROCOMP COMPUTE	020	MATERIALS AND SUPPLI	\$157.82
263273	02/23/06	11	WHIDDEN, PAMELA	009	OTHER SERV. & OPER.EX	\$530.00
263274	02/23/06	13	WAXIE SANITARY SUPPL	031	MATERIALS AND SUPPLI	\$866.33
263275	02/23/06	06	MUSEUM OF TOLERANCE	005	CONFERENCE, WORKSHOP,	\$1,106.00
263276	02/23/06	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$4,074.70
263277	02/23/06	25-19	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$330.75
263278	02/24/06	03	A C T	014	MATERIALS AND SUPPLI	\$891.00
263279	02/24/06	21-09	J V PRO, INC	014	MATERIALS AND SUPPLI	\$6,379.63
263280	02/24/06	06	WILD ANIMAL PARK EDU	030	FEES - ADMISSIONS, T	\$1,600.00
263281	02/24/06	03	CA DEPT OF EDUCATION	026	MATERIALS AND SUPPLI	\$34.50
263282	02/24/06	03	RYDIN DECAL	026	MATERIALS AND SUPPLI	\$220.89
263283	02/24/06	03	SAN DIEGUITO UHSD CA	022	MATERIALS AND SUPPLI	\$269.38
263284	02/24/06	03	READER, SAN DIEGO	026	ADVERTISING	\$125.32
263285	02/24/06	03	ARENSON OFFICE FURNI	026	MATERIALS AND SUPPLI	\$190.72
263286	02/24/06	03	DATEL SYSTEMS INC	003	SOFTWARE/DP SUPPLIES	\$1,127.60
263287	02/24/06	06	SEHI-PROCOMP COMPUTE	030	MATERIALS AND SUPPLI	\$248.90
263288	02/24/06	21-09	SEHI-PROCOMP COMPUTE	014	MATERIALS AND SUPPLI	\$848.11
263289	02/24/06	06	BEST COMPUTER SUPPLI	010	MATERIALS AND SUPPLI	\$57.53
263290	02/24/06	03	BEST COMPUTER SUPPLI	030	MATERIALS AND SUPPLI	\$217.22
263291	02/24/06	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$213.56
263292	02/24/06	06	ROYAL BUSINESS GROUP	030	MATERIALS AND SUPPLI	\$28.02
263293	02/24/06	03	ROYAL BUSINESS GROUP	030	OFFICE SUPPLIES	\$8.62
263294	02/24/06	03	ROYAL BUSINESS GROUP	035	PRINTING	\$28.02
263295	02/24/06	03	CORPORATE EXPRESS	035	OFFICE SUPPLIES	\$35.86
263296	02/24/06	03	BEST COMPUTER SUPPLI	005	MATERIALS AND SUPPLI	\$105.74
263297	02/24/06	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$115.66
263298	02/24/06	03	A D P INC	021	OTHER BENEFITS, CERT	\$500.00
263299	02/24/06	25-19	BLAIR RASMUSSEN CONS	025	IMPROVEMENT	\$9,800.00
263300	02/24/06	11	COSTCO CARLSBAD	009	MATERIALS AND SUPPLI	\$1,077.50
263301	02/24/06	11	OFFICE DEPOT	009	MATERIALS AND SUPPLI	\$23.00
263302	02/24/06	03	OFFICE DEPOT	003	MATERIALS AND SUPPLI	\$225.31
263303	02/24/06	03	HUMAN KINETICS	024	MATERIALS AND SUPPLI	\$341.48
263304	02/24/06	06	CORPORATE EXPRESS	003	MATERIALS AND SUPPLI	\$57.06
263305	02/24/06	06	CORPORATE EXPRESS	005	MATERIALS AND SUPPLI	\$53.92
263306	02/24/06	11	DEMCO INC	009	MATERIALS AND SUPPLI	\$35.31
263307	02/24/06	03	EXPRESS PRINT	005	PRINTING	\$2,370.50
263308	02/24/06	06	AMAZON.COM	008	MATERIALS AND SUPPLI	\$57.30
263309	02/24/06	03	THYSSENKRUPP ELEVATO	025	REPAIRS BY VENDORS	\$950.00
263310	02/24/06	03	OFFICE DEPOT	030	OFFICE SUPPLIES	\$113.03
263311	02/24/06	03	OFFICE DEPOT	014	MATERIALS AND SUPPLI	\$77.56
263312	02/24/06	03	OFFICE DEPOT	014	MATERIALS AND SUPPLI	\$101.14
263313	02/27/06	03	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$2,816.32
263314	02/27/06	03	DELL COMPUTER CORPOR	003	MAT/SUP/EQUIP TECHNO	\$8,044.87

SAN DIEGUITO UNION HIGH
FROM 02/14/06 THRU 03/01/06

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
263315	02/27/06	03	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$36,895.92
263316	02/27/06	06	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$6,950.65
263317	02/27/06	03	DELL COMPUTER CORPOR	012	MAT/SUP/EQUIP TECHNO	\$3,981.60
263318	02/27/06	03	DELL COMPUTER CORPOR	003	MATERIALS AND SUPPLI	\$576.30
263319	02/27/06	03	DELL COMPUTER CORPOR	012	MAT/SUP/EQUIP TECHNO	\$969.30
263320	02/27/06	25-19	PATHWAY COMMUNICATIO	012	MATERIALS AND SUPPLI	\$3,426.82
263321	02/27/06	03	COMPUTER PROTECTION	035	REPAIRS BY VENDORS	\$1,850.00
263322	02/27/06	03	PERMA BOUND	012	OTHER BOOKS-LIBRARY	\$981.16
263323	02/27/06	03	HOME DEPOT	005	MATERIALS AND SUPPLI	\$200.00
263324	02/27/06	06	IMAGISTICS	028	REPAIRS BY VENDORS	\$444.00
263325	02/28/06	03	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$3,144.74
263326	02/28/06	03	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$4,995.76
263327	02/28/06	03	DELL COMPUTER CORPOR	010	MAT/SUP/EQUIP TECHNO	\$2,302.00
263328	02/28/06	06	SAN DIEGO CO SUPERIN	024	DUES AND MEMBERSHIPS	\$7,161.00
263329	02/28/06	06	WEST SHIELD ADOLESCE	030	PROF/CONSULT./OPER E	\$15,000.00
263330	02/28/06	11	ST JOHN EVANGELIST C	009	RENTS & LEASES	\$5,000.00
263331	02/28/06	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$1,590.10
263332	02/28/06	06	INTERPRETERS UNLIMIT	030	PROF/CONSULT./OPER E	\$3,000.00
263333	02/28/06	06	AMAZON.COM	005	MATERIALS AND SUPPLI	\$118.44
263334	02/28/06	06	HOLT RINEHART & WINS	003	MATERIALS AND SUPPLI	\$1,053.15
263335	02/28/06	03	GAYLORD BROS INC	005	MATERIALS AND SUPPLI	\$168.33
263337	02/28/06	11	OFFICE DEPOT	009	MATERIALS AND SUPPLI	\$19.38
263338	02/28/06	03	A AND E HOME VIDEO I	005	MATERIALS AND SUPPLI	\$602.50
263339	02/28/06	03	WOMEN MAKE MOVIES	005	MATERIALS AND SUPPLI	\$71.92
263340	02/28/06	03	P B S VIDEO	005	MATERIALS AND SUPPLI	\$1,001.67
263341	02/28/06	03	SCHOOL COMPANY, THE	014	MATERIALS AND SUPPLI	\$17.62
263342	02/28/06	03	GREENWOOD PUBLISHING	026	MATERIALS AND SUPPLI	\$105.92
263343	02/28/06	25-19	FORDYCE CONSTRUCTION	025	IMPROVEMENT	\$93,861.10
263344	02/28/06	06	CA DEPT OF EDUCATION	005	MATERIALS AND SUPPLI	\$221.72
660087	02/14/06	03	CAMEO PAPER	001	STORES	\$94.37
660088	02/24/06	03	CORPORATE EXPRESS	001	STORES	\$875.47
660089	02/24/06	03	DEL MAR OFFICE PRODU	001	STORES	\$1,385.67
660090	02/24/06	03	OFFICE DEPOT	001	STORES	\$134.47
660091	02/24/06	03	SOUTHWEST PLASTIC BI	001	STORES	\$1,012.85
660092	02/24/06	03	OFFICE DEPOT	001	STORES	\$1,510.31
760105	02/24/06	06	PAULEY EQUIPMENT COM	028	MATERIALS-REPAIRS	\$202.23
760106	02/22/06	06	CRISIS PREVENTION IN	030	MATERIALS AND SUPPLI	\$381.98
760107	02/24/06	03	LAPTOPS PLUS - USA	035	REPAIRS BY VENDORS	\$85.00
760108	02/24/06	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$400.70
760109	02/24/06	03	LAPTOPS PLUS - USA	035	REPAIRS BY VENDORS	\$364.06
760112	02/24/06	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$247.85
760114	02/24/06	03	XEROX CORPORATION	012	MATERIALS AND SUPPLI	\$292.71
760115	02/24/06	06	ADVANCED DIESEL INJE	028	MATERIALS-REPAIRS	\$848.14

REPORT TOTAL

\$529,265.03

INSTANT MONEY REPORT FOR THE PERIOD 02/14/06 THROUGH 02/28/06

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10119	SAN DIEGO POSTAL	\$133.76
10120	FEDEX	\$85.21
10121	HAMMINATION	\$31.88
10122	GIANT HORSE PRINTING, IN	\$136.43
10123	DHL EXPRESS	\$151.15
10124	US POSTMASTER	\$200.00
10126	National Steinbeck Center	\$88.33
	<i>Total</i>	<hr/> \$826.76

San Dieguito Union High School District Special Tax History

Fiscal Year	CFD	Total Parcels Taxed	Total Levy Special Taxes	Special Taxes Collected	Amount Uncollected	Delinquency %
1995-96	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	94	\$37,600.00	\$37,600.00	\$0.00	0.00%
	Total	102	\$44,000.00	\$44,000.00		0.00%
1996-97	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	117	\$47,600.00	\$47,400.00	\$200.00	0.42%
	Total	125	\$54,000.00	\$53,800.00	\$200.00	0.37%
1997-98	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	332	\$162,800.00	\$160,600.00	\$2,200.00	1.35%
	94-3	15	\$17,158.00	\$15,522.00	\$1,636.00	9.53%
	95-1	118	\$162,450.00	\$115,425.00	\$47,025.00	28.95%
	Total	473	\$348,808.00	\$297,947.00	\$50,861.00	14.58%
1998-99	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	782	\$464,400.00	\$460,400.00	\$4,000.00	0.86%
	94-3	120	\$57,714.00	\$51,319.00	\$6,395.00	11.08%
	95-1	392	\$400,995.00	\$377,910.00	\$23,085.00	5.76%
	95-2	24	\$19,200.00	\$19,200.00	\$0.00	0.00%
	Total	1326	\$948,709.00	\$915,229.00	\$33,480.00	3.53%
1999-00	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,127	\$718,400.00	\$706,000.00	\$12,400.00	1.73%
	94-3	307	\$120,886.00	\$106,242.00	\$14,644.00	12.11%
	95-1	724	\$739,455.00	\$728,340.00	\$11,115.00	1.50%
	95-2	131	\$104,800.00	\$104,000.00	\$800.00	0.76%
	Total	2,297	\$1,689,941.00	\$1,650,982.00	\$38,959.00	2.31%
2000-01	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,449	\$973,600.00	\$957,600.00	\$16,000.00	1.64%
	94-3	455	\$173,686.00	\$169,069.00	\$4,617.00	2.66%
	95-1	1,143	\$1,325,256.00	\$1,317,561.00	\$7,695.00	0.58%
	95-2	159	\$128,000.00	\$124,000.00	\$4,000.00	3.13%
	99-1	8	\$3,420.00	\$3,420.00	\$0.00	0.00%
	99-3	19	\$10,830.00	\$10,830.00	\$0.00	0.00%
	Total	3,241	\$2,621,192.00	\$2,588,880.00	\$32,312.00	1.23%

San Dieguito Union High School District Special Tax History

2001-02	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,712	\$1,184,000.00	\$1,161,800.00	\$22,200.00	1.88%
	94-3	509	\$218,886.00	\$215,251.00	\$3,635.00	1.66%
	95-1	1,534	\$1,653,804.00	\$1,632,001.50	\$21,802.50	1.32%
	95-2	220	\$176,800.00	\$172,000.00	\$4,800.00	2.71%
	99-1	24	\$23,940.00	\$20,092.50	\$3,847.50	16.07%
	99-2	8	\$4,560.00	\$3,990.00	\$570.00	12.50%
	99-3	69	\$39,330.00	\$38,475.00	\$855.00	2.17%
	Total	4084	\$3,307,720.00	\$3,250,010.00	\$57,710.00	1.74%
2002-03	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,794	\$1,249,600.00	\$1,226,400.00	\$23,200.00	1.86%
	94-3	702	\$366,704.00	\$362,668.00	\$4,036.00	1.10%
	95-1	1,696	\$1,747,260.00	\$1,722,037.50	\$25,222.50	1.44%
	95-2	268	\$214,400.00	\$211,200.00	\$3,200.00	1.49%
	99-1	153	\$135,456.00	\$133,104.75	\$2,351.25	1.74%
	99-2	10	\$5,700.00	\$5,700.00	\$0.00	0.00%
	99-3	85	\$48,450.00	\$47,310.00	\$1,140.00	2.35%
	Total	4716	\$3,773,970.00	\$3,714,820.25	\$59,149.75	1.57%
2003-04	94-1	8	\$6,400.00	\$6,400.00	\$0.00	0.00%
	94-2	1,956	\$1,379,200.00	\$1,369,000.00	\$10,200.00	0.74%
	94-3	855	\$492,704.00	\$483,868.00	\$8,836.00	1.79%
	95-1	1,775	\$1,813,095.00	\$1,795,567.50	\$17,527.50	0.97%
	95-2	283	\$226,400.00	\$222,000.00	\$4,400.00	1.94%
	99-1	283	\$249,019.50	\$244,317.00	\$4,702.50	1.89%
	99-2	12	\$6,840.00	\$6,840.00	\$0.00	0.00%
	99-3	88	\$50,160.00	\$48,450.00	\$1,710.00	3.41%
	Total	5260	\$4,223,818.50	\$4,176,442.50	\$47,376.00	1.12%
2004-05	94-1	8	\$6,400.00	\$6,000.00	\$400.00	6.25%
	94-2	2,169	\$1,549,600.00	\$1,534,600.00	\$15,000.00	0.97%
	94-3	877	\$536,246.00	\$528,683.00	\$7,563.00	1.41%
	95-1	1,853	\$1,872,945.00	\$1,755,232.50	\$117,712.50	6.28%
	95-2	285	\$240,800.00	\$233,600.00	\$7,200.00	2.99%
	99-1	294	\$257,569.50	\$252,867.00	\$4,702.50	1.83%
	99-2	21	\$11,970.00	\$11,400.00	\$570.00	4.76%
	99-3	90	\$51,300.00	\$50,160.00	\$1,140.00	2.22%
	03-1	161	\$163,254.00	\$161,733.00	\$1,521.00	0.93%
		5,758	\$4,690,084.50	\$4,534,275.50	\$155,809.00	3.32%

2004 Bond Release Update

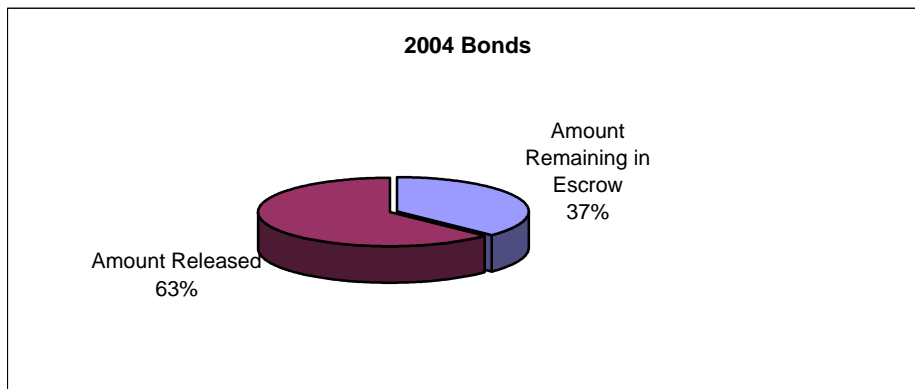
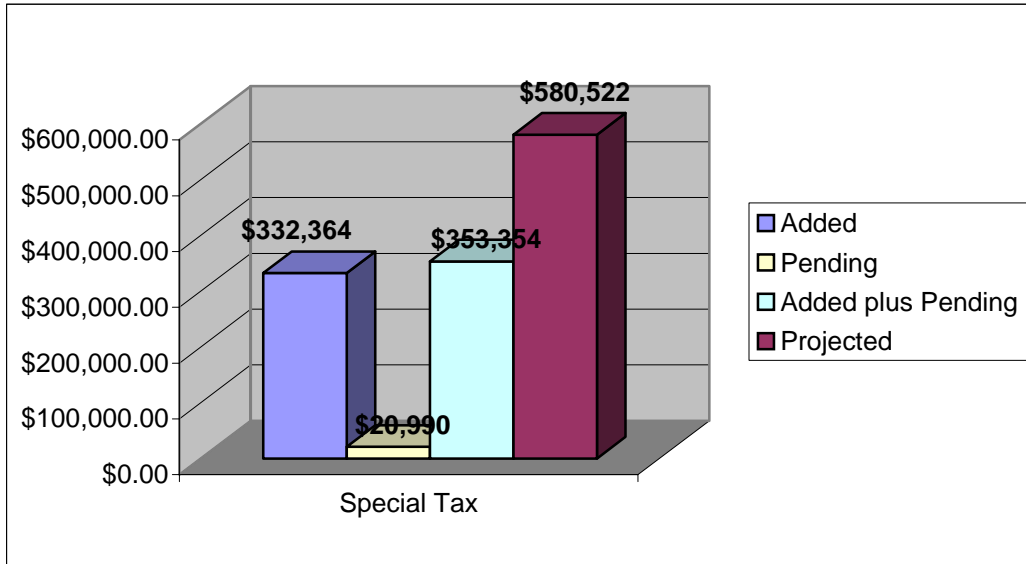
3/1/2006

CFD	Number of Units Permitted ¹	Special Tax Revenue being added to tax roll in FY 05/06	Target Revenue Needed for Projected Draw of \$6.5M ²	% Collected	Pending Permit Revenue ³	Pending plus added Special Tax revenue
94-2	54	\$43,200.00	\$126,610.00	34.1%	\$0.00	\$43,200.00
94-3	0	\$0.00	\$2,858.00	0.0%	\$0.00	\$0.00
95-1	125	\$106,875.00	\$0.00	N/A	\$11,970.00	\$118,845.00
95-2	0	\$0.00	\$6,698.00	0.0%	\$5,600.00	\$5,600.00
99-1	9	\$7,695.00	\$0.00	N/A	\$0.00	\$7,695.00
99-2	1	\$570.00	\$29,070.00	2.0%	\$0.00	\$570.00
99-3	10	\$5,700.00	\$11,400.00	50.0%	\$3,420.00	\$9,120.00
03-1	166	\$168,324.00	\$403,886.00	41.7%	\$0.00	\$168,324.00
Totals	365	\$332,364.00	\$580,522.00	57.3%	\$20,990.00	\$353,354.00

¹Includes multifamily

² Per Morgan Stanley/Meyers Group. Also, 95-1 & 99-1 have previously collected enough in 04/05 to meet target goals in 05/06, therefore their target revenue is \$0.00

³District signed off, but permit not yet pulled



Amount Remaining in Escrow	\$16,845,000.00
Amount Released	\$28,472,570.00

Amount Remaining in the Acquisition and Construction Fund **\$5,423,287.32**

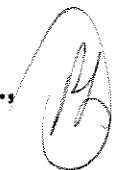
San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 1, 2006

BOARD MEETING DATE: October 6, 2005

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.,
Superintendent 

SUBJECT: SDUHSD LIBRARY PLAN 2005-2006

EXECUTIVE SUMMARY

Attached is the Library Plan 2005-2006 for the following school sites in the district:

Canyon Crest Academy
Carmel Valley Middle School
Diegueno Middle School
Oak Crest Middle School
La Costa Canyon High School
San Dieguito Academy
Torrey Pines High School

The Library/Media Services Teachers will be present to make a report to the Trustees.

RECOMMENDATION:

It is recommended that the Board approve the San Dieguito Union High School District Library Plan 2005-2006, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable.

PL/sg
Attachment

AGENDA ITEM: 16

San Dieguito Union High School District

Library Plan 2005—2006

Submitted by Library Media Teachers:

Middle Schools

Carmel Valley – Mary Freeman

Diegueño – Adrienne St. George

Oak Crest – Sharon Senese

High Schools

Canyon Crest Academy – Beverly Victor

La Costa Canyon High School – Sharon Talmadge

San Dieguito Academy – Cathy Straitiff

Torrey Pines High School – Lisa Goldberg

San Dieguito Union High School District Library Plan 2005 – 2006

The following schools in the San Dieguito Union High School District are included in this library plan updated for 2005 – 2006:

**Canyon Crest Academy
Carmel Valley Middle School
Diegueño Middle School
Oak Crest Middle School
La Costa Canyon High School
San Dieguito Academy
Torrey Pines High School**

This plan was developed with input from library media teachers, teachers, students and parents in our district. A survey was used to gather data. Each site formulated the library improvement plan for their site and the site librarians worked together to complete the District Library Improvement Plan. This plan includes evaluation of collections, curriculum design elements, need assessments, timeline data, list of responsible members, and estimated budget.

Mission Statement

The mission of the library media program of the San Dieguito Union High School District is to ensure that students and staff are effective users of ideas and information. This mission is accomplished:

- By providing intellectual and physical access to materials in all formats.
- By providing instructions to foster competence and stimulate interest in reading, viewing, and using information and ideas.
- By working with other educators to design learning strategies to meet the needs of the individual students.

Information Power. American Library Association
Publication, 1998. P. 1.

Goals

The goals of today's library program point to the development of a community of learners that is centered on the student and sustained by a creative, energetic library media program. The goals are as follows:

1. To provide intellectual access to information through systematic learning activities that help students at all age levels develop effective cognitive strategies for selecting, retrieving, analyzing, synthesizing, and creating information in all formats and in all content areas of the curriculum.

2. To provide physical access to information through (a) a carefully selected and systematically organized local collection of diverse learning resources that represent a wide range of subjects, level of difficulty, and formats; (b) a systematic procedure for acquiring information and electronic networks and cooperative agreements with other information agencies; and (c) instruction in using a range of equipment for accessing local and remote information in any format.
3. To provide learning experiences that encourage students and others to become discriminating consumers and skilled users of information through comprehensive instruction related to the full range of communications media and technology.
4. To provide leadership, collaboration, and assistance to teachers and others in applying sound principles of systems design for instructional and information technology.
5. To provide resources and activities that contribute to lifelong learning while accommodating a wide range of differences in teaching and learning styles, instructional and learning methods, interests and capabilities.
6. To provide a program that functions as the information center of the school; by offering integrated and interdisciplinary learning activities thus assuring access to a full range of information sources and strategies.
7. To provide resources and activities for learning that represent a diversity of experiences, opinions, social and cultural perspectives and support the concept that intellectual freedom and access to information are prerequisite to effective and responsible citizenship in a democracy.

Standards and Guidelines for Strong School Libraries

The California School Library Association undertook an extensive three-year project to develop state school library media standards. A large group of volunteers including library media professionals and paraprofessionals, other teachers and school administrators were instrumental in the resulting book, Standards and Guidelines for Strong School Libraries.

For the format this year, we used a chart provided by the state. The district's library media teachers looked at the criteria listed for "Exemplary" school library programs in this state standards book and at national guidelines to help formulate goals (the column "Where do we want to be"). Selections from the book correlated to the goals can be found in the Appendix. Copies of the book will be available to Board members so they make take a more in-depth look at the criteria for strong school library programs.

Essential Elements of the San Dieguito Union High School District Library Media Program

LEARNING AND TEACHING

1. The library media program is essential to learning and teaching and must be fully integrated into the district's curriculum to promote student achievement.
2. Information Literacy is integral to the content and objectives of the school's curriculum.
3. The library media programs model and promote collaborative planning and curriculum development.
4. The library media program promotes creative, effective, and collaborative teaching.
5. Access to the full range of information resources and services through the library media program are fundamental to learning.
6. The library media program engages students in reading, viewing, and listening for understanding and enjoyment.
7. The library media program supports the learning of students and other members of the learning community who have diverse learning abilities, styles, and needs.
8. The library media program fosters individual and collaborative inquiry.
9. The library media program integrates the uses of technology for learning and teaching.
10. The library media program is an essential link to the larger learning community.

INFORMATION ACCESS AND DELIVERY

1. The library media program provides intellectual access to information and ideas for learning.
2. The library media program assures physical access to information and resources for learning.

3. The library media program assures a climate that is conducive to learning.
4. The library media program assures equitable access to information, ideas, and resources for learning.
5. The collections of the library media program are developed collaboratively to support the school's curriculum and to meet the interests and learning needs of students.
6. The library media program is committed to the rights of intellectual freedom.
7. The information policies, procedures, and practices of the library media program reflect legal guidelines and professional ethics.

PROGRAM ADMINISTRATION

1. Each site's library media program supports the mission, goals, objectives, and continuous improvement of each school.
2. In every school, a minimum of one full-time, certified/licensed library media teacher supported by qualified staff is fundamental to the implementation of an effective media program.
3. In schools with impacted student populations, additional credentialed staff may be required to implement high quality, effective library media programs.
4. An effective library media program requires a level of professional and support staffing that is based upon a school's instructional programs, services, facilities, size, and numbers of students and teachers.
5. An effective library media program requires ongoing administrative support.
6. Comprehensive and collaborative long-range, strategic planning is essential to the effectiveness of the library program.
7. Ongoing assessment for improvement is essential for an effective media program.
8. Sufficient funding is fundamental to the success of the library media program.
9. Clear communication and implementation of the mission, goals and functions, impact the effectiveness of the library media program.

Survey Results, based on *CHECK IT OUT* indicate the need to:

- Provide adequate site budgets allocated to library media centers
- Provide technical staffing necessary to implement effective library media programs and support technology campus wide.
- Increase opportunities for collaborative teamwork for classroom and library media teachers.
- Provide additional up-to-date resources in a variety of formats for all learners.

Library Plan for San Dieguito Union High School District

Site: Carmel Valley Middle School (opened 1999)

	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget
COLLECTION					
# of Books Books per student ratio	13,584 1 : 10.69	14,500 1 : 11.4	Purchase	LMT	50%
Average age (copyright) of Nonfiction books	1996	Continue to update	Purchase to support curriculum	LMT	
Periodicals (print)	19 magazines 1 newspaper	Same	Same	LMT/Tech	1% & ASB Donation
Non Print/online databases	3 – World Book E-library United Streaming 650 Non print items	Same Add DVD's and other non print items to support curriculum	Same Add DVD's and other non print items to support curriculum	LMT/Tech/Staff	25%
Hardware/Software	42 Computers (34 new in 04-05) Follett Circulation Dynacom delivery system 4 Multimedia carts	42 New circ system Update 6 multimedia carts	(replace 8 old computers) New circ system Investigate how to update Add 2 carts	LMT/ Technology Staff LMT's Dist Staff LMT and Dist. Tech staff LMT/tech staff	15% & PTSA District and Site \$ 10% Donation
STAFFING					
Library Media Teacher	1 Full Time	Same	Same		
Library Tech	1 Full Time	Same	Same		

ACCESS AND USE					
# of Hours open per week	40	40	Same	LMT/Tech	
Open for after hour or community use?	Before School After School As Requested	Before School After School As Requested	Same	LMT/Tech School Staff	
# of materials circulated in 04-05	19,008 (15 bks per student)	22,000	Promote Reading, encourage library usage	LMT/Tech	
LIBRARY PROGRAM					
Information Literacy: Use, locate, evaluate and use information effectively	Orientation/ Collaborative projects/ CVMS Bibliography Form/ website support	Same	Same – reach out to new teachers	LMT/Tech	
Flexible scheduling to meet class needs	Yes – sign ups for Media Center and Lab	Same	Same	LMT/Tech	
Technology integration	Computers	Same	Same	LMT/Tech Staff	
	Database use	Increase usage	Promote Use	LMT	
	online videos	Increase usage	Promote Use	LMT/Tech Staff	
Collaborative Planning and teaching	Currently collaborating in all subject areas	Increase use as facility use permits.	Reach out to new teachers/ Creative use of “book carts”	LMT/Tech	
Reading Motivation	Calif. Young Reader Medal Program Book Club SSR support	Same and add READ 180	Support for READ 180	LMT/Tech Dist Office Support for READ 180	

	Displays				
Ethical use of Resources	Orientation/Ongoing info about resource use with class project orientation. Support for teachers.	Same.	More support for teachers as needed.	LMT/Tech	
BUDGET					
Sources	General PTSA Donation Cal Lib. Through Site Council Book Fair	General PTSA Donation Cal Lib. Through Site Council Book Fair	Look for technology grants for Dynacom updates	LMT	

Library Plan for San Dieguito Union High School District

Site: Diegueño

	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget
COLLECTION					
# of Books	11662	11775	Purchase	LMT	25%
Books per student ratio	12.07	12.11			
Average age (copyright) of Nonfiction books	1984	Newer books	Weed	LMT/Tech	
Periodicals (print)	Magazines and Newspapers	Same	Same	LMT	0%: PTSA donation
Non Print/online databases	18 databases Magazine/News access	Same	Bought 13 databases in October	LMT	20%
Hardware	32 computers 32 laptops on wheels (COWS)	64 laptops	Try to find funding to get some of these laptops	LMT	40%
Software	Programs and circulation/catalog software	Be ready for any new software that is beneficial to curriculum	Pay for continued use of current software; look for new.	LMT	15%
STAFFING					
Library Media Teacher	1	Same	Same		
Library Tech	1	Same	Same		
ACCESS AND USE					
# of Hours open per week	40	Same	Same	LMT/Tech	
Open for after hour or community use?	Before School/After	Same	Same	LMT/Tech	

	School				
# of materials circulated in 04-05	2942	Higher	Promote reading	LMT/Tech	
LIBRARY PROGRAM					
Information Literacy: Use, locate, evaluate and use information effectively	Orientation, printed out in agenda, on web site, constant reinforcement class by class when in media center.	Same	Continue with same process.	LMT	
Flexible scheduling to meet class needs	Sign up books accommodates teacher needs.	Same	Same	LMT/Tech	
Technology integration	Constant use of computers and laptops.	Same	Same	LMT/Tech	
Collaborative Planning and teaching	Great collaboration with teachers and classes.	Same	Continue with same process.	LMT	
Reading Motivation	New Books Book Lists generated by student requests. READ 180 Book/Author Displays/Talks	Same	Continue with same process.	LMT	

Ethical use of Resources	Orientation Introduction to each class about resource use.	Same	Continue with same process	LMT	
BUDGET					
Sources	General State SIP PTSA Donation				

Library Plan for San Dieguito Union High School District

Site: Oak Crest

	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget
COLLECTION					
# of Books Books per student ratio	19:1 Books in collection totals 18,300 divided by 950 students	20:1 over next 3 years	Purchase new titles for History, Social Studies, Art, Heroes, Biographies and remove titles dated in the 1950's	Sharon Senese Debbie Davidson, Library Media Technician	50%
Average age (copyright) of Nonfiction books	1885	1990-95 over next 3 years.	Year one weed/replace titles dated 1950's (approximately 300 books) Year two address the books in the 1960's Year three address the books dated in the 1970's	Sharon Senese Debbie Davidson Parent volunteers	45% and additional \$5000 grant money requested from the site council.
Periodicals (print)	27 Most not age appropriate such as Working Mother, GQ, World Ark and Fitness (too advanced)	20-30 that are more age appropriate such as Seventeen, Teen People, Surfing, Motocross, Sports Illustrated and including titles in Spanish	See about changing subscriptions in future by having ASB advisor order different titles from the magazine company	Sharon Senese Bryan Marcus-ASB	0%
Non Print/online databases	20 including partnership with Carlsbad Library	Remain	Issue library cards to new incoming 7 th grade students for the online databases offered by Carlsbad	Sharon Senese Debbie Davidson Carlsbad Library staff	0%

			Public Library		
STAFFING					
Library Media Teacher	1	1	Keep the current LMT	DO	Cost of salary
Library Tech	1	1	Keep the current Tech	DO	Cost of salary
ACCESS AND USE					
# of Hours open per week	44.25	44.25	Keep the current schedule	Sharon Senese Debbie Davidson	0%
Open for after hour or community use?	3 hours Wed eve	3 hours Wed eve	Keep the current schedule	City of Encinitas, Debbie Davidson	
# of materials circulated in 04-05	11, 555	13, 000	More LMT/Teacher collaboration beginning with the English Department and the History Department	Sharon Senese Debbie Davidson	0%
LIBRARY PROGRAM					
Information Literacy: Use, locate, evaluate and use information effectively	2 teachers	4-6 teachers	Solicit collaboration of the classes currently using the Media Center and focus on incorporating information literacy into current research projects	Sharon Senese Debbie Davidson	
Flexible scheduling to meet class needs	1-2 classes week Med PE City of Encinitas SSR PE	4-6 classes /week	Solicit collaboration of the classes currently using the Media Center reach out to	Sharon Senese Debbie Davidson	0%

	Homework after school		other groups on campus such as ASB and Homework Club		
Technology integration	Computers in facility Reading counts quizzes Read 180/on computers	Same- add more on line information literacy to students and staff	Solicit collaboration of the classes currently using the Media Center reach out to other groups on campus	Sharon Senese Debbie Davidson	4% for reading count quizzes/ maintenance of programs
Collaborative Planning and teaching	Currently 2 teachers	4-6 teachers	Solicit collaboration of the classes currently using the Media Center	Sharon Senese Debbie Davidson	1% for Xeroxing and supplies
Reading Motivation	Catch a million words Read 180 Displays SSR-Scholastic library in every classroom California Young Reader	Remain	Promote programs in existence through the Wave Video show that airs each Friday	Sharon Senese Debbie Davidson Barb Stam	Included in technology motivation
Ethical use of Resources	We teach about copyright laws and plagiarism	Create more lessons where students see the big picture and avoid cutting and paste or fill in the blank activities	Continue teaching lessons on plagiarism and copyright laws. Check for plagiarism and copyright infringement	Sharon Senese Debbie Davidson Classroom teacher	0%
BUDGET					
Sources	District State ASB account Site Council grant	At minimum same funding next year	Write more grants Show administration improvements to collection. Purchase materials that increase usefulness	Sharon Senese Debbie Davidson	%100

Library Plan for San Dieguito Union High School District

Site: Canyon Crest Academy

	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget
COLLECTION					
# of Books Books per student ratio	1 per student	20+	Continue to purchase as funding allows	LMT, Principal	90%
Average age (copyright) of Nonfiction books	2004	2004 to present	Purchase more current books as budget permits	LMT	
Periodicals (print)	none	30+	20+	LMT	
Non Print/online databases	10	15	10	LMT	40%
STAFFING					
Library Media Teacher	1 part time (60%)	1 full time	Continue as is (60%) unless budget allows	Principal, District Office	
Library Tech	1	2 (need textbook tech)	Continue as is	Principal, District Office	
ACCESS AND USE					
# of Hours open per week	44 hours	60+	NA	LMT Foundation Board	
Open for after hour or community use?	Yes, for tutoring and meetings	Continue as is	NA	Admin.	
# of materials circulated in 04-05	None, not in operation	2, 000+	2, 000+	NA	
LIBRARY PROGRAM					
Information Literacy:	Computers used	Use of OPAC	Increase use of	LMT	

Use, locate, evaluate and use information effectively	by 1 to 3 classes per period and by students on own time, with orientation by LMT	resources by all students by collaboration with teachers over research lessons	resources by in-service of teachers and student training		
Flexible scheduling to meet class needs	Reservations are made on as needed basis	On-line scheduling	Continue developing a website for ease of communications between LMC and staff	LMT, Computer Tech	
Technology integration	Work stations and laptops available for use	Improve student awareness of how to use the OPAC	Continue use of computers	LMT	
Collaborative Planning and teaching	Still at beginning stages due to focus on book selection. Starting to work with some of the staff	Increase to 100% collaboration	Through in-service training and student instruction, create research lessons for all areas of the curriculum and link them to the website	LMT	
Reading Motivation	Book displays and promotion on the Media Center website	Increase programs to draw students into the LMC to check out books	Start reading programs, such as book clubs, author presentations and book blurbs on the website blog.	LMT, Teachers	
Ethical use of Resources	Integrated into lessons	Improve integration	Continue as is	LMT	
BUDGET					
Sources	District start up budget and parent donations through the Foundation	Continue to get funds to build the collection	Continue as is	LMT, District Admin. And Foundation	

Library Plan for San Dieguito Union High School District

Site: La Costa Canyon High School

	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget
COLLECTION					
# of Books Books per student ratio	24,352 9.4 books/student	25+ books per student	Map the collection Purchase fiction and nonfiction to support the curriculum and recreational reading	Library Staff with input from staff, students and parents	41%
Average age (copyright) of Nonfiction books	1990	More current	Weed out-of date books, replace if necessary	Library staff	
Periodicals (print)	12	15	Review selections	Library staff with input	5%
Non Print/online databases	4 Collections of databases with many more available from public libraries	Increase or change selections as needed for research	Purchase new databases and teach students and staff how to use	Library staff	44%
STAFFING					
Library Media Teacher	1	1			
Library Tech	1	2	Use substitute teachers on prep to help with tasks usually done by second Tech	Library staff	
ACCESS AND USE					
# of Hours open per week	42	Continue as is			

Open for after hour or community use?	Yes, after school tutoring 7.5 hours per week, various community groups meet here	Continue as is			
# of materials circulated in 04-05	2790 (not including books on reserve and other in-library use)	10,000	Purchase more books so that books can be checked out for projects rather than just put on reserve for student use in library. Encourage recreational reading.		
LIBRARY PROGRAM					
Information Literacy: Use, locate, evaluate and use information effectively	Students get introduction at beginning of each research project and individual help as needed during.	Information literacy skills are taught within every research project	Set up mobile teaching station for the 3 areas of library so that introduction is more effective (for example, SMART Board to show searching strategies)	Library staff	
Flexible scheduling to meet class needs	Yes	Continue as is	Continue as is		
Technology integration	Some teachers	Teachers in all	Work with site tech		10%

	incorporate technology in their curriculum. 2 Labs available, one with 29 computers, 1 with 30.	disciplines use technology as a tool and incorporate technology in their lessons and student projects	committee and teachers individually. Purchase SMART board and other technology tools and show teachers how to use. Help teachers write grants for technology tools.		
Collaborative Planning and teaching	Some teachers incorporate research projects in their curriculum	Work with teachers to help students master both content and information literacy standards.	Encourage teachers to plan research projects with librarian. Get message out to teachers by attending department meetings, publishing newsletters and emailing	LMT	
Reading Motivation	A few English teachers bring their students in for book checkout.	Encourage students to be avid readers.	California Young Reader Medal Program Wish List (purchase requested books) Author Visits Book talks Promote new books to staff and students	Library staff Teachers	
Ethical use of Resources	Academic honesty	Students learn to take notes, paraphrasing	Incorporate in all research lessons	LMT teachers	

	discussed during orientation and reinforced during research lessons Subscription to Turnitin	text and correctly citing their sources			
BUDGET					
Sources	Site budget, State Funding thru Site Council	Adequate budget for purchase of resources and materials and supplies for library	Continue to advocate for necessary funds and apply for grants Begin a Friends of Library	LMT Volunteers	

Library Plan for San Dieguito Union High School District

Site: San Dieguito Academy

	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget
COLLECTION					
# of Books Books per student ratio	12078 Books 8 Books per student	12 books per student National average is 22 books per student	Continue to advocate and purchase books as funding becomes available	LMT, Friends of the Library	20%
Average age (copyright) of Nonfiction books	1984	1990+	Purchase as many current, new copyrighted books as possible	LMT	
Periodicals (print)	10	Adequate leisure reading	Same	LMT	Parent Donations
Non-print online databases	4	Keep the existing subscriptions	Look for long-term funding	LMT	60%
STAFFING					
Library Media Teacher	1 full-time	1	1	Principal District Office	
Library Tech	1 full-time	1	1	Principal District office	
ACCESS AND USE					
# of Hours open per week	40 Hours	Same	NA	LMT, Principal	
Open for after hour or community use?	6 hours a week for Tutoring Center Other occasional events	Same	NA	NA	
# of materials circulated in 04-05	29,342	Same	Same	NA	
LIBRARY PROGRAM					
Information Literacy: Use, locate, evaluate and use information effectively	Research lessons as students begin new assignments	Same	Same	LMT	
	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget

Flexible scheduling to meet class needs	Flexible schedule is available. Reservations are made on a needs basis	Same	Same	LMT	
Technology integration	Technology is fully integrated into program	Acquire additional laptops Acquire 5-7 stand alone computers	Continue to advocate for new computers	LMT SDA Foundation District Technology Department	
Collaborative Planning and teaching	Always collaborate with teacher in lesson planning	Increase collaborative planning time with teachers	Continue to advertise to teachers in a variety of ways	LMT Teachers	
Reading Motivation	Book displays Barnes/Noble Events Author presentations Book Talks Suggestions to Parents	Same	Same	LMT Library Staff Teachers Friends of Library Parents	
Ethical use of Resources	Integrated into lessons, School subscription to Turnitin.com	Same	Same	LMT, Teachers Parents	
BUDGET					
Sources	School budget, Friends of the Library, SDA Foundation, State Funding	Continue to advocate for an adequate budget and yearly increases	Continue to advocate for an adequate budget and yearly increases	LMT, Friends SDA Foundation Principal District	

Library Plan for San Dieguito Union High School District

Site: Torrey Pines High School

	Where are we now?	Where do we want to be?	What we will do this year.	Responsible Parties	Percentage of Budget
COLLECTION					
# of Books Books per student ratio	23,226 books 7.5 books per student	16-20 books per student National average is 22 books per student	Continue to advocate and purchase books as funding becomes available	LMT, Principal	50%
Average age (copyright) of Nonfiction books	1979	1990+	Purchase as many current, new copyrighted books as possible	LMT	
Periodicals (print)	60+	<i>Continue as is</i>	<i>Continue as is</i>	LMT	5%
Non-print online databases	14	16	Write proposals for additional funding	LMT	33%
Hardware	33 Desktop computers; 4 laptops,	Same desktops; 12 laptops	Continue to advocate for additional computers	LMT, AP in charge of technology; Director of technology	
Software	Programs and library management programs/remote online catalog	<i>Continue as is</i>	Continue to advocate for present programs	LMT, AP in charge of technology; Director of technology, teachers	
Other Non-Print Resources	4289 videos, DVD, study prints, art prints	Replace videos with DVDs	Increase collection 5%	LMT	12%
STAFFING					
Library Media Teacher	1 full-time LMT	1	<i>Continue as is</i>	Principal District office	
Library Tech	1	2	Continue to advocate for the return of this position	Principal District office	
ACCESS AND USE					
# of Hours open per week	42.5 hours	<i>Continue as is</i>	<i>Continue as is</i>	LMT, Principal	

Open for after hours or community use?	Open an additional 4 hours per week for library and tutoring center; open for special events as scheduled	Continue as is	Continue as is	LMT AP in charge of facilities	
# of materials circulated in 04-05	5,889 (includes items on reserve carts)	Continue as is	Continue as is	LMT, Library Tech	
LIBRARY PROGRAM					
Information Literacy: Use, locate, evaluate and use information effectively	Research lessons as students begin new assignments	Continue as is	Continue as is	LMT	
Flexible scheduling to meet class needs	Flexible schedule is available. Reservations are made on a needs basis	Continue as is.	Continue as is.	LMT	
Technology integration	Technology is fully integrated into the program	Replace desktop computers; add more laptops for flexible usage	Continue to advocate for new computers	LMT AP in charge of technology Principal Director of Tech	
Collaborative Planning and teaching	Yes, especially when instructing to relevant assignments	Increase collaborative planning time with teachers	Continue to advertise to teachers in a variety of ways	LMT	
Reading Motivation	Book displays, Featured author evening events, Daytime "Cutting-edge Conversations," Student Friends of the Library contests & projects	Continue as is	Continue as is	LMT Library Tech	
Ethical use of Resources	Integrated into lessons, Turnitin.com	Continue as is	Continue as is	LMT, Teachers	
BUDGET					
Sources	School budget, Friends of the Library, TPHS Foundation, State Funding	10% increase each year with the school budget and Friends as the major funding sources	Continue to advocate for an adequate budget and yearly increases	LMT, Friends Principal, District	

Appendix

Excerpts from Standards and Guidelines for Strong School Libraries, California School Library Association, 2004.
Exemplary Levels

	Middle School	High School
COLLECTION		
# of Books Books per student ratio	25+ current books per student that meet curriculum and recreational needs of a diverse school population	25+ current books per student that meet curriculum and recreational needs of a diverse school population
Average age (copyright) of Nonfiction books	Current	Current
Periodicals (print)	25+ periodical subscriptions	50+ periodical subscriptions for reference and recreational use
Non Print/online databases	School and remote access to paid subscription to 6+ distinct services that address curricular needs of a diverse school population	Free access and/or paid subscription to 20+ distinct services that address curricular needs of a diverse school population
STAFFING		
Library Media Teacher	(Over 600 ADA) 1 library media teacher	(Over 2500 ADA) 2+ library media teachers
Library Tech	1 technician 1 clerk	2 technicians 1 clerk
ACCESS AND USE		
# of Hours open per week	Provides access to a variety of learning experiences in the library media center before, during, and after the instructional day, and when appropriate, beyond the school year. Digital resources are available 24/7.	Provides access to a variety of learning experiences in the library media center before, during, and after the instructional day, and when appropriate, beyond the school year. Digital resources are available 24/7.
Open for after hour or community use?		
# of materials circulated in 04-05	NA	NA

	Middle School	High School
LIBRARY PROGRAM		
Information Literacy: Use, locate, evaluate and use information effectively	Students are achieving all the information literacy standards, indicators, and skills appropriate for their grade level. (p.7, 60-69)	Students are achieving all the information literacy standards, indicators, and skills appropriate for their grade level. (p.7, 60-69)
Flexible scheduling to meet class needs	Individuals, small groups, and classes are afforded full access on a flexible, responsive schedule to accommodate immediate and long-term learning needs in a "learning laboratory" setting (p.36)	Individuals, small groups, and classes are afforded full access on a flexible, responsive schedule to accommodate immediate and long-term learning needs in a "learning laboratory" setting (p.36)
Technology integration	Students, staff and community are able to access, produce and communicate digital information successfully. (p. 8) Fully automated and integrated library catalog and circulation system that is networked district-wide (p. 49) Web-based online public access catalog (OPAC) available to all users on-site and remotely. (p. 49)	Students, staff and community are able to access, produce and communicate digital information successfully. (p. 8) Fully automated and integrated library catalog and circulation system that is networked district-wide (p. 49) Web-based online public access catalog (OPAC) available to all users on-site and remotely. (p. 49)
Collaborative Planning and teaching	The library media teacher accomplishes all of the indicators of professional standards 4,9 and 11 in relation to role as collaborative teacher (p. 18-23)	The library media teacher accomplishes all of the indicators of professional standards 4,9 and 11 in relation to role as collaborative teacher (p. 18-23)
Reading Motivation	The library media teacher accomplishes all of the indicators of professional standard 3 in relation to role as information specialist (p. 20-21)	The library media teacher accomplishes all of the indicators of professional standard 3 in relation to role as information specialist (p. 20-21)
Ethical use of Resources	Students practice ethical behavior in regard to information and information technology (p. 14)	Students practice ethical behavior in regard to information and information technology (p. 14)


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 1, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: Eric J. Hall, Assoc. Superintendent/Business Services & David R. Bevilaqua, Exec. Director of Finance 

SUBMITTED BY: Peggy Lynch, Ed.D. Superintendent

SUBJECT: APPROVE AND CERTIFY THE 2005-06 SECOND INTERIM GENERAL FUND BUDGET REPORT

EXECUTIVE SUMMARY

The Second Interim Budget Report (as of January 31, 2006) for 2005-2006 is submitted for approval as required by law. This report reflects budget adjustments since the First Interim Report; income is down by \$138,513 and expenditures are down by \$250,759. In addition, an estimated \$4,000,000 in restricted funds will be carried over into 2006-07 for social science textbook adoption and commitments to categorical programs.

The reduction of estimated income is attributable largely to one federal program not being funded, and an over projection of gifts and donations at First Interim. Numerous changes have been posted to the expenditure budget, with an overall decrease. The most notable reductions are the elimination of an unrestricted line item for textbooks (adoptions to occur in 2006-07), and a reduction in expenses corresponding to the unfunded federal program.

An area of significant increase is the line item for transfer to the Deferred Maintenance Fund. The state matching contribution came in higher than the original estimate. The District contribution was made at the highest possible level (\$437,000). Expense for the District share could legally be transferred from General Fund to Capital Facilities Fund, 25-18. Changes to income and expense are detailed on the following pages.

RECOMMENDATION:

It is recommended that the Board approve and certify the 2005-06 Second Interim General Fund Budget Report. It is further recommended the Board approve the positive certification regarding the District's ability to meet its financial obligations for the remainder of the fiscal year and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986.

FUNDING SOURCE: General Fund (03-00 & 06-00)

AGENDA ITEM: 17

San Dieguito Union High School District
 Business Services Division
 Finance Department

2005-06 1st Interim to 2nd Interim
Summary of Changes

Income:	<u>1st Interim</u>	<u>2nd Interim</u>	<u>Summary of Changes</u>
Revenue Limit	69,181,310	69,181,310	0 No change
Federal	3,379,901	3,338,017	(41,884) Title III, Immigrant Educ - program not funded
Other State	11,047,756	11,081,667	33,911 Small changes to numerous categorical programs
Local	7,884,993	7,776,810	(108,183) Gifts and donation income this year is not matching 2004-05 income
Transfers	65,062	42,705	(22,357) Technical correction
Total	91,559,022	91,420,509	(138,513)

San Dieguito Union High School District
 Business Services Division
 Finance Department

2005-06 1st Interim to 2nd Interim
Summary of Changes

Expenditures:

	<u>1st Interim</u>	<u>2nd Interim</u>	<u>Summary of Changes</u>
Certificated Salaries	46,387,501	46,363,546	(23,955) numerous changes including 2nd semester staffing changes & reduction in reserve for column changes
Classified Salaries	16,179,817	16,318,143	138,326 increase staffing: SpEd instructional assistants, custodians and bus drivers
Benefits	16,596,017	16,702,683	106,666 Attributable to staffing changes + column changes
Books & Supplies	9,682,091	8,878,628	(803,463) Unrestricted budget for textbooks eliminated - adoption delayed until 2006-07; reduction to some categorical progs
Services & Operating Expenses	8,293,947	8,440,619	146,672 Resource Officer contracts [School Safety Prog] not included in prior budget
Capital Outlay	531,969	560,611	28,642 Donations: CCA Foundation, LCC Field of Dreams; TP Athletic Boosters
Other Outgo	83,793	240,146	156,353 Increase transfer to Deferred Maintenance Fund - district share/match. Total dist share [\$437K] could be transferred to Fund 25-18, in total or in part.
Total	97,755,135	97,504,376	(250,759)

General Fund Revenue & Expenditures - 2005-06 2nd Interim Budget

	2005-06 Fall Revision TOTAL	2005-06 1st Interim TOTAL	2005-06 2nd Interim		
			UNRESTRICTED	RESTRICTED	TOTAL
PROJECTED INCOME					
Revenue Limit	69,181,310	69,181,310	67,281,310	1,900,000	69,181,310
Federal Income	2,734,190	3,379,901	6,834	3,331,183	3,338,017
Other State Income	6,587,596	11,047,756	2,816,384	8,265,283	11,081,667
Local Income	7,899,993	7,884,993	1,662,796	6,114,014	7,776,810
Transfers	25,500	65,062	(6,523,396)	6,566,101	42,705
TOTAL PROJECTED INCOME	86,428,589	91,559,022	65,243,928	26,176,581	91,420,509
PROJECTED EXPENDITURES					
Certificated Salaries	45,757,990	46,387,501	39,659,457	6,704,089	46,363,546
Classified Salaries	16,082,245	16,179,817	10,380,686	5,937,457	16,318,143
Benefits	16,620,303	16,596,017	12,872,677	3,830,006	16,702,683
Books & Supplies	5,271,234	9,682,091	2,300,222	6,578,406	8,878,628
Services & Operating Expenses	8,316,764	8,293,947	5,981,246	2,459,373	8,440,619
Capital Outlay	456,181	531,969	286,532	274,079	560,611
Other Outgo	82,889	83,793	(564,257)	804,403	240,146
TOTAL PROJECTED EXPENDITURES	92,587,606	97,755,135	70,916,563	26,587,813	97,504,376
Estimated Unspent as of June 30	0	0	0	4,000,000	4,000,000
Expenditures (over/under) Revenue	(6,159,017)	(6,196,113)	(5,672,635)	3,588,768	(2,083,867)
FUND BALANCE, RESERVES:					
Beginning Balance - July 1	12,271,510	12,271,510	9,176,041	3,095,469	12,271,510
Audit Adjustment/Restatements	0	0	0	0	0
Adjusted Beginning Balance	12,271,510	12,271,510	9,176,041	3,095,469	12,271,510
Projected Ending Balance - June 30	6,112,493	6,075,397	3,503,406	6,684,237	10,187,643
COMPONENTS OF THE ENDING BALANCE:					
Revolving Cash Fund 9130	30,000	30,000	30,000		30,000
Stores Inventory 9320	80,000	80,000	80,000		80,000
Recommended Min Reserve (4.5%)	4,166,442	4,398,981	4,387,697		4,387,697
Other Commitments	275,000	275,000	275,000		275,000
Reserve for: Textbooks (2006-07)			0	1,000,000	1,000,000
Reserve for: Categorical Programs (2006-07)			0	3,000,000	3,000,000
Total Components	4,551,442	4,783,981	4,772,697	4,000,000	8,772,697
RESERVE FOR ECONOMIC UNCERTAINTIES	1,561,051	1,291,416	(1,269,291)	2,684,237	1,414,946
	1.69%	1.32%			1.45%

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 28, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: John Addleman, Facilities Planning Analyst
Steve Ma, Exec. Director of Business Services
Eric J. Hall, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ADOPTION OF RESOLUTION/DEVELOPER
FEE INCREASE (with urgency)

EXECUTIVE SUMMARY

The Board of Trustees approved an increase in developer fees at the February 2, 2006 Board meeting. In conjunction with that approval, the Board of Trustees adopted a resolution allowing the San Dieguito Union High School District to immediately levy the fee increase with urgency on development projects pursuant to Government Code Section 53080. The urgency provision expires in 30 days. The enclosed resolution extends the urgency provision for an additional 30 days, which then becomes coterminous with the original 60-day formal adoption period. Additionally, a public hearing is required in order to take public comment on the fee increase.

RECOMMENDATION:

It is recommended that the Board

- a) hold a public hearing and
- b) adopt a resolution (with urgency)

FUNDING SOURCE:

N/A

Resolution of the Board of Trustees)
of the San Dieguito Union High)
School District Levying Fees With)
Urgency on Development Projects)
Pursuant to Government Code)
Section 65995 and Education Code)
Section 17620)

On motion of Member _____, second by Member _____, the following resolution is adopted:

WHEREAS, the territory with the San Dieguito Union High School District has experienced significant amounts of growth and new residential, commercial and industrial development in recent times, causing increased and changing student enrollments in the district's schools and placing demands upon the district's capital facilities; and

WHEREAS, Government Code Section 65995 and Education Code Section 17620 authorizes school districts, to levy a fee, charge, dedication, or other form of requirement against a development project, for the construction or reconstruction of school facilities and for certain administrative costs; and

WHEREAS, the legislation provided for an annual inflationary adjustment, California Government Code Section 65995 (b) (3); and

WHEREAS, this Board of Trustees has received and considered at a duly noticed public meeting a report from its Superintendent analyzing the capital facilities needs of the district and the revenue sources available, and has concluded that it is necessary to implement the authority of section 65995 section (b) (3) of the Government Code and Education Code 17620 to levy fees in the amounts stated below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the San Dieguito Union High School District as follows:

1. This Board finds, pursuant to Education Code Section 17620 that adoption of this resolution is not subject to the California Environmental Quality Act.

2. This Board adopts and levies the following fees upon any development project within the boundaries of the district, for the construction or reconstruction of school facilities:

A. City of Carlsbad; within Encinitas Elementary School District.

(1) \$1.385 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

(2) \$0.225 per square foot of chargeable covered

and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.225 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.225 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

B. City of Del Mar; within Del Mar Union School District.

(1) \$1.385 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

(2) \$0.225 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured

home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

(3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.

(4) \$0.225 per square foot of new covered or enclosed space for agricultural purposes; and

(5) \$0.225 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

C. City of Encinitas; within Cardiff, and Encinitas Elementary School Districts.

(1) \$1.385 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision(k) of section 1569.2

of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.225 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code

section 65995, subdivision (b) (2).

- (3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.225 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.225 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

D. City of San Marcos; within Encinitas Elementary School District.

- (1) \$1.385 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as

defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.225 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.225 per square foot of new covered or

enclosed space for agricultural purposes; and
(5) \$0.225 per square foot of chargeable covered
and enclosed space in the case of commercial
or industrial development,

E. City of San Marcos; within Rancho Santa Fe School
District.

(1) \$1.00 per square foot of all assessable space
of all new residential development except for
any development project used exclusively for
housing senior citizens, as described in
Civil Code section 51.3, or as described in
subdivision (k) of section 1569.2 of the
Health and Safety Code or paragraph 1 of
subdivision (b) of section 65995 of the
Government Code, and Education Code section
17620, or any mobile home or manufactured
home that is located within a mobile home
park, subdivision, cooperative or condominium
for mobile homes limited to older persons as
defined by the Federal Fair Housing
Amendments of 1988.

(2) \$0.16 per square foot of chargeable covered
and enclosed space for new residential
development used exclusively for the housing
of senior citizens, as described in section
51.3 of the Civil Code or as described in

subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.00 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.16 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.16 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

F. City of Solana Beach; within Solana Beach Elementary School District.

- (1) \$1.385 per square foot of all assessable

space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.225 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium

for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.225 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.225 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

G. County of San Diego; within Solana Beach Elementary and Encinitas Elementary School District.

- (1) \$1.385 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9

of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.225 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.225 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.225 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

H. County of San Diego; within Rancho Santa Fe School District.

- (1) \$1.00 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing

Amendments of 1988.

- (2) \$0.16 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65595 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.00 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.16 per square foot of new covered or enclosed space for agricultural purposes; and

- (5) \$0.16 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

3. City of San Diego.

Pursuant to Section 65974 (e) of the Government Code, the area known and defined by the City of San Diego as the North City West Planned District Ordinance, adopted November 5, 1979, is not subject to the provision of subdivision (b) of Government Code Section 65995.

The developer fees in the North City West Planned District are annually reviewed and defined by the North City West School Facilities Master Plan. School facility developer fees are collected and administered by the North City West School Facilities Financing Authority, which was formed under the provisions of Article I, Chapter 5, Division 7, Title I of the Government Code (commencing with Section 6500). The effective date of formation was April 15, 1983.

A. City of San Diego; within Del Mar Union School District. (Except North City West.)

- (1) \$1.385 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1

of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.225 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.225 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.225 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

B. City of San Diego; within Solana Beach Elementary School District. (Except North City West.)

- (1) \$1.385 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing

Amendments of 1988.

- (2) \$0.225 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).
- (3) \$1.385 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.225 per square foot of new covered or enclosed space for agricultural purposes; and

(5) \$0.225 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

4. The government board finds that the amount of the above fees and charges to be imposed upon commercial and industrial construction bears a reasonable relationship, and shall be limited to, the needs of the community for elementary or high school facilities, and is reasonably related and shall be limited to the need for schools caused by such development.

5. The governing board finds further that the amount of fees and charges imposed upon residential, and commercial and industrial development projects is reasonably necessary to cover the cost of providing adequate school facilities within the boundaries of SCHOOL DISTRICT.

6. The governing board finds that the amounts of the above fees bears a reasonable relationship and are limited to the needs of the community for school facilities caused by such development, this board makes all the determinations required by Government Code Section 66001 as shown on the attached Exhibit A.

7. Pursuant to Government Code 65962, the Board of Trustees adopts this resolution as an urgency measure as an interim authorization to protect the public health, welfare and safety. The Board finds that a delay of the collection of the fees outlined above would cause a delay in the District's capital facilities plans and therefore cause future school overcrowding. This resolution becomes effective at 8:00 a.m. on March 9, 2006.

8. The Superintendent is directed to deliver a copy of this Resolution to the Building Officials of the County of San Diego, and the Cities of Carlsbad, Del Mar, Encinitas, San Diego, San Marcos, and Solana Beach, and to request that no building permits be issued after February 3, 2006 for development subject to the above fees absent certification from this district of compliance with said fee requirements.

PASSED AND ADOPTED at the Regular Meeting of the Governing Board of the San Dieguito Union High School District this 9th day of March, 2006 by the following vote:

	AYE	NO
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____

STATE OF CALIFORNIA)
) ss
STATE OF CALIFORNIA)

I, Peggy Lynch, Ed.D., Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board


San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 27, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: Albert Martin 
Director, Instructional Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Approval of 2005-2006 Single Plans for Student Achievement

EXECUTIVE SUMMARY

Single Plan for Student Achievement

State law requires that school-level plans for programs funded through the Consolidated Application* be consolidated in a *Single Plan for Student Achievement (Education Code 64001)*, developed by school-site councils with the advice of any applicable school advisory committees. The content of the school plan includes school goals, activities and expenditures for improving the academic performance of students to the proficient level and above. The plan delineates the actions that are required for program implementation and serves as the school's guide in evaluating progress toward meeting the goals.

*The Consolidated Application is the *fiscal* mechanism used by the California Department of Education to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California.

RECOMMENDATION:

It is recommended that the Board approve the Site Plans for Student Achievement.

FUNDING SOURCE:

Consolidated Application Programs (Title I, SIP, EIA, ELAP, SDFSC and TUPE)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 2, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY:

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: CSBA DELEGATE ASSEMBLY ELECTION

EXECUTIVE SUMMARY

Attached is the election material for candidates running for CSBA's Delegate Assembly for Region 17. There are nine vacancies in Region 17; therefore the board may vote for up to nine candidates. The ballot must be postmarked on or before Monday, March 15, 2006.

RECOMMENDATION:

It is recommended that the Board vote for candidates as selected by the Trustees at the March 9 Board meeting for the 2006 CSBA Delegate Assembly for Region 17.

FUNDING SOURCE:

Not applicable.

/sg

AGENDA ITEM: 20



RECEIVED

FEB 06 2006

SDUHSD SUPERINTENDENT

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Wednesday, March 15, 2006

February 1, 2006

TRANSMITTAL

TO: All Board Presidents and Superintendents
CSBA Member Boards of Education

FROM: Dollye Breshears, Director, Leadership Services

SUBJECT: 2006 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Wednesday, March 15, 2006

Enclosed in this mailing you will find the following:

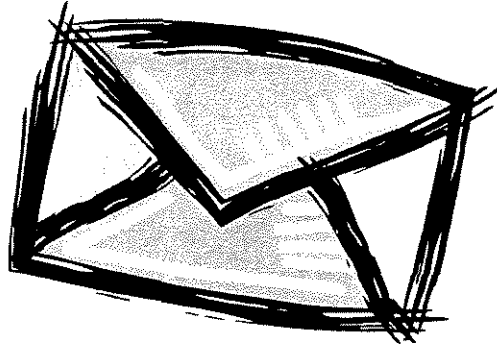
- Memo from CSBA President Luan Rivera
- Return envelope U.S. Postmark Deadline – Wednesday, March 15, 2006
- Red ballot to be signed by superintendent/clerk
- Copy on white paper of the red ballot for insertion in board packets
- Copies of each candidate's biographical sketch and optional résumé, if provided
- Copy of the current Delegates in your region (Also available on our Web site at <http://www.csba.org/about/regmap.cfm>.)

Please do not hesitate to contact our office at 916.371.4691 should you have any questions.

Thank you.

Enclosure





**BALLOTS SHOULD BE RETURNED IN THE
ENCLOSED ENVELOPE; HOWEVER,
SHOULD THE ENVELOPE BECOME
MISPLACED; PLEASE USE YOUR
DISTRICT'S STATIONERY AND RETURN
TO:**

**CSBA
DELEGATE ASSEMBLY ELECTIONS
P.O. BOX 1660
WEST SACRAMENTO, CA 95691**

**ON THE BOTTOM LEFT CORNER OF THE
ENVELOPE, WRITE THE DISTRICT'S
REGION OR SUBREGION NUMBER (THIS
NUMBER APPEARS ON THE BALLOT AT
THE TOP).**



**TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE WEDNESDAY, MARCH 15, 2006**

February 1, 2006

MEMORANDUM

TO: All Board Presidents and Superintendents
CSBA Member Boards of Education

FROM: Luan Rivera, President

SUBJECT: 2006 CSBA Delegate Assembly Election
U. S. Postmark Deadline –Wednesday, March 15, 2006

Enclosed is your region/subregion's ballot, biographical sketches, and if submitted, résumés for the candidates running for the Delegate Assembly. A "copy" of the ballot on white paper is also included for reproduction and inclusion in your board agenda packets; **only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the superintendent or board clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Envelopes with the ballots must be postmarked by the U.S. Post Office on or before Wednesday, March 15. No exceptions are allowed.**

All districts and candidates are notified of the results approximately a week after the ballots have been counted. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates are eligible to attend the Delegate Assembly on May 6-7, 2006 in Sacramento.

The names of newly elected Delegates will be available on CSBA's Web site no later than Monday, April 10. Please do not hesitate to contact Dollye Breshears or Charlyn Tuter in the Administration department at (800) 266-3382 should you have any questions.



THIS COMPLETE, **ORIGINAL** BALLOT MUST BE SIGNED BY THE SUPERINTENDENT/BOARD CLERK AND RETURNED IN THE ENCLOSED ENVELOPE POSTMARKED BY THE POST OFFICE NO LATER THAN **WEDNESDAY, MARCH 15, 2006**. ONE BALLOT PER BOARD. A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.
OFFICIAL CSBA 2006 DELEGATE ASSEMBLY BALLOT
REGION 17
(San Diego County)

Number of vacancies: 9 (Vote for no more than 9 candidates)

*denotes incumbent

___ Dennis Allen (Fallbrook Union HSD)	___ Nick Inzunza (South Bay Union ESD)
___ Mary Chidester Borevitz (San Marcos USD)*	___ Althea Jones (South Bay Union ESD)*
___ Gelia G. Cook (Lakeside Union SD)*	___ Jeff Kover (Cajon Valley Union SD)*
___ Katie Dexter (Lemon Grove SD)	___ Bertha J. López (Chula Vista ESD)*
___ James Grier, Jr. (National SD)*	___ Anne Renshaw (Fallbrook Union ESD)*
___ Pamela A. Grosso (Escondido Union HSD)*	___ Debra H. Schade (Solana Beach ESD)
___ Barbara Groth (San Dieguito Union HSD)*	___ Mark S. Tanner (Carlsbad USD)
	___ Robert Turner (Bonsall Union ESD)

NAME AND DISTRICT OF WRITE-IN CANDIDATE

(MAY BE USED IF YOUR BOARD DOES NOT VOTE FOR CANDIDATE(S) LISTED OR IF THERE IS NO CANDIDATE RUNNING.)

NAME AND DISTRICT OF WRITE-IN CANDIDATE

(MAY BE USED IF YOUR BOARD DOES NOT VOTE FOR CANDIDATE(S) LISTED OR IF THERE IS NO CANDIDATE RUNNING.)

SCHOOL DISTRICT

SIGNATURE OF SUPERINTENDENT/CLERK

TITLE



**California School Boards Association
Delegate Assembly 2006 Biographical Sketch Form**

Due Thursday, January 12, 2006

(U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

This **REQUIRED**, one-page, single-sided, biographical sketch form must be completed in the spaces provided. An **OPTIONAL**, single-sided, one-page résumé, may also be submitted. This required form and optional résumé will be copied exactly as received. Please **do not** state "See résumé".

Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will NOT be accepted.

Name Dennis Allen Region/Subregion 17 /

Address 1012 Knollpark Ln. City Fallbrook Zip 92028

Res. Ph. 760-728-7584 Bus. Ph. 760-715-7584 Fax 760-723-1795 E-mail _____

District/COE Fallbrook Union High SD ADA 3100 Years on Board 10

Are you a continuing CSBA Delegate? No If Yes, how long have you served as a Delegate? _____

Please describe your activities/involvement or interests in your local district: Throughout my 30 years of residing in the community of Fallbrook, I have been continuously involved in organizations serving the youth of our community. I am a current member and past president of the Fallbrook High School Football Boosters, a former member of the board of the Fallbrook Boys' & Girls' Club, and have served as a coach and board member in the Fallbrook Youth Baseball organization.

Please describe any other education-related activities/involvement: I am our Governing Board's liaison to the National Association of Federally Impacted Schools, a member of the Budget Advisory committee, and an ongoing supporter of the performing arts at our high school. I was part of the effort to establish the Fallbrook High School Education Foundation, which provides generous scholarships to graduates of our school district.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. I completed the Master of Boardmanship program and participated in the Masters of Governance series. I have attended the annual CSBA Education Conferences, which have not only strengthened my abilities as a board member but have also given me an understanding of the role of a member of the Delegate Assembly. If elected to serve in the Delegate Assembly, I would envision my primary role as serving to represent the diverse population of Region 17, which mirrors that of our state as a whole.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Dennis Allen
Signature

1/12/2006
Date

California School Board Association
Delegate Assembly 2006 Biographical Sketch Form

Please complete this form in the space provided. Please do not state "See resume." This REQUIRED, one-page, single-sided biographical sketch form and an OPTIONAL, single-sided, one-page resume will be copied exactly as received. Any pages exceeding this one page, single-sided requirement for the bio sketch and the resume will NOT be accepted.

Name Mary Chidester Borevitz

Region 17, San Diego County

Address: 912 Cassou Road, San Marcos, CA 92069-9715

Res. Ph. 760-744-9233. Bus. Ph. (cell) 619-997-6245. Fax 760-471-9935. E-mail mborevitz@smusd.org

District: San Marcos Unified School District

ADA 16,000

Years on the Board 14

Are you a continuing CSBA Delegate? Yes If Yes, how long have you served as a Delegate? Appointed 10/02

Please describe your activities/involvement or interests in your local district. San Marcos District has been rapidly growing for the last 15 years. We are keenly aware of the financing issues associated with acquiring land and building new schools. We have built 6 new schools in the last 9 years. We opened a new high school and a new middle school in Aug. of 2004, have a new elementary school under construction and plans for 2 more elementary schools. We have developed an exciting new humanities program for our high schools that meshes English and language arts with history and social science in an effort to make the material more exciting, relevant and memorable. We are focusing on improving test scores, having all students pass the CAHSEE, increasing teacher training, and balancing fiscal constrictions with increasing demands for services for limited English and low income students. In conjunction with the County Office of Education, we are building a North County Office of Education Regional Service Center which will provide facilities and opportunities for staff development for our staff and other North County School Districts. The Center will provide many education related services locally, significantly reducing staff travel time and teacher time out of the classroom as well. We have just hired a new Superintendent and are in the process of developing a "Compact for Success. This is a nationally recognized, guaranteed admission, tuition assisted, program to develop a college going culture at our high schools and increase the number of students going on to college.

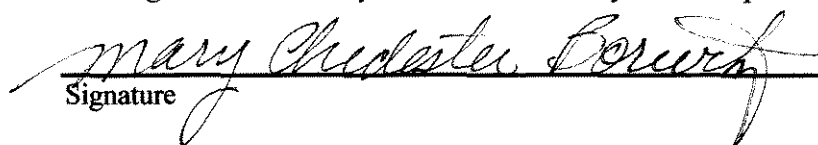
Please describe any other education-related activities/involvement: I serve on the President's Associates at Palomar College and the President's Circle at California State University San Marcos. I have participated in the campaign for equalization of base revenue limit and supplemental funding. Having participated in our Japan Student Exchange program, I currently serve as Co-Chair of the San Marcos-Nakagawa Student Exchange Program.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. In October of 2002, I was appointed to Delegate Assembly to complete a resigning member's term. In 2004 I ran and was elected. Currently I serve as Secretary of the San Diego Chapter of CSBA. I served as the Federal Governmental Relations Chair for Representative Darrell Issa. I completed the Masters of Governance with the first group in 2000. I participate in the Annual Conferences, Legislative Action Conferences, Hispanic Conference, and Back-to-School Conference. I have attended Board Spokesperson Training and Board President's Workshop. Education faces unprecedented challenges at this time and CSBA has the history, talent and determination to work with our education partners to protect and defend the interests of ALL CHILDREN. The High School Exit Exam, Achievement Gap, NCLB, State budget negotiations, employee benefit costs, Pre-School for All, and Healthy Food and Fitness Policies are but a few of the items we will be working on in the coming year. I know I can be an effective leader in our ongoing education discussions with State and Federal Legislators. I have the time, energy, and commitment to contribute my voice to this extremely important discussion.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Signature

Date







California School Boards Association Delegate Assembly 2006 Biographical Sketch Form

Due Thursday, January 12, 2006

(U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

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Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will NOT be accepted.

Name Gelia G. Cook Region/Subregion 17 /
 Address 8824 Lakeview Road City Lakeside Zip 92040
 Res. Ph. 443-1300 Bus. Ph. Fax E-mail dngcook@cox.net
 District/COE Lakeside Union School Dist ADA 4,030 Years on Board 15

Are you a continuing CSBA Delegate? yes If Yes, how long have you served as a Delegate? 7 years

Please describe your activities/involvement or interests in your local district. Within my local district, I have always been concerned about curriculum. As a board member, I have been a strong advocate for good curriculum, powerful staff development and the full range of materials necessary for full implementation. In addition to CSBA, curriculum institutes and convention workshops, I have attended ASCD (Association for Supervision and Curriculum Development) to sharpen my skills and broaden my network of professionals who share this interest.

Please describe any other education-related activities/involvement. Prior to my election to the school board, I was involved with local, district and state PTA serving as president at the local and district levels and vice president of Health at the state level. I also helped bring a community-based medical center to Lakeside and served on its board of directors for 12 years. This medical facility works with the schools to maintain the health of those students who would otherwise lack the care that keeps them healthy and in school. Together the school district and health center have written and been funded for several grants that have created a positive outlook for kids.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. I have completed both the Masters in Boardmanship and Masters in Governance through CSBA, as well as attending most CSBA annual meetings. Currently I represent the SDCSBA in VEBA where benefits are negotiated for about half of the districts in the county. I know that progress is best achieved through consensus building and a broad perspective based on balanced points of view and experience. My work in PTA, the community health center and VEBA help me bring that balance to the local CSBA organization and make me an effective member of the CSBA Delegate Assembly.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Gelia G. Cook
Signature

December 16, 2005
Date



CSBA

2006 Delegate Assembly Biographical Sketch Form

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Katie Dexter		17	
Name	Region/Subregion		
2210 St. Croix Court	Lemon Grove		91945
Address	City	Zip	
619.463.1395	619.825.5600	kdexter@lgsd.k12.ca.us	
Res. Ph.	Bus. Ph.	4160	Fax E-mail
Lemon Grove School District			3
District	ADA	Years on board	
Are you a continuing CSBA Delegate? <u>no</u>		If yes, how long have you served as a Delegate? _____	

Please describe your activities/involvement or interests in your local district.

Lemon Grove City-School District Collaboration Committee member
District negotiations team member
Performing Arts committee
Budget Restoration Committee
Nutritional Committee

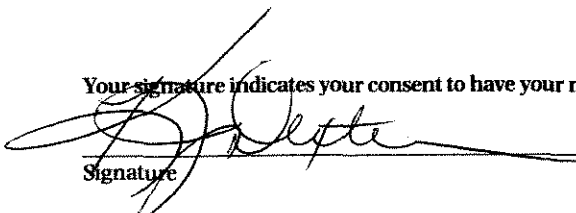
Please describe any other education-related activities/involvement.

Held several positions in PTA over the years
Served on School Site Council in various capacities
Board of Directors for Generations of Action (local non-profit that assisted students with after-school activities)
Held different positions on the board for the Music Parents of Lemon Grove
Financial Development Coordinator for Helix Instrumental Music Association

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I am presently finishing up my Masters in Governance training. I am interested in serving as a CSBA delegate for a couple of reasons - I am interested in becoming active in all levels of policy and platform development. I would be an asset to any task force or committee assigned as I am a hard worker and dedicated to making sure that whatever decisions are made are in the best interests of children.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.


Signature

12-5-05
Date



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Delegate Assembly 2006 Biographical Sketch Form**

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Name James Grier, Jr. Region/Subregion 171
 Address 1004 Harbison Place City National City, Zip 91950
 Res. Ph. (619) 470-1380 Bus. Ph. (619) 336-2700 Fax (619) E-mail kgrier@sdcoe.k12.ca.us
 District/COE National ADA _____ Years on Board 5

Are you a continuing CSBA Delegate? If Yes, how long have you served as a Delegate? 3

Please describe your activities/involvement or interests in your local district. As a former teacher in this District, I am very interested in all education and educational procedures.

Please describe any other education-related activities/involvement. I am very interested in being a Delegate, as I was a member of CTA Delegation for 10 years in negotiations.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. _____

-Completed Masters in Governance Program

-Attended one CSBA and one NSBA Conference

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

James Grier, Jr.
Signature

12-14-05
Date



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*Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will **NOT** be accepted.*

Name Pamela A. Grosso Region/Subregion 17 /
 Address 2141 Skyview Glen City Escondido Zip 92027
 Res. Ph. 760 747-0549 Bus. Ph. 760 781-3077 Fax 760 741-5421 E-mail pgrosso@sdcoe.k12.ca.us
 District/COE Escondido Union High School ADA 8100 Years on Board 10

Are you a continuing CSBA Delegate? yes If Yes, how long have you served as a Delegate? 6 years

Please describe your activities/involvement or interests in your local district. I have served as President, Vice-President and Clerk for my district board. I am highly interested in improving opportunities for all students to become engaged, involved and curious; opening doors to higher education. I also have strong legislative interests - EUHSD Legislative Action Committee, served on the city-school subcommittee, with a goal to keep the Escondido high schools a priority in community planning and design.

Please describe any other education-related activities/involvement. Founder, CEO of non-profit organization dedicated to serving physically/mentally challenged children and adults in 92 degree specially designed swimming pool. In my professional career I am dedicated to assisting, supporting and encouraging healthy family relationships and community collaborations.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. I have attended all annual conferences, currently serving as Legislation Co-Chair for San Diego School Boards Association. Earned Masters In Boardmanship and Masters In Governance, Recently appointed to serve on the Policy and Procedures Panel. I am interested in serving because it informs my process as an effective board member and advocate for children and public education.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Pamela Grosso
Signature

1/11/06
Date

Pamela Grosso

Executive Profile

Offering more than 17 years of management experience, combining administrative, organizational and supervisory skills in challenging, non-profit community programs. Excel in training, motivating, and supervising personnel and volunteers, and work effectively with public and private groups. Strong practical and theoretical foundation in organizational development and service. Highly successful in developing and maintaining positive relationships with Boards and public agencies. Extensive experience and proven success in the development and enforcement of regulations and policy. Areas of expertise include:

- Management and supervision of personnel
- Staff training and team leadership
- Volunteer recruitment and training
- Program design, development, and implementation
- Public relations
- Budget development, allocation, and monitoring
- Policy development and implementation
- Community outreach and event planning

Professional Experience

MANAGER OF NON-PROFIT COMMUNITY PROGRAM
Mental Health Systems, Inc., San Diego, CA

1990-Present

- Responsible for the day-to-day operations and facilities management of a large community based outpatient family treatment and recovery program.
- Develop and administer annual budgets.
- Select, supervise and evaluate program staff, serving over 350 clients per month.
- Provide direct client services including: individual adult and adolescent substance abuse assessment and crisis intervention and treatment coordination.
- Provide Court approved Anger Management and Parenting Classes
- Assist local schools and school districts with prevention services
- Provide professional staff training for policy and program development.
- Continuously recruit and train volunteers.
- Organize and maintain Community Advisory Board to support community-based prevention approaches.
- Plan and organize large community-wide events and activities.
- Develop and supervise quality assurance and record management systems.
- Model professional, client-centered, focused delivery in a positive working environment



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*Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will **NOT** be accepted.*

Name Barbara Groth Region/Subregion 17 /
 Address P.O. Box 950 City Rancho Santa Fe Zip 92067
 Res. Ph. 858-756-1074 Bus. Ph. 858-756-2116 Fax 858-756-8721 E-mail RSFdowser@aol.com
 District/COE San Dieguito Union H.S.D. ADA 11,783 Years on Board 7

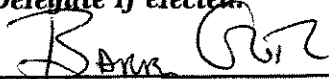
Are you a continuing CSBA Delegate? Yes If Yes, how long have you served as a Delegate? 4 years

Please describe your activities/involvement or interests in your local district. Immediate Past President - SDUHSD Board of Trustees; Board representative to North Coastal Consortium for Special Education; Carlsbad City/School Liaison Committee and Solana Beach City/School Liaison Committee member; San Dieguito Academy Visual & Performing Arts Competition Jury member.

Please describe any other education-related activities/involvement. Former member - Rancho Santa Fe School District Board of Trustees; Former Director - Rancho Santa Fe School Parent Teacher Organization; Member of SDCOE/County Mental Health Workgroup; Vice President of SDCSBA & Chairperson of annual SDCSBA/ACSA "Honoring Our Own" dinner meeting.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. Attended New Board Member Workshop; yearly CSBA Conference (8 years), as well as CSBA Legislative Network and Back to School Conferences. Completed Masters in Governance Program. CSBA - Working with local boards, must be a vocal and relentless advocate for high academic standards and safe, secure schools for all children. I hope to be given the opportunity to continue to be part of this effort.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.


Signature

1/11/06
Date

BARBARA GROTH

San Dieguito Union High School District
Board of Trustees
710 Encinitas Blvd., Encinitas, CA 92024

Education:

San Dieguito High School – graduated 1970
Loma Linda University – A.A. degree in Radiological Technology
UCLA – B.A. degree in Anthropology

Experience:

- 1973 - 2003** X-Ray Technologist
Loma Linda University Hospital
Encinitas Hospital
Medical Office
- 1980 - present** Office Manager for private medical practice
- 1982 - present** Mother of 2 children
- 1987 - 2002** Parent volunteer in various schools
(Room parent, gardening teacher, attendance office parent)
- 1991 - 1992** Member – Rancho Santa Fe School District PTO Board of Directors
- 1992 - 1996** Member - Rancho Santa Fe School District Board of Trustees
- 1996 - 1998** Community representative to SDUHSD Strategic Planning Team
Chairperson – SDUHSD Junior High Task Force
Formulated recommendations for utilization of district facilities for the delivery of educational services to junior high students and developed attendance boundary options
- 1998-present** Member and Past-President – SDUHSD Board of Trustees
Former Board Rep. – San Dieguito Transportation Cooperative
Former Board Rep. – City of Encinitas City/School Liaison Committee
Former Chairperson – SDUHSD Legislative Action Network
Board Rep. –City of Carlsbad City/School Liaison Committee
Board Rep. – Solana Beach City/School Liaison Committee
Board Rep. – North Coastal Consortium for Special Education
- 2000 - 2002** Parent Association Board member – Torrey Pines High School
- 2002 - present** CSBA Delegate Assembly Member (Region 17)
- 2004 - present** Vice President – San Diego County School Boards Association
- 2005 - present** Member – SDCOE/County Mental Health Workgroup



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Name Nick Inzunza Region/Subregion 17 /

Address 601 Elm Avenue City Imperial Beach Zip 91932

Res. Ph. 619-424-5697 Bus. Ph. 619-628-1605 Fax 619-628-1608 E-mail ninzunza@sbusd.k12.ca.us

District/COE South Bay Union/San Diego ADA 8,600 Years on Board 1

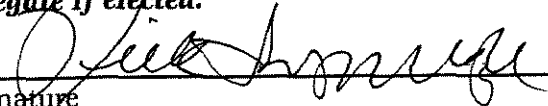
Are you a continuing CSBA Delegate? No If Yes, how long have you served as a Delegate? _____

Please describe your activities/involvement or interests in your local district. District English Language Learner Committee; Participated in fundraising for Education Foundation; Visit schools utilizing thirty years of experience in public schools as school psychologist, counselor, and also have an administrative credential.

Please describe any other education-related activities/involvement. Community Scholarship Committee for high school students; Member of community group that coordinates donations to schools in Mexico; Member of National City Boys and Girls Club; Tamalada Committee member (Christmas toy drive); Work closely with Mexican government to help youth activities and promote health and educational support.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. Near completion of CSBA's Masters in Governance Program.
CSBA can be utilized as an instrument of fundamental (educational) change.
CSBA can be used as a resource and a linkage to improve education.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.


Signature

12-8-05
Date



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Name Althea F. Jones Region/Subregion 17 /

Address 329D Imperial Beach Boulevard City Imperial Beach Zip 91932

Res. Ph. 619-429-9314 Bus. Ph. 619-628-1605 Fax 619-628-1608 E-mail afjones@sbusd.k12.ca.us

District/COE South Bay Union / San Diego ADA 9,000 Years on Board 3

Are you a continuing CSBA Delegate? Yes If Yes, how long have you served as a Delegate? 1 year

Please describe your activities/involvement or interests in your local district. Board Vice President and Education Foundation Executive Board. Interests include: 1) Creating a culture of partnership between home, school and community; 2) strengthening teaching and learning through effective staff development; and 3) supporting students' emotional and social needs along with academic achievement.

Please describe any other education-related activities/involvement. Educator in the San Diego Unified School District; Workshop presenter on effective teaching strategies; Curriculum writer (literacy); Teaching coach; Subcommittee chair for program improvement year 4 reorganization committee; Title I program coordinator; Member, Congressman Filner's Education Advisory Committee.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. Yearly participant Legislative Action Day – Sacramento; ERN Liaison, Congresswoman Davis; ERN participant – Washington, D.C.; Member, San Diego County Boards Association; Member, CSBA Conference Planning Committee; Appointed CSBA Delegate for Region 17 in 2004. I am eager and deeply interested in continuing my service as a CSBA Delegate. Region 17 has a strong, effective body of delegates who work knowledgeably and diligently to support student achievement in San Diego County. Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Althea F. Jones
Signature

1/7/06
Date



CSBA

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Jeff Kover		17	
Name:	Region/Subregion		
3907 Dorsie Lane	La Mesa		91941
Address:	City		Zip
619-660-9003	619-401-4300 ex 140	fax 619-660-1368	jeffkover@cox.net
Res. Ph.	Bus. Ph.	Fax/E-mail	
Cajon Valley Union School District	18,850	5	
District	ADA	Years on board	
Are you a continuing CSBA Delegate? <input checked="" type="checkbox"/> Yes	If yes, how long have you served as a Delegate?		2 years

Please describe your activities/involvement or interests in your local district.

I have served the Cajon Valley district as a board member since 2000. Before that time, I was a parent volunteer, PTA President and member at various schools, and was active in the music programs at my children's schools. During the last 5 years on the board, we have faced many challenging issues, including budget cuts, declining enrollment, and having to close a neighborhood school. Throughout it all, I have been proud of the accomplishments of this district and our board as we have kept our focus of doing what's best for students. It's not always easy.

I have served as Board President for two successive terms and am currently serving as Board Clerk. I have served on various committees including budget advisory, long-term planning, legislation and currently the learning environment task force.

Please describe any other education-related activities/involvement.

I am a vice-principal at El Cajon Valley High School, Grossmont District. ECV is an inner-city school with an enrollment of about 1600. My duties include school activities, ASB finances, School Site Council, special education including 504 plans, and standardized testing. I have a Master's in Educational Leadership from SDSU. Before becoming a school administrator, I taught music in the Sweetwater district and South Bay for 14 years at the elementary, middle school, and high school levels.

My family and I are actively involved the drama program at Steele Canyon High School as players, "techies", and booster club members.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

The Delegate Assembly for CSBA is an opportunity for me to lend my educational experience and skills to a group of dedicated board members seeking to better education in California. For the San Diego delegation, we have been very active in protecting our schools, giving our perspective to those elected to lead our region, and promoting public education. We have also been proud to help recognize outstanding leaders in the field.

As an individual member, I work to give my perspective and represent my district in the delegation's activities and discussions. The last two years have been busy but productive. I would appreciate your consideration to have me continue for the next two years.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Handwritten signature of Jeff Kover

1/10/06

Signature:

Date



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Due Thursday, January 12, 2006

(U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

This **REQUIRED**, one-page, single-sided, biographical sketch form must be completed in the spaces provided. An **OPTIONAL**, single-sided, one-page résumé, may also be submitted. This required form and optional résumé will be copied exactly as received. Please **do not** state "See résumé".

*Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will **NOT** be accepted.*

Name Bertha J. López Region/Subregion 17 /

Address 542 Galveston Way City Bonita Zip 91902

Res. Ph. 619-656-2644 Bus. Ph. 619-336-8889 Fax 619-656-2726 E-mail bjlopez1@cox.net

District/COE Chula Vista Elementary School ADA 25,340 Years on Board 7
San Diego

Are you a continuing CSBA Delegate? Yes If Yes, how long have you served as a Delegate? 2 Years

Please describe your activities/involvement or interests in your local district. I am actively involved in the National City and the Chula Vista communities. For the past 30 years, I have been a tireless advocate for children and have an extensive personal knowledge of educational issues. I am presently active in several community organizations that focus on supporting "Academic Excellence" for all children.

Please describe any other education-related activities/involvement. I am presently the Vice President on the Board of Education for the Chula Vista Elementary School District. I serve on the California Association for Bilingual Education as the Director for Community Affairs. I am involved in many Districtwide and community activities that included the following: budget committee, curriculum and evaluation committee, Parent Advisory committee, P.T.A. president, and AYSO soccer. I provide leadership to the South Bay Leadership Symposium and presently serve on the Latino Advisory Committee to the Superintendent, San Diego County Office of Education.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. I have attended numerous CSBA Conferences as a Presenter as well as a participant. I served on the CSBA Parent Involvement Task Force and the Condition of Children Council. Most recently, I was selected to be on the 2006 CSBA Annual Conference Committee. I know that CSBA plays an important role in determining Educational Policy that benefits all children in our state. I strongly believe that CSBA Delegates, representing millions of students and their parents, become visible, vocal leaders within the CSBA organization.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Bertha J. Lopez
Signature

12-27-05
Date

Bertha J. López

Objective To continue to serve as a CSBA Delegate.

Functional summary I am a statewide and national advocate for students. I believe in a strong advocacy for parent empowerment. As a CSBA Delegate, I will continue to work aggressively to advocate for the public educational community throughout the state. I bring integrity, accountability, effective collaboration, and communication to the Delegate Assembly.

Employment

1995 - Present	National School District	National City, CA
Reading-Language Arts Specialist		
1992 - 1995	National School District	National City, CA
Bilingual Teacher K-6 Grade		
1990 - 1992	SDCOE	San Diego, CA
Migrant Education Program Specialist		
▪ Received Countywide Biliteracy Award 2004.		
▪ The "Who" Award from the California Teachers Association "We Honor Ours" 1990.		
▪ SDCOE "Hats Off Teachers" Outstanding Educator Recognition 1990.		
▪ Outstanding Mexican-American Educator in South Bay – Association of Mexican American Educators (AMAE) 1989.		
▪ "Teacher of the Year" School Site National School District 1989.		

Education

1977 - 1978	San Diego State University	San Diego, CA
Multicultural Education Program Bilingual Cross-Cultural Specialists Credential		
1972 - 1976	University of California	San Diego, CA
Bachelor's Degree in Spanish Literature and a Multiple Subjects Teaching Credential		

Awards received Honored by National University with the "Community Leadership Award.

Appointed to serve on the State of California Selective Service Local Board.

Selected as a Consulting Teacher for Peer Assistance and Review (PAR) – 2000.



**California School Boards Association
Delegate Assembly 2006 Biographical Sketch Form**

Due Thursday, January 12, 2006

(U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

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Name Anne Renshaw Region/Subregion 171
 Address 2063 Winter Haven Rd City Fallbrook Zip 92028
 Res. Ph. ⁷⁶⁰ 7283989 Bus. Ph. _____ Fax ⁷⁶⁰ 7234113 E-mail renchfam@sdco
K12.ca.us
 District/COE Fallbrook Elem. SD ADA 6000 Years on Board 11

Are you a continuing CSBA Delegate? Yes If Yes, how long have you served as a Delegate? 7

Please describe your activities/involvement or interests in your local district. My five children attended school in this district and I was a PTA President and other officers. I also served on many committees in this district and our High Sch. Dist. I have attended meetings for Trust 5 for my district.

Please describe any other education-related activities/involvement. Our District receives Impact Aid and I have participated in conferences and lobbying in Washington DC. I have lobbied in Sacramento for education. I am a graduate of Masters of Boardmanship and Masters of Governance.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. I would be honored to continue as a delegate for Region 17. I have served as a member of the nominating committee. I was also on the Conference Comm. I have been a Golden Bell Validator for many years. I currently serve as the treasurer for the San Diego Co. Sch. Bd. Assn. I believe in public education.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Anne Renshaw _____
 Signature Date 1-5-06



CSBA

2006 Delegate Assembly Biographical Sketch Form

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Debra H. Schade		17	
Name	Region/Subregion		
529 Mar Vista Drive	Solana Beach		92075
Address	City		Zip
858-792-5804	858-794-7104	794-7105	
Res. Ph.	Bus. Ph.	Fax E-mail	
Solana Beach Elementary School District	2549	Elected 2002	
District	ADA	Years on board	
Are you a continuing CSBA Delegate? <u>No</u>		If yes, how long have you served as a Delegate? <u>n/a</u>	

Please describe your activities/involvement or interests in your local district.

I have served as Board President (current) and Vice President (04-05) and as a Board representative to various district and regional committees including North County Consortium for Special Education (NCSSE); San Dieguito Alliance for Drug Free Youth; District Wellness Committee, District School Site 7 Planning Committee, Solana Beach Foundation for Learning, District Strategic Planning. Prior to my election to the Board, I served on the District GATE Committee, District Advisory Forum and Site Strategic Planning Committee. I continue to seek out opportunities that will ensure quality child centered education for all children allowing each child to reach and exceed their potential.

Please describe any other education-related activities/involvement.

I have been involved in local education since my son began Kindergarten in 2000. I have served as a classroom volunteer, PTA member and School Site Council President. I have also been involved in our Solana Beach Foundation for Learning serving as a site representative prior to being elected to the school board. Currently I am the president of a Kids Korps USA Chapter, a youth service organization that provides community service opportunities for children 6-18. I have accompanied our district superintendent to meetings in both San Diego and Sacramento with former State Senator Dede Alpert, Senator Bill Morrow and Assemblyman Mark Wyland. I represented our district for City of San Diego Councilman Scott Peter's Community Council on Local Issues. I am currently representing our district on a joint education committee with the mayor and members of the Solana Beach City Council. I have attended the Coalition for Adequate School Housing, Small School District Association, National School Board Association and California Elected Women's Association annual conferences.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have been an annual attendee of the CSBA convention since my election to the board in 2002 including the CSBA workshop for new board members and continuing education training. I have found CSBA to be an invaluable resource for board members and school districts. CSBA is critical organization that informs, educates and networks board members as well as delivers our united message to legislators in Sacramento. I would be honored to serve as a CSBA Delegate for Region 17 to work for strong educational policy and fight for educational issues at the regional, state and national level.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Signature Debra H. Schade

Date 1/12/06

DEBRA H. SCHADE, PH.D.
529 MAR VISTA DRIVE
SOLANA BEACH, CALIFORNIA 92075
dschade@sbsd.k12.ca.us

PUBLIC SERVICE

SOLANA BEACH SCHOOL DISTRICT BOARD OF TRUSTEES

ELECTED 2002

PRESIDENT (CURRENT)

VICE PRESIDENT 2004-2005

NORTH COUNTY CONSORTIUM FOR SPECIAL EDUCATION REPRESENTATIVE 2002-2005

SCHOOL DISTRICT COMMITTEES: DISTRICT WELLNESS COMMITTEE • SOLANA BEACH FOUNDATION FOR LEARNING • DISTRICT SCHOOL SITE 7 PLANNING COMMITTEE • DISTRICT STRATEGIC PLANNING • INTERVIEW PANELS FOR ADMINISTRATIVE PERSONNEL • DISTRICT GATE COMMITTEE • DISTRICT ADVISORY FORUM

LEGISLATIVE EXPERIENCE

MEETINGS REGARDING EDUCATIONAL ISSUES WITH LEGISLATORS IN SAN DIEGO AND SACRAMENTO, INCLUDING FORMER U.S. REPRESENTATIVE RANDY CUNNINGHAM, FORMER STATE SENATOR DEDE ALPERT, SENATOR BILL MORROW, ASSEMBLYMAN MARK WYLAND AND SAN DIEGO CITY COUNCILMAN SCOTT PETERS • CITY OF SAN DIEGO COUNCILMAN SCOTT PETER'S COMMUNITY COUNCIL ON LOCAL ISSUES • CITY OF SOLANA BEACH SCHOOLS LIAISON SUBCOMMITTEE WITH MEMBERS OF THE SOLANA BEACH CITY COUNCIL • CALIFORNIA ELECTED WOMEN'S ASSOCIATION (CAEWA) MEMBER

CSBA INVOLVEMENT

CSBA ANNUAL CONFERENCE ATTENDEE SINCE 2002 • SCHOOLS FOR SOUND FINANCE WORKSHOP ATTENDEE • SCHOOL SERVICES OF CALIFORNIA STATE BUDGET WORKSHOP ATTENDEE • SMALL SCHOOL DISTRICT ASSOCIATION OF CALIFORNIA (SSDA) CONFERENCE ATTENDEE • COALITION FOR ADEQUATE SCHOOL HOUSING (CASH) ANNUAL CONFERENCE ATTENDEE • NATIONAL SCHOOL BOARD ASSOCIATION (NSBA) ANNUAL CONFERENCE ATTENDEE

COMMUNITY SERVICE

KIDS KORPS USA CHAPTER PRESIDENT 2002-PRESENT • SOLANA VISTA ELEMENTARY SCHOOL SITE COUNCIL PRESIDENT 2000-2002 • PLAYGROUND VOLUNTEER AT SOLANA VISTA ELEMENTARY SCHOOL 2003-2004 • SOLANA BEACH FOUNDATION FOR LEARNING SITE REPRESENTATIVE 2001-2002 • YOUNG SCIENTIST CLUB COORDINATOR • CLASSROOM VOLUNTEER

PERSONAL

MARRIED SINCE 1989 TO BART SCHADE

THREE SONS (K, 3RD, 5TH) ATTENDING SOLANA BEACH SCHOOL DISTRICT ELEMENTARY SCHOOLS
PH.D. HEALTH PROMOTION, M.S. EXERCISE SCIENCE, B.S. BUSINESS ADMINISTRATION



CSBA

2006 Delegate Assembly Biographical Sketch Form

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Mark S. Tanner		17	
Name	Region/Subregion		
3612 Carlsbad Blvd.	Carlsbad		92008
Address	City	Zip	
3612 Carlsbad Blvd.	(760) 908-3621	(760) 720-4649	
Res. Ph.	Bus. Ph.	Fax/E-mail	
Carlsbad Unified School District	10,513		
District	ADA	Years on board	
Are you a continuing CSBA Delegate? <u>No</u>		If yes, how long have you served as a Delegate? <u>N/A</u>	

Please describe your activities/involvement or interests in your local district.

I was elected to the Board of Trustees for the Carlsbad Unified School District in November 2002, for a term that will expire in 2006. I am a California native with two children attending Carlsbad schools. I have served on the following CUSD committees during my tenure as a CUSD Board member: Fiscal Policy Team, 2003, 2004 & 2005; Bilingual Advisory Committee, 2003 & 2005; School Board/City Council Coordinating Committee, 2005; and the CUSD Audit Committee, 2005 & 2006. I have also served as Board Clerk, 2003; Board Vice President, 2004, and Board President in 2005.

Please describe any other education-related activities/involvement.

I have served as a CUSD Board representative on the following education-related committees: North Coastal Prevention Coalition, 2003; California Association of Suburban School Districts, 2003 and 2006; Carlsbad Chamber of Commerce Education Committee, 2003 & 2004; Joint County Board of Supervisors/County School Boards Association Committee, 2005.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I am currently enrolled in the CSBA Masters in Governance Program and will graduate this spring. I have attended the annual CSBA Education Conferences since 2002. I believe that CSBA serves a vital role in the training that Board members need to be effective educational leaders. CSBA also provides continuous information regarding educational trends and legislation and plays an important role in the statewide decisions that benefit all children throughout the state. I believe I would be an asset to the organization, using my educational background (BA, Economics, Stanford University; MBA, Finance & Accounting, UCLA) and business experience (20 years of business experience including CFO, PepsiCo; VP Strategy & Finance, Unifed Technologies; CFO & Sr. Vice President, Finance and Administration, Mrs. Fields) to help promote an educational program that inspires our children to achieve and develop their talents, ideals and virtues.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Mark S. Tanner

1-5-06

Signature

Date



California School Boards Association Delegate Assembly 2006 Biographical Sketch Form

Due Thursday, January 12, 2006

(U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

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Name Robert Turner Region/Subregion 17 /

Address 3601 Oak Cliff Drive City Fallbrook Zip 92028

Res. Ph. (760) 728-1748 Bus. Ph. (760) 880-8873 Fax (760) 731-4976 E-mail bt2@adelphia.net

District/COE 37-67075 ADA 1758 Years on Board 3

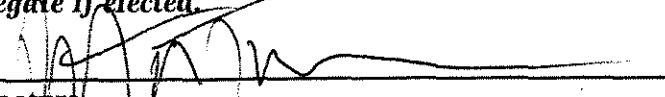
Are you a continuing CSBA Delegate? No If Yes, how long have you served as a Delegate? _____

Please describe your activities/involvement or interests in your local district. Local business owner, multiple schools volunteer, classroom art teacher and general chaperone where needed. Will be traveling with 50 8th grade students to Washington, D.C. in 2006. I am President of the Fallbrook Associated Swim Team, giving over 200 children and young adults a safe and healthy daily activity.

Please describe any other education-related activities/involvement. My design firm has over 30 school districts as clients. My children are involved in many activities in our community so my life revolves around community and education.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. I am interested in how CSBA functions and utilizing my experience and insight from many different facets of education to assist CSBA where I can be most helpful.

Your signature indicates your consent to have your name placed on the ballot and to serve as a delegate if elected.

Signature 

Date 1-5-06

CSBA Region 17



Director

Sharon Jones
La Mesa-Spring Valley SD
(619) 668-5700 x 6383

Delegates

Mary Chidester Borevitz (San Marcos USD)
(760) 744-4776

Gelia Cook (Lakeside Union SD)
(619) 390-2600

John de Beck (San Diego City USD)
(619) 725-8000

George Gastil (Lemon Grove ESD)
(619) 825-5600

James Grier (National SD)
(619) 336-7500

Pamela Grosso (Escondido Union HSD)
(760) 291-3200

Barbara Groth (San Dieguito Union HSD)
(760) 753-6491

Althea Jones (South Bay Union ESD)
(619) 628-1605

Jeff Kover (Cajon Valley Union ESD)
(619) 588-3005

Mitz Lee (San Diego City USD)
(619) 725-8000

Bertha Lopez (Chula Vista ESD)
(619) 425-9600

Kelli Moors (Carlsbad USD)
(760) 331-5000

Barbara Myers (Del Mar Union SD)
(858) 755-9301

Katherine Nakamura (San Diego City USD)
(619) 725-8000

Pearl Quinones (Sweetwater Union HSD)
(619) 691-5500

Penny Ranftle (Poway USD)
(858) 679-2550

Anne Renshaw (Fallbrook Union ESD)
(760) 723-7000

Arlie Ricasa (Sweetwater Union HSD)
(619) 691-5500

Barbara Rohrer (Valley Center-Pauma USD)
(760) 749-0464

Barbara Ryan (Santee ESD)
(619) 258-2300

Carol Skiljan (Encinitas Union ESD)
(760) 944-4300

Susan Hartley (San Diego COE)
(858) 292-3514

Counties

San Diego

Districts/COEs

San Diego County

Alpine Union SD
Bonsall Union ESD
Borrego Springs USD
Cajon Valley Union ESD
Cardiff ESD
Carlsbad USD
Chula Vista ESD
Coronado USD
Dehesa SD
Del Mar Union SD
Encinitas Union ESD
Escondido Union ESD
Escondido Union HSD
Fallbrook Union ESD
Fallbrook Union HSD
Grossmont Union HSD
Jamul-Dulzura Union ESD
Julian Union ESD
Julian Union HSD
La Mesa-Spring Valley SD
Lakeside Union SD
Lemon Grove ESD
Mountain Empire USD
National SD
Oceanside USD
Poway USD
Ramona USD
Rancho Santa Fe ESD

San Diego City USD
San Diego COE
San Dieguito Union HSD
San Marcos USD
San Pasqual Union SD
San Ysidro ESD
Santee ESD
Solana Beach ESD
South Bay Union ESD
Spencer Valley ESD
Sweetwater Union HSD
Vallecitos SD
Valley Center-Pauma USD
Vista USD
Warner USD

San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 16, 2006

BOARD MEETING DATE: March 9, 2006

PREPARED BY: John Addleman, Facilities Planning Analyst
Steve Ma, Exec. Director of Business Services
Eric J. Hall, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: San Dieguito Union High School District
Community Facilities District
2005/06 Annual Levy Report - Overview

I. Introduction

MuniFinancial, the District's CFD administrator, produces an annual report on the state of the District's nine CFD's. This report details special tax levy amounts, permit activity, delinquency trends, and debt service payments on authorized bonds. The total tax levy for the nine CFD's in 2005-06 is \$5,280,644. This amount is collected during the year to pay debt service on the District's 1998 and 2004 revenue bonds and other related facility expenses. The following are excerpts from the full annual report. The full report is available for review in the Facility Planning office.

Pursuant to Official Statements dated November 19, 1998, and April 1, 2004, the San Dieguito Public Facilities Authority issued the 1998 Series A and B Revenue Bonds of \$44,660,000, and the 2004 Series Revenue Bonds of \$48,440,000, respectively. The debt was issued on behalf of itself and the Community Facilities District Nos. 94-1; 94-2; 94-3; 95-1; 95-2; 99-1; 99-2; 99-3; and 03-1, formed by the San Dieguito Union High School District.

The Bonds are special revenue bonds of the Authority secured by (i) special taxes levied on the properties in the Community Facilities Districts; and (ii) by investment earnings on certain funds held by the Trustee. The Bonds are neither a debt of the Authority and the School District, nor are they liable for payment on the Bonds .

II. Bond Information

Principal Outstanding

<u>Bond Issue</u>	<u>As of January 1, 2006</u>
1998 Series A (Tax-Exempt)	\$38,160,000
1998 Series B (Taxable)	\$ 3,405,000
2004 Series (Tax-Exempt)	\$48,440,000

III. Delinquent Summary

Fiscal Year	Annual Special Tax	Number of Parcels	Number of Parcels Delinquent	Amount Delinquent ⁽¹⁾	Percent Delinquent
1998/99	\$1,689,941	2,297	1	\$428	0.03%
1999/00	\$1,691,651	2,306	0	\$0	0.00%
2000/01	\$2,617,342	3,226	0	\$0	0.00%
2001/02	\$3,239,890	3,983	0	\$0	0.00%
2002/03	\$3,595,564	4,478	4	\$5,779	0.16%
2003/04	\$3,917,799	4,877	4	\$2,565	0.07%
2004/05	\$4,205,991	5,192	53	\$28,236	0.67%
Total Delinquent				\$37,007	

⁽¹⁾ Amount Delinquent as of Sept. 27, 2005

IV. Delinquencies by District

District	FY 2004/05 Special Taxes	Number of Parcels	Number of Parcels Delinquent	Amount Delinquent ⁽¹⁾	Percent Delinquent
CFD 94-1	\$6,400.00	8	1	\$400.00	6.25% ⁽²⁾
CFD 94-2	\$1,549,600.00	2169	16	\$8,600.00	0.55%
CFD 94-3	\$536,246.00	877	10	\$4,145.00	0.77%
CFD 95-1	\$1,872,945.00	1853	17	\$10,687.50	0.57%
CFD 95-2	\$240,800.00	285	4	\$2,400.00	1.00%
CFD 99-1	\$257,569.50	294	7	\$8,398.50	3.26%
CFD 99-2	\$11,970.00	21	1	\$570.00	4.76%
CFD 99-3	\$51,300.00	90	1	\$285.00	0.56%
CFD 03-1	\$163,254.00	161	2	\$1,521.00	0.93%
Total	\$4,690,084.50	5758	59	\$37,007.00	0.79%

⁽¹⁾ Amount Delinquent as of Sept. 27, 2005

⁽²⁾ Delinquency in CFD 94-1 has been paid as of Feb. 16, 2006

V. Top Ten Owners of Undeveloped Property

<u>Owner</u>	<u>Undeveloped Acreage</u>
Pardee Homes	557.91
Real Estate Collateral Mgmt	158.00
Starwood Santa Fe Valley Ptrs	89.20
Fair Oaks Valley LLC	80.00
Center for Natural Lands Management	76.99
Dassons Real Estate LP	70.59
Rancho Cielo Estates LTD	61.59
Wey Pai Ho Sep. Property Trust 11/03/04	38.09
Continuing Life Communities LLC	35.58
Torrey Pacific Corporation	31.79
TOTAL	1199.74

VI. Escrow Fund Balance

1998 Series A & B Revenue Bonds

The final escrow release was performed in December, 2002. There is no longer a balance in the Escrow Fund.

2004 Revenue Bond

On September 16, 2005, funds in the amount of \$8,015,000.00 were released from the escrow fund. There is a balance of \$16,845,000.00 remaining in the Escrow Fund.